



Parks Department
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Phone (360) 337-5350 • Fax (360) 337-5385
www.kitsapgov.com/parks

Alex Wisniewski, Director

Director's Report

Date: 6/21/2023
To: Parks Advisory Board
From: Alex Wisniewski, Parks Director

Administration Program

Classification Study Request

The Parks department is proposing a slight adjustment to its organizational chart by moving the Parks Planner position into a supervisory role over the Capital Projects Planner. The two positions were originally set up to function independently, but it has become clear that there is great overlap in duties and the required collaboration between the positions would be best suited if the Parks Planner was situated to supervise the Capital Improvement Plan and, thus, the Capital Projects Planner. Parks carried forward into its 2023 budget some salary savings from previous staff changes approved in 2021 and initiated in 2022; the plan is to utilize this funding to accommodate a potential change in classification for the Parks Planner.

DNR Trust Land Transfer – Eglon

On May 18, 2023, Kitsap County received notice from the State of Washington's Department of Natural Resources (DNR) that the State Legislature funded the Trust Land Transfer (TLT) program for the 2023-2025 biennium budget cycle. Based on this, DNR was seeking a letter of interest from Kitsap County for the transfer and acquisition of 706 acres of forest lands in the Eglon area; such a letter from the Commissioners was sent to DNR on May 31, 2023. The original targeted properties totaled 640 contiguous acres and were part of DNR's TLT program study in 2022. Since the study, the DNR offered an additional 66-acre parcel in the same geographic area – though not contiguous with the original 640 acres – to which Kitsap County has also agreed to consider. In its letter to the DNR, the County indicated it was "greatly interested in the acquisition of this land for long-term open space and potential emergency road access" for the community. The transfer process is still in its very early stages; Parks is working with DAS to help facilitate the DNR's process. *A map of the properties is in Attachment A, the 2022 study is in Attachment B.*

Budget, Staffing, and Resources Imbalance

Kitsap County Parks has expanded its acreage and number of parks significantly over the past 20+ years but has not kept pace with increases to budget, staffing, and resources. Recognizing this with data and metrics and identifying different opportunities and tools to help bring this into a better balance will be an important focus of the Parks, Recreation, and Open Space (PROS) plan update, currently underway. A recent example of how the department continues to expand with new facilities and land but without increased support for maintenance, operations, capital, planning, or administration, is with the new

development at Port Gamble Forest Heritage Park and with the upcoming addition of 706 acres of forested parkland in Eglon. In recognition of the increased demand these new facilities will have on the department, Parks proposed an increase in staff of 2 M&O Workers and 1 Natural Resource Coordinator for the 2024 budget cycle. This request was not recommended to move forward at a recent budget intake meeting. Parks fully recognizes that the General Fund is stretched thin and supports other County departments but wants to draw attention to the fact that this continued lack of operational support will further stretch Parks even more thin than it is currently, will delay forward progress, and will hinder its ability to maintain and manage park facilities, land, stewards, and partnerships. Parks is not currently designed for sustainable operations and recognizes that developing a path to get there is critical. Parks plans to utilize the PROS plan update to investigate ways to bring department operations into better balance with the needs of a growing park system and demands from the greater community.

Management Team Norms and Expectations

In 2021 the Parks department held multiple all-staff meetings focused on organizational structure and defining what a healthy workplace culture meant to staff. In 2022 Parks began to implement what it learned and began shifting the focus of these group meetings toward team development. In January 2023, with the assistance of Human Resources, Parks contracted with Wardroom Success Strategies to conduct two team building sessions with Parks' management team; the purpose of which was to facilitate activities to help coalesce the new staff toward a well-functioning team. Following the sessions, staff worked together to continue the effort, and formed "Norms and Expectations" by which the management team will use to guide communication, create accountability, and develop trust. *The document is shared in Attachment C.*

Capital Projects Program

Point No Point Park Beach Rehabilitation

Pre-application meetings have concluded with Federal (Army Corps of Engineers), State (Department of Fish and Wildlife), and Kitsap County (Department of Community Development) agencies. There are significant concerns in regard to timing as it pertains to permitting, as the window in order to complete this work is somewhat narrowed under the criteria "Fish Window" in which work can occur below the Ordinary High Water Mark, under Washington State Code. Parks has been notified that exemptions for SEPA and shoreline work will not be granted, thus, Parks will need to go through the formal permitting process for each agency. Given the length of time the permitting process will take, Parks is exploring an alternative approach, one that looks at conducting maintenance work to the beach in 2023 to get sand elevations back to pre-storm levels. Park would then utilize the 2023/24 winter to pursue the appropriate permits for the full design work, to be carried out in 2024.

Eagle's Nest Perimeter Deck Replacement

The construction permit has been approved by DCD. There is currently an open bid period until June 30 for contractors to bid on the project. A budget increase and funding source change for this capital project is currently in development and will come before the Commissioners soon via a proposed CIP amendment.

Island Lake Pier Rehabilitation

The building permit for the pier rebuild has been approved by DCD. The project was sent to multiple contractors for bids but only received one, coming in at approximately \$100,000. The project will not only include reconstructing the arson activity that burned most of the pier but will also replace the wood decking with new light-penetrating grid panels that are



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meet today's regulations from WDFW. The fish window for this project is August 1-September 30, 2023.

Building Demolitions

Past park acquisitions have included structures in various state of repair/disrepair. Currently, there are five structures that have been identified for demolition throughout the Kitsap County Parks system. These projects have been bid and developing contracts for the work is currently in-process. Three of the five structures contain regulated materials, with the structure at Nick's Lagoon containing the most regulated materials and the highest expense to perform abatement work prior to demolition. Once complete, all structures will be ready for demolition, including abandonment of any existing water services and/or septic systems that currently exist at the properties. The demolition work is critical to parks and is catch-up work to previously acquired lands that contained these structures.

Port Gamble Forest Heritage Park – Ride Park and Parking Lots

Ride Park

- Construction is complete on the mountain bike ride park. Parks and Risk Management staff conducted a site visit on June 8 with members of Evergreen Mountain Bike Alliance (EMBA) to review the remaining tasks, which now are considered complete. Parks will now begin working with EMBA to develop a contract for continued maintenance of the facility.

Stottlemeyer Parking Lot and Trailhead (south end of park)

- The SDAP permit for the Stottlemeyer parking lot and trailhead was approved by DCD. Parks is currently working to prepare the bid documents for the formal bid process to construct the parking lot.

Ride Park Parking Lot and Trailhead (north end of park)

- The SDAP permit for the ride park parking lot and trailhead was submitted in April 2022 and remains in DCD's review process. Parks and Public Works are working together to ensure the designs for the parking lot, entrance road, and Sound To Olympics trail are all in alignment with each other.

Marketing and Events Program

RecDesk

Parks Staff are actively processing event reservations for community buildings, picnic shelters, athletic fields, park events, and fairground events. Data on the number of reservations at each of the Parks Facilities is attached, *please see Attachment D*.

- Outward-facing events calendar: [Kitsap County Parks Event Calendar \(kitsapgov.com\)](http://www.kitsapgov.com)
- Online reservations and payment portal: [Kitsap County Parks > Home \(recdesk.com\)](http://www.kitsapgov.com)

BoCC-Sponsored Events

Resolution 065-2021, regarding the sponsorship of Martin Luther King Jr Day, Veterans Day, United Way Day of Caring, FARM Days, Toys for Tots, and Greater Kitsap Chamber of Commerce Military Appreciation Day at the Kitsap County Fairgrounds and Events Center is set to expire at the end of 2023. Parks Staff are evaluating ways this current practice may be updated; Staff anticipates bringing these to the BoCC in the Fall of 2023 for consideration.

Event	Status
<i>Martin Luther King Jr. Day</i>	Completed. The event was held on January 16, 2023
<i>Military Appreciation Day</i>	Completed. Event was held on March 11, 2023
<i>FARM Days</i>	Completed. Event was held on May 22-23, 2023
<i>United Way Day of Caring</i>	This event has indicated they will not use the Fairgrounds facilities in 2023 as they have in past years.
<i>Veterans Day Ceremony</i>	Confirmed for November 11, 2023
<i>Toys for Tots</i>	Confirmed for December 4-19, 2023

Athletic Field Rentals

Parks received athletic field requests for soccer fields and staff did its best to meet desired practice and game times from multiple user groups with a fair and balanced approach. However, this is challenging in that field demand outpaces the quantity of fields available, especially in the central Kitsap area. Athletic field schedules for August-December 2023 were shared with field users with the following message:

“The Parks Department fully recognizes that there is an athletic field shortage across the County, especially in central Kitsap where there appears to be much more demand for field time by user groups than a supply of facilities. We will analyze this service gap via a needs analysis in the update to our Parks, Recreation, and Open Space (PROS) plan for 2023. We have hired a consultant to facilitate the update; it is due to the State by March 2024 and will be a significant focus for the Parks department throughout the remainder of 2023 as it will help define goals and objectives for the next 6-year period. A component of this effort will be involvement from the public and stakeholders, such as (insert club name), so when the time comes, we will reach out to you to participate. Also, in 2023, we will be updating our capital improvement plan (CIP) to better align it with the department’s capital needs, such as building the Gordon 2 field and other needed athletic field improvements. Together, these two efforts should position us with a good path forward for athletic fields and different park resource needs throughout our 11,000-acre 74-park system.”

Maintenance & Operations Program

Staffing

M&O has filled its final vacancy, marking the first time since at least 2020 that all M&O crews have been fully staffed. Attention has now shifted to filling summer seasonal positions where only 1 of 3 vacancies have been filled to date, the hiring process is on-going.

Salsbury Point Park

Recent septic issues have resulted in the placement of portalets at the park until contracts for repair work are in place.



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Point No Point Park

Staff wrapped the super sack sandbags the line the impacted park beach with UV-resistant plastic sheeting, purposed with preventing degradation of the sandbag material.

Fairgrounds and Events Center

Six dead and hazardous trees were removed at various locations. Parking lot striping is underway and, when finished, will provide new paint at all parking lots. Event lawn areas are receiving new soil to level out low areas and will be seeded for grass afterwards.

Silverdale Waterfront Park

In partnership with Silverdale Rotary, staff performed grounds maintenance in preparation for the Memorial Day celebration. Work included adding beauty bark to flower beds, installing a solar-powered light on the flagpoles, and pressure-washing the hardscapes in the park.

Natural Resources Program

Forest Stewardship Program

Port Gamble Forest Heritage Park

- Restorative thinning on the second, 190-acre and is projected to be completed in early August. Trails are closed as required and generally open where and when possible over the weekends to accommodate scheduled events and increased use. This unit is part of the 756 acres of timber rights the County acquired in 2022. A third Forest Practices permit for a 25-acre unit was submitted and is under review. Two additional forest applications will be submitted soon; once approved, the permits are good for up to 3 years.
- Teams of Forest Stewards have been doing corrective pruning to improve the form of tree seedlings that were planted in 2017; and began collecting forest tree data on the first unit that was thinned this year.

Volunteer Program

Work Parties

- May Activity: 25 work parties (133 YTD)

Location	Work performed by volunteers and staff
Anderson Landing Preserve	<ul style="list-style-type: none"> • Trail work/Brushing
Bandix Dog Park	<ul style="list-style-type: none"> • Trail system mapping and sign installation
Banner Forest Heritage Park	<ul style="list-style-type: none"> • Bench Installation • Address Drainage issues
Buck Lake	<ul style="list-style-type: none"> • General maintenance of Native plants garden (2 work parties)
Calvinwood	<ul style="list-style-type: none"> • Invasive vegetation removal
Chico Salmon Park	<ul style="list-style-type: none"> • Trail work and Invasive vegetation removal
Coulter Creek Heritage Park	<ul style="list-style-type: none"> • Invasive vegetation removal/Trash pickup • Trail Brushing
Fairgrounds & Events Center	<ul style="list-style-type: none"> • Disc Golf mowing

Guillemot Cove Preserve	<ul style="list-style-type: none"> • Work party-Mowing, trail work
Hansville Greenway	<ul style="list-style-type: none"> • Boardwalk review
Harper Park	<ul style="list-style-type: none"> • Native vegetation planting/ stream bank stabilization
Howe Farm	<ul style="list-style-type: none"> • Fence planning and layout
Illahee Forest Preserve Heritage Park	<ul style="list-style-type: none"> • Wheelchair friendly trail flagging • Washington Youth Academy -trail work
Newberry Hill Heritage Park	<ul style="list-style-type: none"> • Fire fuels reduction • Invasives Vegetation removal-Old Timber • Culvert cleaning
Nick's Lagoon	<ul style="list-style-type: none"> • Trail work
North Kitsap Heritage Park	<ul style="list-style-type: none"> • Mowing- Blackberry removal • Restorative thinning • WTA -trail work XC trail re-route • Clearing vegetation for junk auto removal
Port Gamble Forest Heritage Park	<ul style="list-style-type: none"> • Scotch broom removal • Trail work • WTA trail decommissioning • Ride park work
Quiet Place Park	<ul style="list-style-type: none"> • Trail work- KPTOS
Silverdale Dog Park	<ul style="list-style-type: none"> • Landscaping, mowing, hedging • Work party
South Kitsap Regional Park	<ul style="list-style-type: none"> • Work continues on Port Orchard Rotary, Skookum, and SKHS construction of wheelchair friendly trail
Square Lake	<ul style="list-style-type: none"> • Trail work
Wynn Jones	<ul style="list-style-type: none"> • Turnpike installation, boardwalk repair • Invasive vegetation removal • Improve trail tread
Forest Stewards	<ul style="list-style-type: none"> • Tabling event- Port Gamble
Bangor – Navy Base	<ul style="list-style-type: none"> • Presentation for Base Commander and Fleet and Family Services

Partners worked with this period	Work performed
Mountain Vikes (youth mountain biking club) + D&D mountain Bike Club	<ul style="list-style-type: none"> • Trail building at Port Gamble Forest Heritage Park
Washington Trails Association	<ul style="list-style-type: none"> • Trail work at North Kitsap and Port Gamble
Mountaineers	<ul style="list-style-type: none"> • Trail work at Banner Forest
DTG Recycling	<ul style="list-style-type: none"> • Hauling out abandoned vehicles North Kitsap
Kitsap Bank	<ul style="list-style-type: none"> • Earthday at Newberry Hill Heritage Park
South Kitsap High School	<ul style="list-style-type: none"> • Wheelchair friendly trail at SKRP
Port Orchard Rotary	<ul style="list-style-type: none"> • Wheelchair friendly trail at SKRP
Washington Youth Academy	<ul style="list-style-type: none"> • Trail work at Illahee Preserve
Skookum	<ul style="list-style-type: none"> • Wheelchair friendly trail at SKRP
Olympic College	<ul style="list-style-type: none"> • Guillemot Cove monitoring
West Sound Disc Golf Association	<ul style="list-style-type: none"> • Mowing and invasives management
Our Forest Fund	<ul style="list-style-type: none"> • Invasive vegetation removal Port Gamble
Kingston Parks, Trails, and Open Space (KPTOS)	<ul style="list-style-type: none"> • Trail work Quiet Place Park



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Planning Program

Parks, Recreation, and Open Space (PROS) Plan

Staff are meeting bi-monthly with the consultant to maintain a continuous touchpoint and progress on the PROS Plan update. Members from SCJ Alliance met with Parks staff on June 8 and 9 to discuss department operations and to tour park sites. The following sites were visited: Fairgrounds and Events Center, Anderson Hill Fields, Newberry Hill Heritage Park, Silverdale Waterfront Park, Point No Point Park, Norwegian Point Park, Buck Lake Park, Hansville Greenway, Port Gamble Forest Heritage Park, North Kitsap Heritage Park, South Kitsap Regional Park, Long Lake Park, Howe Farm, Coulter Creek Heritage Park, Calvinwood, and Square Lake.

Coulter Creek Heritage Park Framework

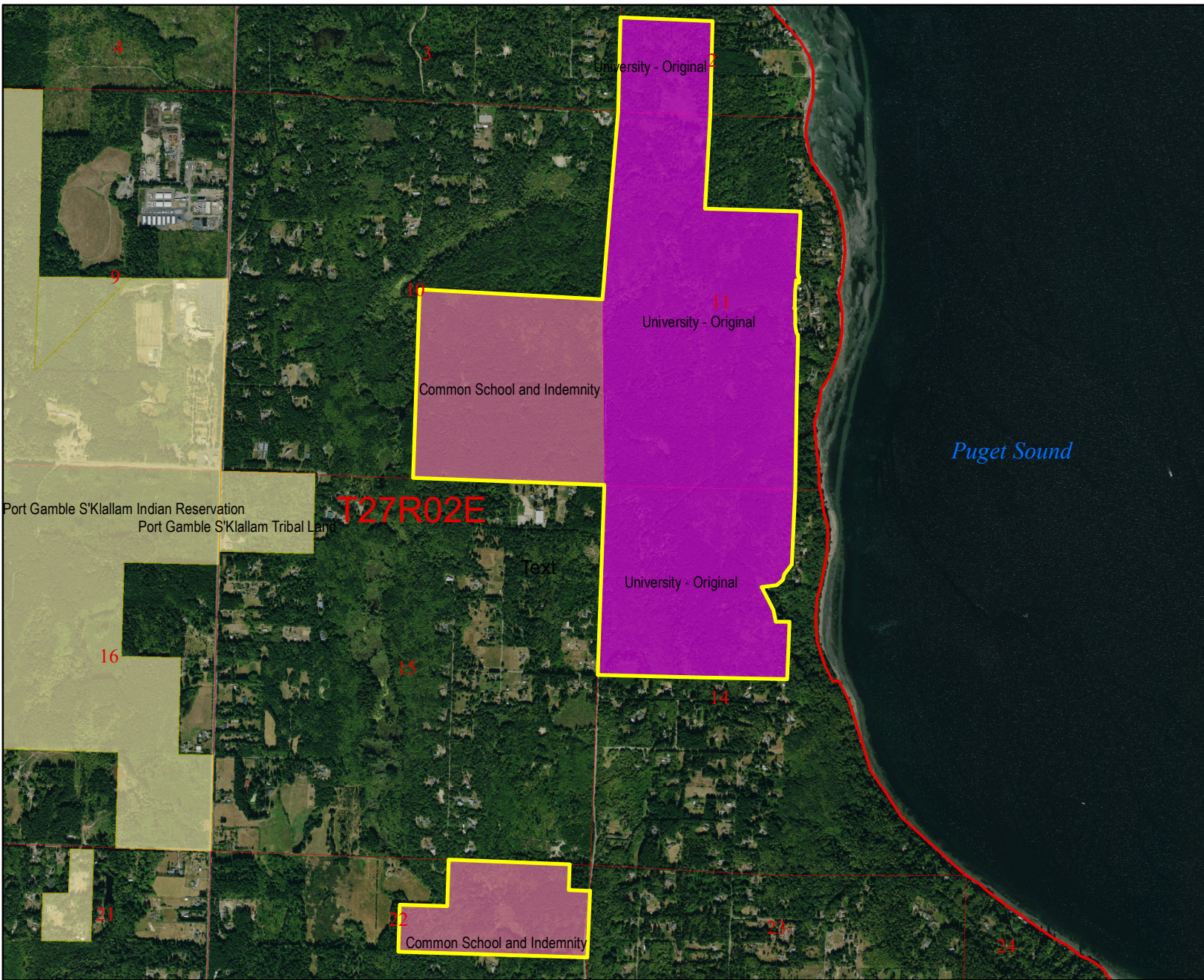
Progress has slowed due to a lack of staff capacity. Since the resignation of the Capital Projects Planner, the Parks Planner has had to shift workloads to maintain capital projects already in-process. Nonetheless, some work has continued with the assistance of park stewards and the Natural Resource program staff.

Recreation and Conservation Office Change of Use Processes

Parks has several projects underway pertaining to grant requirements that now require 'change of use' approval by RCO. Silverdale Waterfront Park and Buck Lake Park were both either acquired or developed using grant funds and both parks require accommodations to the grant restrictions for needed improvements at each location that are not in alignment with the original grant direction. Parks is working with RCO to achieve these approvals.

EGLON

DEPARTMENT OF NATURAL RESOURCES 2022 TRUST LAND TRANSFER



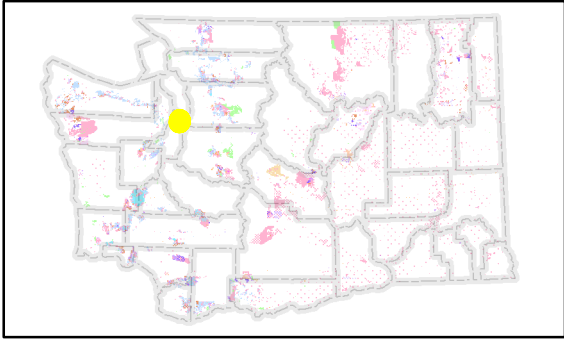
- Eglon TLT Boundary
- Tribal Lands
- Common School (3)
- Agricultural School (4)
- Scientific School (10)
- Normal School (8)
- University - Transferred (5)
- University - Original (11)
- CEP and RI (6)
- Capitol Grant (7)
- State Forest Transfer (1)
- State Forest Purchase (2)
- Community Forest Trust (48)
- NAP / NRCA (74 / 75)
- Other DNR-Managed Lands

KITSAP COUNTY



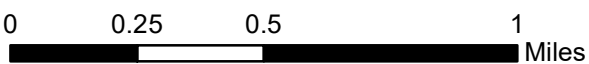
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SECTIONS 2, 10, 11, 14 & 22

State of Washington



WASHINGTON STATE DEPARTMENT OF
NATURAL RESOURCES

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Trust Land Transfer Revitalization Pilot Project

Proposed Parcels

April 2022



WASHINGTON STATE DEPT OF
**NATURAL
RESOURCES**

Trust Land Transfer Revitalization Pilot Project: Proposed Parcels

April 2022

Washington Department of Natural Resources (DNR)
Product Sales and Leasing Division
1111 Washington Street SE
PO Box 47014
Olympia, WA 98504-7014

Cover: Blakey Island Shoreline photo, Washington Department of Ecology

Trust Land Transfer Revitalization Pilot Project

Proposed Parcels

April 2022



Prepared by the

WASHINGTON STATE DEPARTMENT OF
NATURAL RESOURCES

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Introduction

Initiated in 1989 and revised in 2021, Trust Land Transfer is an innovative portfolio management tool for the Washington State Legislature, through the Department of Natural Resources (DNR), to address several trust land management needs:

- Transfer out of economically under-performing state trust lands and acquire funds to purchase replacement lands with higher long-term income producing potential; and
- Conserve lands that have high ecological or social values.

As part of the 2021-23 Capital Budget (SHB 1080 Sec. 3333), the Washington State Legislature directed DNR to convene a work group of state trust land beneficiaries, tribes, and stakeholders to develop recommendations for the way Trust Land Transfer proposals are developed and implemented. This work is being completed in two phases by two different work groups.

- DNR convened the Phase 1 work group in July 2021. Over nine meetings, this work group collaborated on building a framework for revitalizing the Trust Land Transfer tool. The framework and topics needing further discussion were summarized in a December 2021 report to the Washington State Legislature.
- DNR convened the Phase 2 work group in January 2022. The goal of this phase is to complete all revitalization work on the Trust Land Transfer tool.

Proposed Parcels

As part of Phase 2 of this revitalization work, the work group will participate in a pilot project. In this project, the work group will prioritize parcels for transfer using the prioritization process and criteria they helped develop.

DNR has identified 12 parcels to be prioritized for Trust Land Transfer through the pilot project. Each of the proposed parcels has undergone an analysis to determine that the transfer is in the best interests of the trust beneficiaries. DNR also has confirmed that each of the identified receiving agencies is willing to accept the parcel and manage it. The pilot project will begin in July, 2022.

The prioritized list will be presented to the Board of Natural Resources and offered to the Office of Financial Management in September, 2022 as part of a capital budget request for the 2023 to 2025 biennium. The Phase 2 work group will then share lessons learned from the pilot process with DNR, so

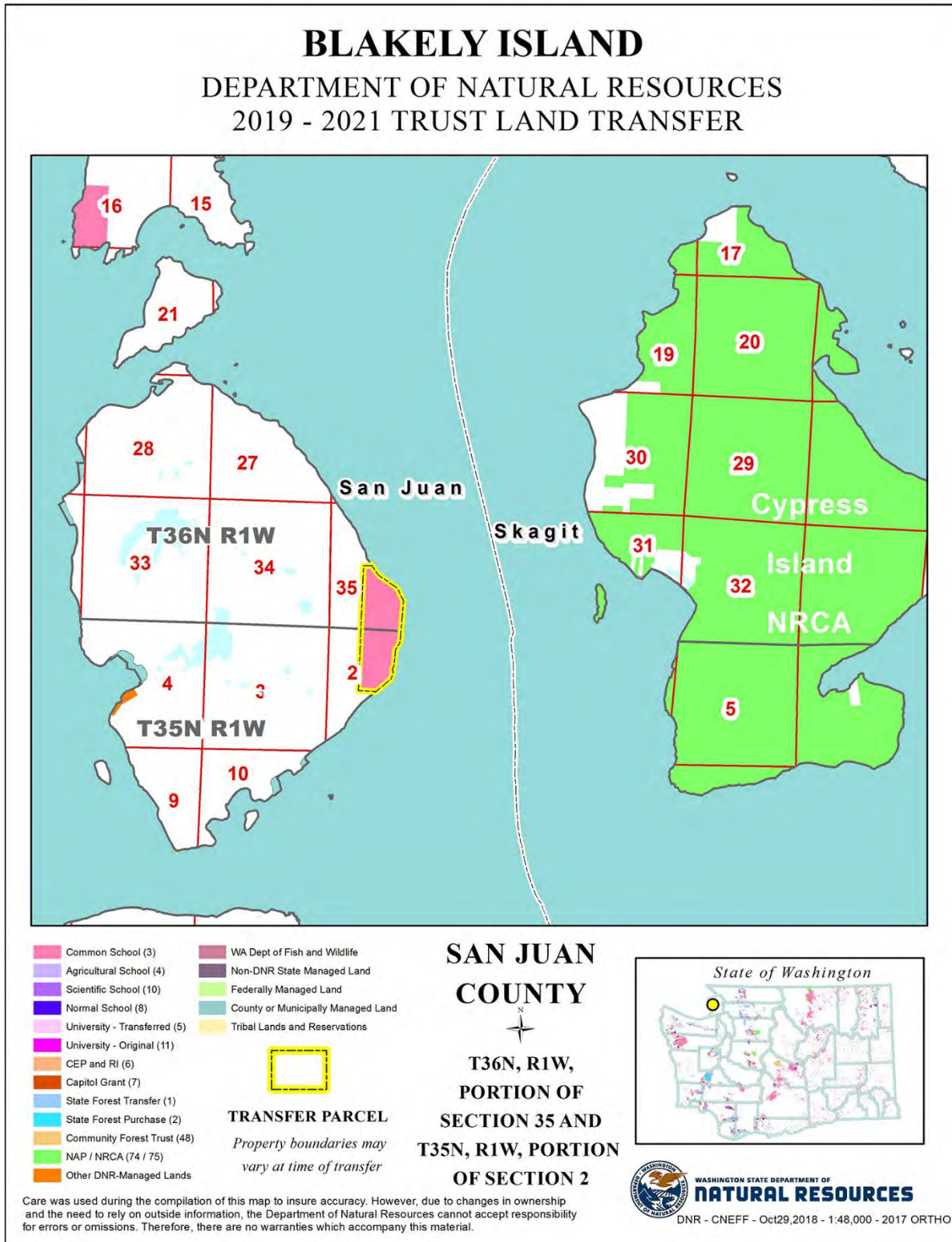
that improvements can be incorporated into the full implementation of the Trust Land Transfer tool for the 2025 legislative session.

The 12 parcels being considered for the pilot project are listed in Table 1. Maps and descriptions of each parcels are included on the following pages.

Table 1. Proposed Parcels

Parcel Name	Property Name	Acres	Trust	County	Receiving Agency
1	Blakely Island	185	Common School (03)	San Juan	San Juan County
2	Chapman Lake	535	Common School (03)	Spokane	Washington State Department of Fish and Wildlife (WDFW)
3	Chelatchie Prairie	80	Common School (03)	Clark	Clark County
4	Devil's Lake	370	Common School (03)	Jefferson	DNR Natural Areas Program
5	Eglon	640	Common School (03), University Original (11)	Kitsap	Kitsap County
6	John's River	235	Common School (03)	Grays Harbor	WDFW
7	Lake Spokane Campground	293	Common School (03), Agricultural School (04)	Stevens	Washington State Parks
8	Morning Star	1,090	Common School (03), State Forest Land (01)	Snohomish	DNR Natural Areas
9	Moses Lake Sand Dunes	570	Common School (03)	Grant	Grant County
10	South Lake Ozette	360	Common School (03)	Clallam	DNR Natural Areas
11	Upper Dry Gulch	2,716	Common School (03)	Chelan	DNR Natural Areas
12	West Tiger	97	State Forest Land (01), Scientific School (10)	King	DNR Natural Areas

Blakely Island Map



Blakely Island Description

Receiving Agency:	San Juan County
Acres:	185
County:	San Juan
Trust:	Common School (Trust 03)
Proposed Use:	Fish and wildlife habitat, open space, recreation
Transfer Type:	Fee

Characteristics:

This property consists of forest and Salish Sea shoreline along the eastern side of Blakely Island.

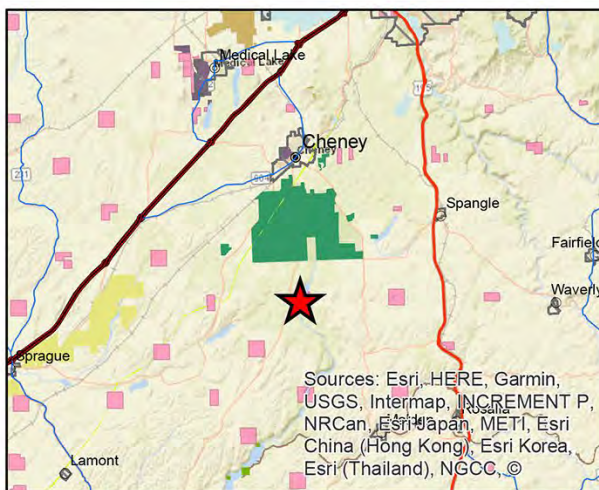
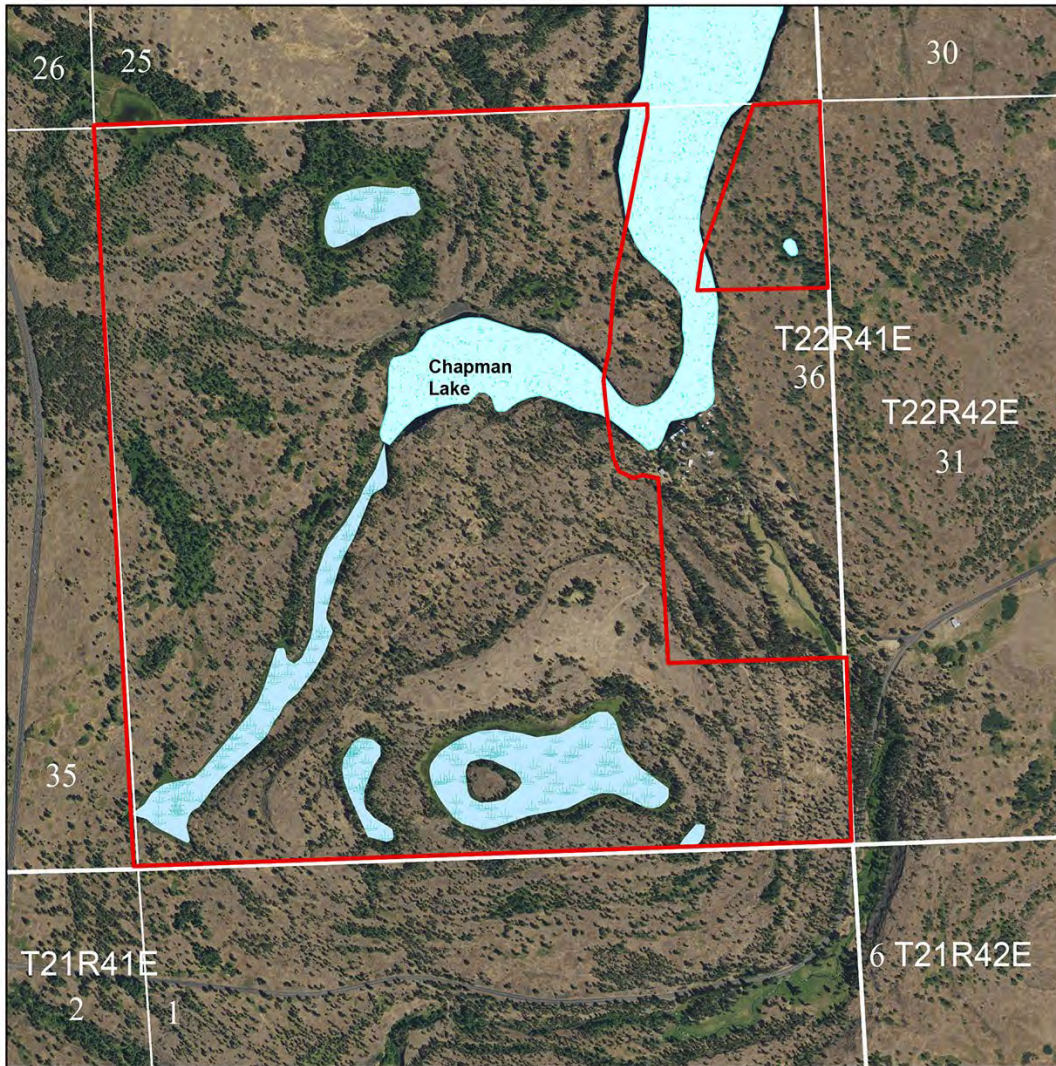
Benefits:

The trust benefits from the transfer of property that is difficult to manage for timber production. This property is located along the eastern shoreline of Blakely Island and is one of the first views that tourists see when traveling on the ferry ride from Anacortes to the San Juan Islands. The shoreline provides important marine habitat and trees on the property exhibit many old growth characteristics. San Juan County intends to manage this property to retain and preserve its high quality habitat. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

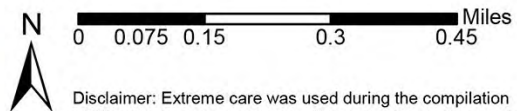
Portion of Section 35, Township 36 North, Range 1West, W.M., San Juan County, Washington
Portion of Section 2, Township 35 North, Range 1West, W.M., San Juan County, Washington

Chapman Lake Map



Legend

- Chapman Lake Transfer
- Open Freshwater
- Wet Area



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Mikki McCulloch, 1/29/2019

Chapman Lake Description

Receiving Agency: Washington Department of Fish and Wildlife (WDFW)

Acres: 535

County: Spokane County

Trust: Common School (Trust 03)

Proposed Use: Wildlife habitat, recreation

Transfer Type: Fee

Characteristics:

The parcel is located in southern Spokane County, south of the town of Cheney and south of the Turnbull National Wildlife Refuge. This property contains the southern portion of Chapman Lake and in the past has been popular for its fishing lake. This transfer would allow WDFW to re-establish public access to this lake for fishing and other public water uses. The property contains native habitat and supports wildlife migrations heading to and from the nearby Turnbull National Wildlife Refuge.

Benefits:

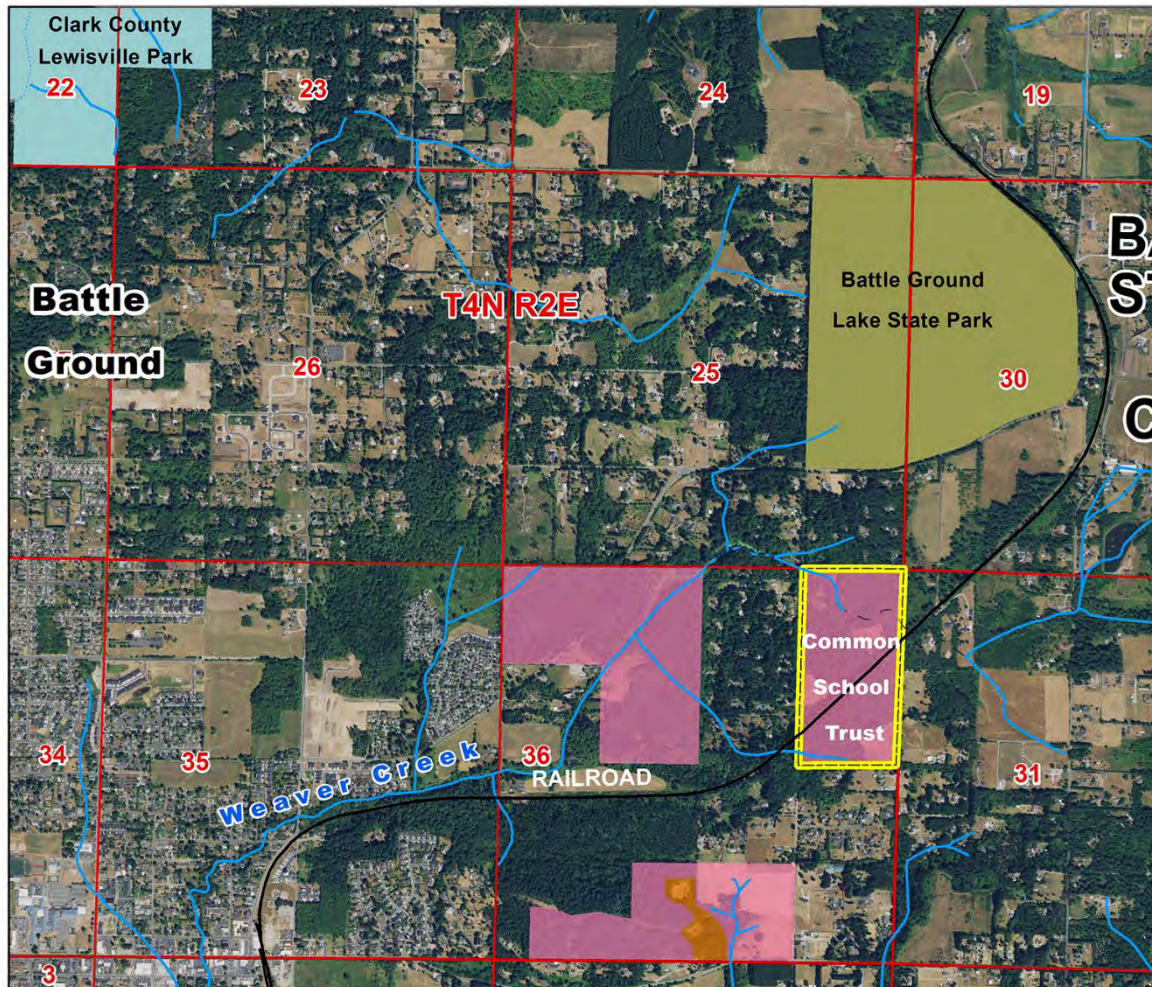
This property has low revenue potential for trust lands, but would provide important public access to an important fishing lake and smaller ponds. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

Portion of Section 36, Township 22 North, Range 41 East, W.M., Spokane County, Washington

Chelatchie Prairie Map

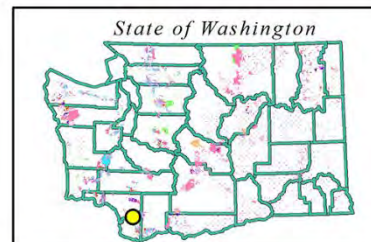
CHELATCHIE DEPARTMENT OF NATURAL RESOURCES 2019 - 2021 TRUST LAND TRANSFER



- | | |
|------------------------------|------------------------------------|
| Common School (3) | WA Dept of Fish and Wildlife |
| Agricultural School (4) | Non-DNR State Managed Land |
| Scientific School (10) | Federally Managed Land |
| Normal School (8) | County or Municipally Managed Land |
| University - Transferred (5) | Tribal Lands and Reservations |
| University - Original (11) | |
| CEP and RI (6) | |
| Capitol Grant (7) | |
| State Forest Transfer (1) | |
| State Forest Purchase (2) | |
| Community Forest Trust (48) | |
| NAP / NRCA (74 / 75) | |
| Other DNR-Managed Lands | |
- TRANSFER PARCEL**
Property boundaries may vary at time of transfer

CLARK COUNTY

T4N, R2E,
PORTION OF
SECTION 36



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NATURAL RESOURCES**

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DNR - CNEFF - OCT29, 2018 - 1:24,000 - 2017 ORTHO

Chelatchie Prairie Description

Receiving Agency:	Clark County
Acres:	80
County:	Clark
Trust:	Common School (Trust 03)
Proposed Use:	Fish and wildlife habitat, open space or recreation
Transfer Type:	Fee

Characteristics:

This property consists of forest and pasture land in northeastern Clark County with a trail converted from an abandoned railroad line (Chelatchie Prairie Railroad) in the center of the parcel. The northeast portion of this property already has a paved portion of this trail and the long-term vision is that this trail will extend south to Vancouver.

Benefits:

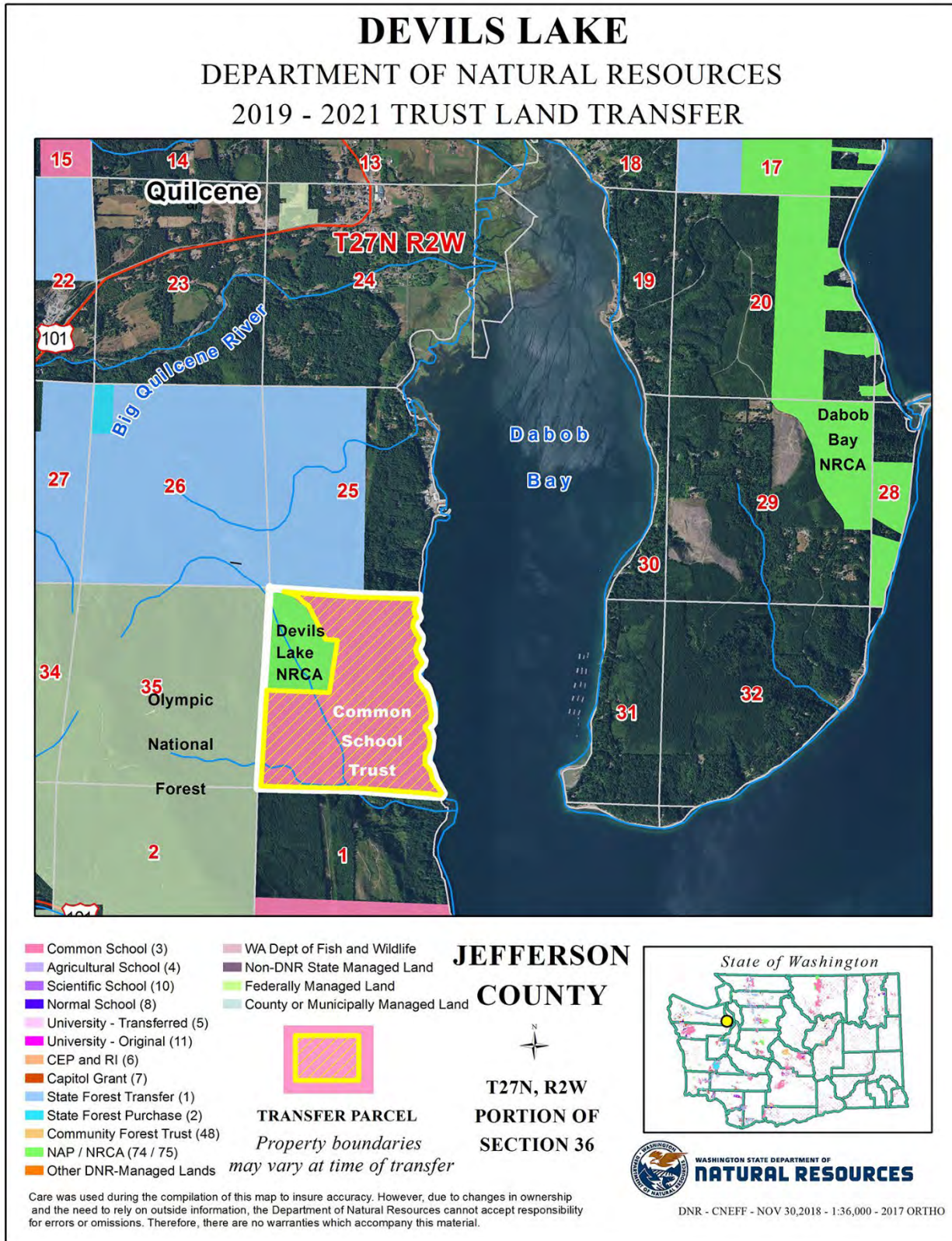
The trust benefits from the transfer of property that is difficult to manage for timber production. Transfer of this property to Clark County Parks would help extend the Chelatchie Prairie Rails-to-Trails project and provide future public opportunities for a trailhead or other public recreation or wildlife habitat amenities. The trail starts at Battle Ground Lake State Park and heads in a southerly direction towards Battle Ground, with the goal of the trail reaching into northern Vancouver.

The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

East 1/2 of the Northeast 1/4 of Section 36, Township 4 North, Range 2 East, W.M., Clark County, Washington

Devil's Lake Map



Devil's Lake Description

Receiving Agency:	DNR Natural Areas
Acres:	370
County:	Jefferson
Trust:	Common School (Trust 03)
Proposed Use:	Fish and wildlife habitat, open space or recreation
Transfer Type:	Fee

Characteristics:

This forested property is located in eastern Jefferson County, south of Quilcene and adjacent to the Devils Lake Natural Resources Conservation Area (NRCA). This property has frontage along Puget Sound and forests with rare plant communities.

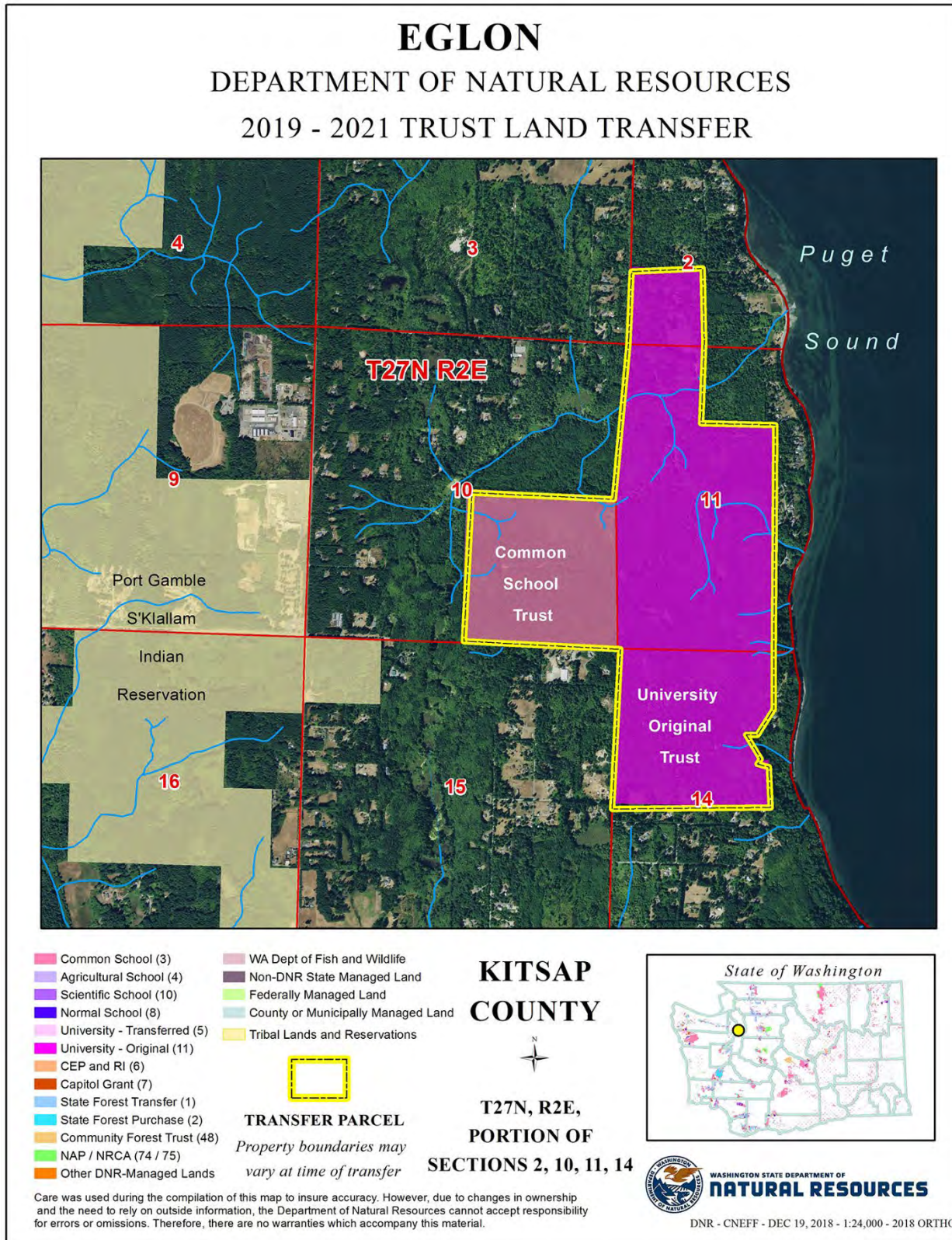
Benefits:

The trust benefits from the transfer of property that is difficult to manage for timber production. Transfer of this property into the Devils Lake NRCA will protect one mile of Puget Sound shoreline, help to maintain Puget Sound water quality and aquaculture, protect high quality and rare plant communities, protect native genetic tree diversity, and provide for additional low-impact recreational opportunities for the public. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

Portion of Section 36, Township 27 North, Range 2 West, W.M., Jefferson County, Washington

Eglon Map



Eglon Description

Receiving Agency: Kitsap County

Acres: 640

County: Kitsap

Trust: Common School (Trust 03), University Original (Trust 11)

Proposed Use: Fish and wildlife habitat, open space, recreation

Transfer Type: Fee

Characteristics:

This property consists of wetlands and forest between Kingston and Eglon and is close to the shoreline of Puget Sound.

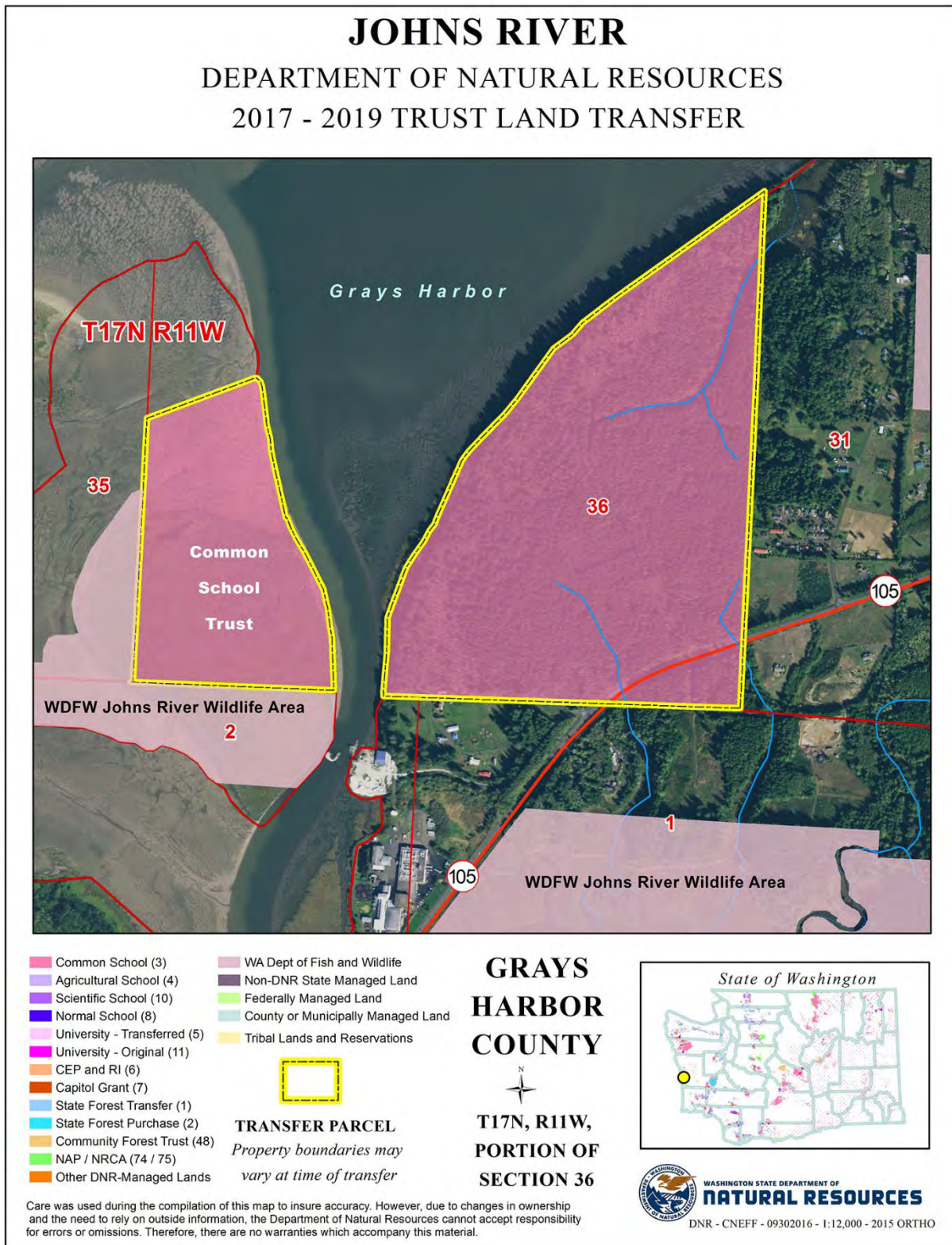
Benefits:

The trust benefits from the transfer of property that is difficult to manage for timber production. This property is located north of Kingston and within ¼ mile of Puget Sound. The northern portion of the property contains a large wetland bordered by trees that are 130+ years in age and a small stream flowing into Puget Sound. This large forestland tract and its associated wildlife habitat is rare for Kitsap County as the county has one of the highest population densities in the state. A trail on the property is used for public recreation and for pedestrian and bicycle transportation for this north Kitsap community. Kitsap County Parks intends to manage this property for public recreation, open space and wildlife habitat. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School and University Original trusts.

Legal Description:

Portion of Sections 2, 10, 11, and 14 of Township 27 North, Range 2 East, W.M., Kitsap County, Washington

John's River Map



John's River Description

Receiving Agency: WDFW

Acres: 235

County: Grays Harbor

Trust: Common School (Trust 03)

Proposed Use: Fish and wildlife habitat, open space, or recreation

Transfer Type: Fee

Characteristics:

This forested property is located in southern Grays Harbor County near the community of Ocosta and the Johns River Wildlife Area. This property has frontage along Grays Harbor Bay with forests and important shoreline habitat.

Benefits:

The trust benefits from the transfer of property that has rich wildlife habitat near important bird habitat areas (Washington Audubon Society Important Birding Area, Johns River Wildlife Area) and two miles of Grays Harbor Bay shoreline. This parcel also helps to maintain Grays Harbor water quality and aquaculture, protects high quality bird habitat, and provides for additional low-impact recreational opportunities for the public. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

Portion of Section 36, Township 17 North, Range 11 West, W.M., Grays Harbor County, Washington

Lake Spokane Campground Description

Receiving Agency: Washington State Parks and Recreation Commission (State Parks)

Acres: 293

County: Stevens

Trust: Common School (03), Agricultural School (04)

Proposed Use: Recreation and open space

Transfer Type: Fee

Characteristics:

This waterfront property is located in southern Stevens County. This property has a campground, parking, and water access features. The property is located along highway 291 and the waterfront features attract many users from the greater Spokane area.

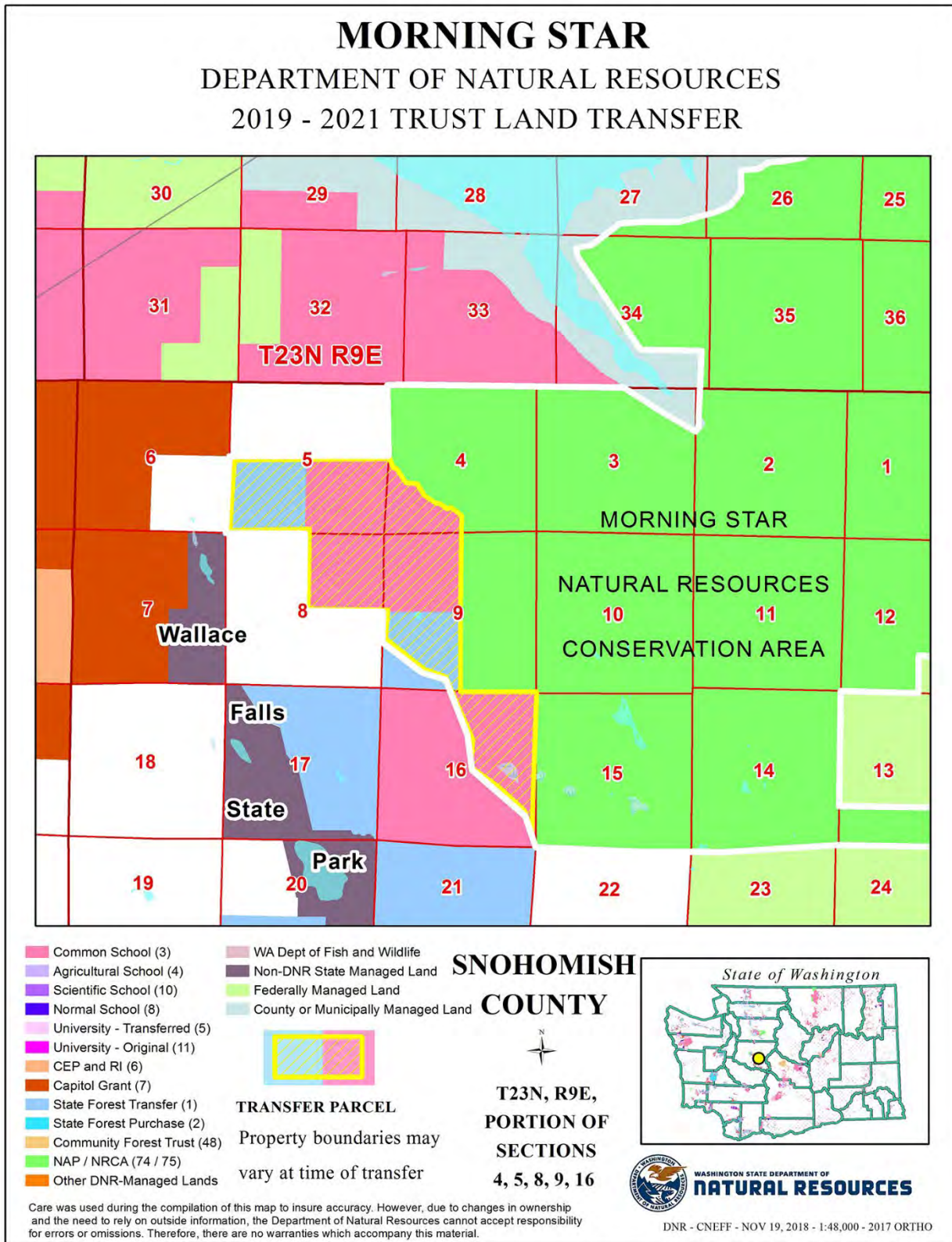
Benefits:

The trust benefits from the transfer of property that has high recreational values, but low trust revenue opportunities. State Parks is currently managing this property for public recreation through an agreement with DNR. State Parks would be a better steward of this highly popular property due to having more experience with waterfront parks and having on-site law enforcement staff. The large size of this property may permit a future expansion or betterment of the recreational infrastructure on this park to serve users. DNR will transfer the existing recreational contracts to State Parks, who will provide continuing recreational opportunities for the public. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School and Agricultural School trusts.

Legal Description:

Portions of Section 16, Township 27 North, Range 40 East, W.M. and Portions of Section 20, Township 27 North, Range 40 East, W.M., Stevens County, Washington

Morning Star Map



Morning Star Description

Receiving Agency: DNR Natural Areas

Acres: 1,090

County: Snohomish

Trust: Common School (Trust 03), State Forest Land (Trust 01)

Proposed Use: Fish and wildlife habitat, open space, recreation

Transfer Type: Fee

Characteristics:

This property consists of higher elevation forest near Spada Lake in the Sultan Basin.

Benefits:

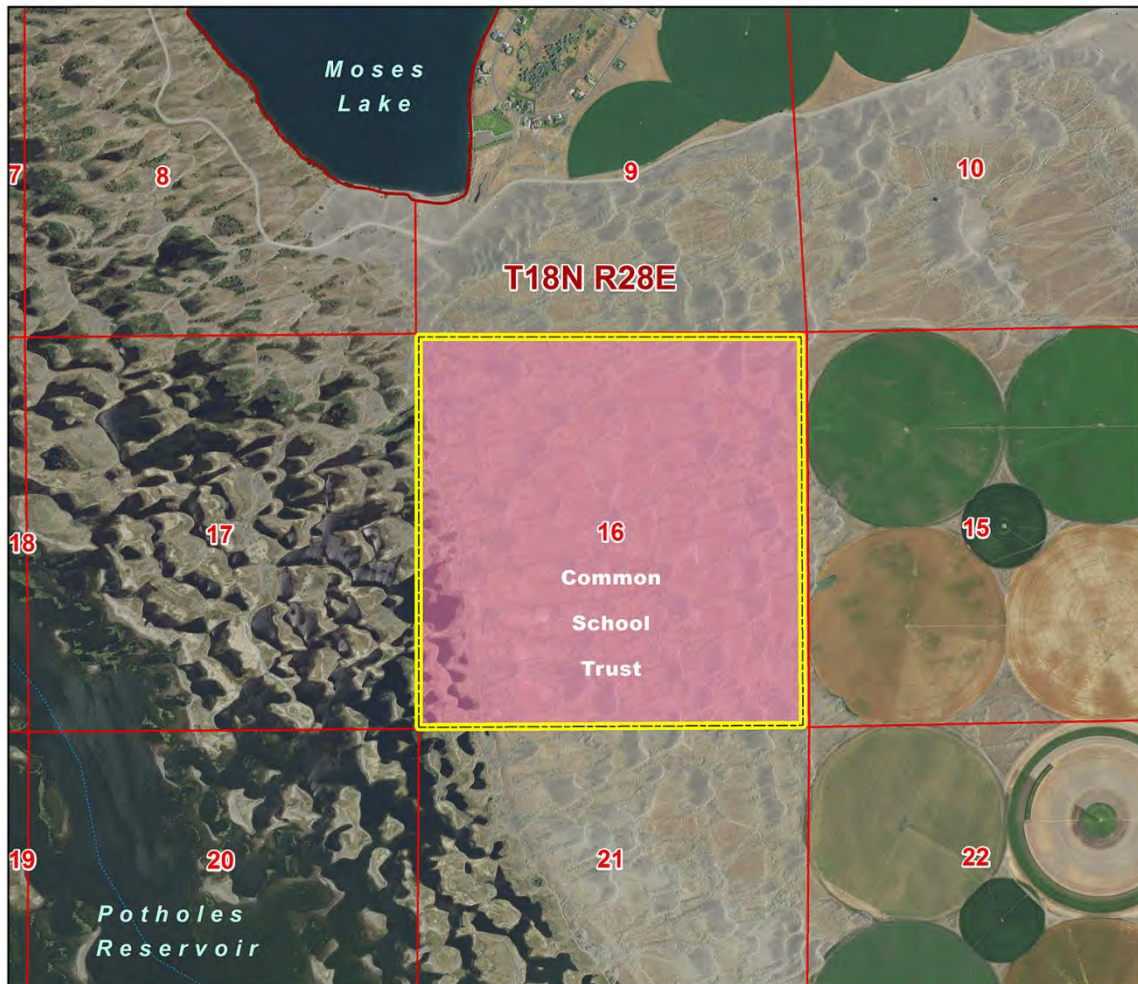
The trust benefits from the transfer of property that is difficult to manage for timber production. This property is located near Spada Lake, which is a key drinking water uptake area for Snohomish County residents. The property is within the approved Morning Star NRCA boundary and contains uncommon forest, including old growth forests, and wildlife habitat. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School and State Forest Land trusts.

Legal Description:

Portion of Sections 4, 5, 8, 9 and 16 of Township 23 North, Range 9 East, W.M., Snohomish County, Washington

Moses Lake Sand Dunes Map

MOSES LAKE SAND DUNES DEPARTMENT OF NATURAL RESOURCES 2017 - 2019 TRUST LAND TRANSFER

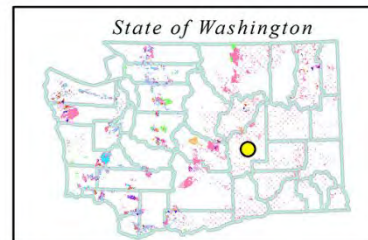


- | | |
|---|---|
| Common School (3) | WA Dept of Fish and Wildlife |
| Agricultural School (4) | Non-DNR State Managed Land |
| Scientific School (10) | Federally Managed Land |
| Normal School (8) | County or Municipally Managed Land |
| University - Transferred (5) | Tribal Lands and Reservations |
| University - Original (11) | |
| CEP and RI (6) | |
| Capitol Grant (7) | |
| State Forest Transfer (1) | |
| State Forest Purchase (2) | |
| Community Forest Trust (48) | |
| NAP / NRCA (74 / 75) | |
| Other DNR-Managed Lands | |

TRANSFER PARCEL
Property boundaries may vary at time of transfer

GRANT COUNTY

T18N, R28E,
PORTION OF
SECTION 16



WASHINGTON STATE DEPARTMENT OF
NATURAL RESOURCES

DNR - CNEFF - 09302016 - 1:24,000 - 2015 ORTHO

Care was used during the compilation of this map to insure accuracy. However, due to changes in ownership and the need to rely on outside information, the Department of Natural Resources cannot accept responsibility for errors or omissions. Therefore, there are no warranties which accompany this material.

Moses Lake Sand Dunes Description

Receiving Agency:	Grant County
Acres:	570
County:	Grant County
Trust:	Common School (Trust 03)
Proposed Use:	Recreation and open space
Transfer Type:	Fee

Characteristics:

This interesting non-forested property is located in Grant County, south of the City of Moses Lake. This property has prominent sand dune features and attracts recreational visitors from throughout Washington State for off-road recreation.

Benefits:

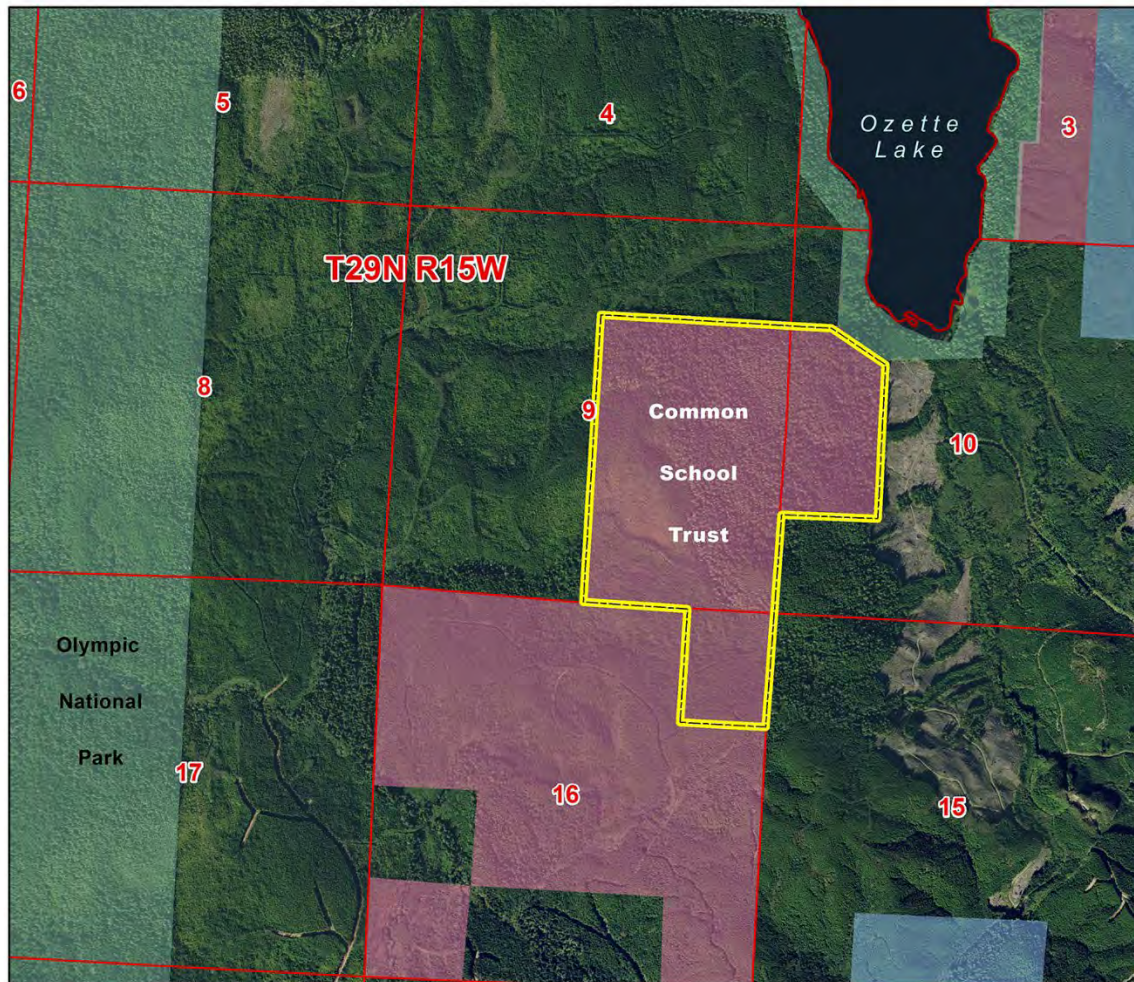
The trust benefits from the transfer of this property that has high recreational values, but low trust revenue opportunities. DNR currently manages the property for public recreation, but Grant County would be a better steward of this property due to having nearby parks and law enforcement staff. DNR will transfer the existing recreational contracts to Grant County, who will provide continuing recreational opportunities for the public. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

Portion of Section 16, Township 18 North, Range 28 East, W.M., Grant County, Washington

South Lake Ozette Map

SOUTH LAKE OZETTE DEPARTMENT OF NATURAL RESOURCES 2017 - 2019 TRUST LAND TRANSFER



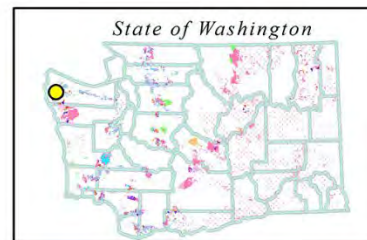
- Common School (3)
- Agricultural School (4)
- Scientific School (10)
- Normal School (8)
- University - Transferred (5)
- University - Original (11)
- CEP and RI (6)
- Capitol Grant (7)
- State Forest Transfer (1)
- State Forest Purchase (2)
- Community Forest Trust (48)
- NAP / NRCA (74 / 75)
- Other DNR-Managed Lands
- WA Dept of Fish and Wildlife
- Non-DNR State Managed Land
- Federally Managed Land
- County or Municipally Managed Land
- Tribal Lands and Reservations

TRANSFER PARCEL
Property boundaries may vary at time of transfer

CLALLAM COUNTY



**T29N, R15W,
PORTION OF
SECTIONS 9, 10, 16**



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South Lake Ozette Description

Receiving Agency: DNR Natural Areas

Acres: 360

County: Clallam

Trust: Common School (Trust 03)

Proposed Use: Natural area preserve

Transfer Type: Fee

Characteristics:

This property is located on the south end of Lake Ozette, between federal lands managed by the National Park Service near Lake Ozette and along the coast. The property contains a high-quality example of an old-growth Sitka spruce, western red cedar, and western hemlock forest community which has been recommended for protection by the Washington Natural Heritage Council. The property also provides important wildlife habitat for federally listed species such as northern spotted owl, marbled murrelet, and Lake Ozette sockeye salmon.

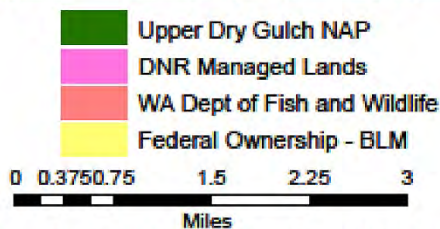
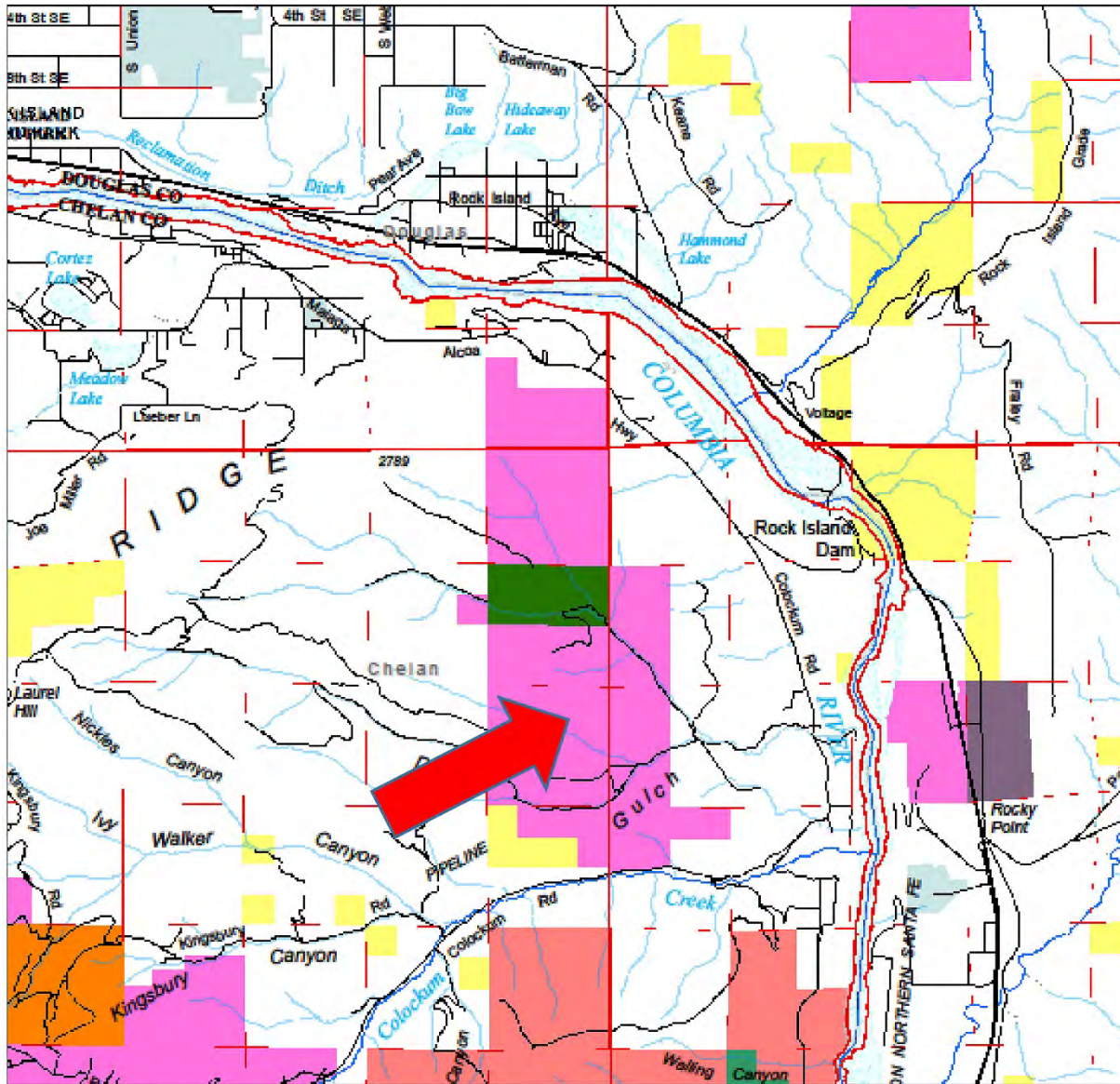
Benefits:

The trust benefits from the transfer of a forested property that is difficult to manage for timber revenue. The public benefits from the conservation of old growth forests and protection of wildlife habitat, including stream habitat for sockeye salmon, near Lake Ozette. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

Portions of Sections 9, 10, 16, Township 29 North, Range 15 West, W.M.

Upper Dry Gulch Map



The Washington Department of Natural Resources will not be liable to the user of this product for any activity involving the product with respect to the following: (a) Lost profits, lost savings or any other consequential damages (b) The fitness of the product for a particular purpose (c) Use of the product for results obtained from the use of the product.

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Upper Dry Gulch Description

Receiving Agency: DNR Natural Areas

Acres: 2,716

County: Chelan

Trust: Common School (Trust 03)

Proposed Use: Wildlife habitat, natural area

Transfer Type: Fee

Characteristics:

The property is in southeast Chelan County, south of the town of Malaga. This property is critical for conserving a globally rare plant, and also has high wildlife usage by mule deer, bighorn sheep, elk, and quail. This property would add additional key plant habitat and wildlife habitat to the Upper Dry Gulch Natural Area.

Benefits:

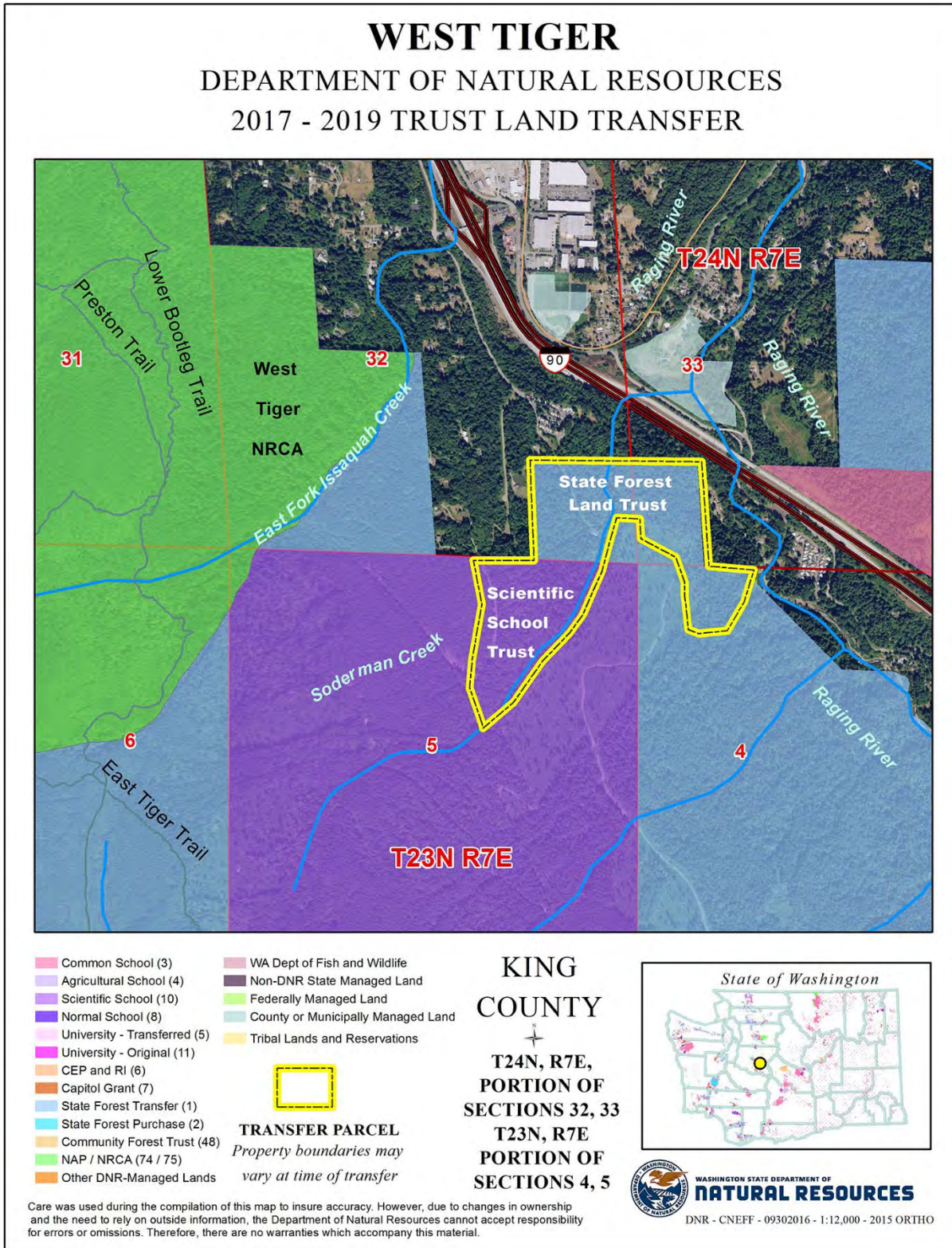
This property has irreplaceable value for the maintenance of a globally rare plant. The steep topography, arid character of the property, lack of water rights, and frequent wildfires limit trust revenue for this property. The trust benefits from the transfer of this property to the DNR Natural Areas Program, who will manage this property as part of the Upper Dry Gulch Natural Area. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

Portions of Sections 1, 11, 12, 13, 24, Township 21 North, Range 21 East, W.M., Chelan County, Washington

Portions of Sections 7, 18, 19, Township 21 North, Range 22 East, W.M., Chelan County, Washington

West Tiger Map



West Tiger Description

Receiving Agency:	DNR Natural Areas
Acres:	97
County:	Chelan
Trust:	State Forest Land (Trust 01), Scientific School (Trust 10)
Proposed Use:	Fish and wildlife habitat, open space or recreation
Transfer Type:	Fee

Characteristics:

This property is forested and located in eastern King County near the West Tiger Mountain Natural Resource Conservation Area (NRCA), Interstate 90 (I-90) and the Raging River. Transfer of this property to the West Tiger Mountain NRCA would provide protection for a portion of the Raging River, protect fish and wildlife, and protect the I-90 Greenway view shed. This property is currently designated State Forest Land Trust and Scientific School Trust and will need to be exchanged for comparably valued Common School Trust land to complete the transfer.

Benefits:

The trust benefits from the transfer of property that is difficult to manage for timber production, due to steep, unstable slopes going down into the Raging River; the cost of road upgrades to provide fish passage; and lack of permanent road access through adjacent private property. In addition to protecting the I-90 Greenway view shed, this transfer will support conservation efforts of the Mountains to Sound Greenway. Tributary streams of the Raging River are located on this property and conservation will assist with water quality and salmon recovery efforts in eastern King County. This transfer will protect an older, aged timber stand that is located on steeper slopes above the Raging River and I-90. The value of the transferred parcel will be re-invested in property with potential for generating increased future income for the Common School Trust.

Legal Description:

Portions of Sections 32, 33, Township 24 North, Range 7 East, W.M., Portions of Sections 4, 5, Township 23 North, Range 7 East, W.M.



Management Team Norms and Expectations

Purpose: A set of statements and values that define how the members of the Parks Management Team will function together to ensure strong cohesion, open communication, and a commitment to each other.

We are strongest when we support each other.

- **Be accountable.**
 - Lead by example.
 - Do what you commit to doing, do what you say you are going to do.
 - Take responsibility for your actions and be reliable to each other.
- **Be respectful.**
 - Be mindful of each other's workload and available time.
 - Value and consider the opinions and positions of others, don't be dismissive.
 - Give praise and credit to each other, don't engage in rumors.
- **Be engaged.**
 - Actively listen to each other; ask questions for clarity and more information.
 - Assist each other when needed.
 - Embrace learning, training, and personal development.
- **Be empathetic.**
 - Treat each other with compassion; what we see of each other at work is only part of our lives.
 - Be understanding of each other's differences, uniqueness, privileges, and challenges.
 - Provide a safe environment and be supportive for each other to share challenges.
- **Be honest.**
 - Own your mistakes and apologize when faults have been made; don't deceive or hide the truth.
 - Communicate clearly, consistently, and equally to each other.
 - Be vulnerable, ask for help when needed.
- **Be unified.**
 - Embrace and value teamwork and a team ethic, we are stronger together.
 - Use our individual strengths and skillsets to strengthen and benefit the team.
 - Approach challenges with a 'can-do' attitude; supporting 'change' makes us more resilient.



Kitsap County Parks Department | 614 Division Street MS-1 | Port Orchard, WA 98366

www.kitsapgov.com/parks | 360.337.5350 | parks@co.kitsap.wa.us

Reservations January - June 2023 (181 Days)

Athletic Fields

Facility Name	Reservations
Anderson Hill Athletic Field #1	48
Anderson Hill Athletic Field #2	40
Bill Bloomquist Rotary Field #1	67
Bill Bloomquist Rotary Field #2	68
Gordon Field #1	232
Gordon Field #2	74
Lobe Field #1	38
Lobe Field #4	79
South Kitsap Regional Athletic Field #1	11
South Kitsap Regional Athletic Field #2	7
South Kitsap Regional Athletic Field #3	7
Veterans Memorial Park: Field #1	77
Veterans Memorial Park: Field #2	8
Veterans Memorial Park: Field #3	0
Veterans Memorial Park: Field #4	0
Veterans Memorial Park: Field #5	0
Veterans Memorial Park: Field #6	0
Total	756

Fairgrounds and Events Center

Facility Name	Reservations
Boand Arena	39
Cat Barn	108
Concert Park Field	14
Dog Barn	9
Eagles Nest Field	1
Fairgrounds Disc Golf Course	10
Goat Barn	5
Gordon Field Parking Lot	29
L Barn	5
Lower Bowl	23
Pavilion	53
Pavilion Conference Room	19
President's Hall	64
President's Hall Field	14
Rabbit Barn	1
Sheep Barn	59
Swine Barn	2
Thunderbird Stadium	11
Van Zee	18
Total	484

Community Buildings

Facility Name	Reservations
Eagles Nest Community Building	195
Island Lake Community Building	120
Long Lake Community Building	51
Total	366

Picnic Shelters

Facility Name	Reservations
Buck Lake Picnic Shelter	10
Fairgrounds Log Picnic Shelter	2
Fairgrounds Picnic Shelter	3
Island Lake Park Picnic Shelter	4
Kitsap Kids Playground Picnic Shelter	8
Salsbury Point Picnic Shelter	12
Silverdale Waterfront Gazebo	10
Silverdale Waterfront Picnic Shelter	25
South Kitsap Regional Picnic Shelter	20
Wild Cat Lake Picnic Shelter	9
Total	103

Special Park Events

Facility Name	Reservations
Buck Lake Park	4
Illahee Preserve Heritage Park	1
Island Lake Park	1
Newberry Hill Heritage Park	1
Norwegian Point	1
Port Gamble Forest Heritage Park	11
Salsbury Point Park	1
Silverdale Rotary Gateway Park	1
Silverdale Waterfront Park	6
South Kitsap Regional Park	7
Square Lake Park	1
Wild Cat Lake Park	1
Total	36

Total Reservations for All Facilities

All Facilities	Reservations
Total	1745