

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: February 4, 2020
Time: 5:00 p.m.
Location: Communitas, 2nd Floor Training Room
920 Park Avenue, Bremerton

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF December 3, 2019 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment Program Update**
 - D. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Kitsap Transit-Connie Foust**
 - D. Community Summit**
 - E. School to Work/Job Foundations Update**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

The Kitsap County Developmental Disabilities Resource Fair

*For individuals with developmental disabilities, family members, and other
community members*

*

**Saturday, February 1, 2020
10:00 a.m. to 12:00 pm**

at

Olympic High School

7077 Stampede Boulevard NW, Bremerton, WA 98311

*

**Dozens of agencies, programs and support groups will have tables set up
for information gathering: *early intervention, parks and recreation,
community services, residential agencies, employment vendors,
governmental support, respite, support groups, advocacy, transportation
and more!***

*

For more information call: 360-337-4624

Doors open at 9:30 a.m. Resource Fair begins promptly at 10:00 a.m.

Refreshments will be served

*

Sponsored by

*Central Kitsap School District, Special Services, The Developmental Disabilities Administration, Region 3-
Kitsap, Kitsap County Developmental Disabilities, The Kitsap County Parent Coalition, and Holly Ridge
Center*



Holly Ridge Center
A Place of Hope for Children & Adults with Differing Abilities



**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**5:00 p.m., Tuesday, December 3, 2019
Communitas, 2nd Floor Training room
920 Park Avenue, Bremerton**

- 1. CALL TO ORDER** – Sandra LaCelle, Chair, called the meeting to order at 5:00 p.m.
- 2. INTRODUCTIONS** – Members and guests introduced themselves.
- 3. APPROVAL OF November 5, 2019 MINUTES**

MOTION: Donna Gerns moved to approve the November 5, 2019 minutes as submitted. Frances Aquiningoc seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA

MOTION: Marian Wiggins moved to approve the Agenda as presented. Kathy Lougheed seconded. Motion carried.

5. OLD BUSINESS

A. Working Age Adult Policy Implementation:

- The Employment First Committee (EFF):
 - Will meet on Friday, December 6, 2019 to discuss the draft survey and work to finalize it within the next month or two

B. Transition Student Update:

- A 2020 transition student started a job at Bremerton Navel Exchange
- A 2019 student signed up for DDA extra support
- The annual Kitsap County Disabilities Resource Fair will be held on Saturday, February 1, 2020 from 10:00 a.m. – 12:00 p.m. at Olympic High School, 7077 Stampeded Boulevard NW, Bremerton, WA 98311

C. County Supported Employment Program Update

- Job development efforts are underway for three different departments at the county. Hopefully, there will be three new positions available next year with the projected months identified for posting these positions; January, Spring, June -tentative
- The county is wanting to produce a film that highlights the supported employee working in government. Kelly met with a videographer in November. The film is projected to be available in June 2020. The county is wanting to include the process of creating and implementing jobs from local government experience into the film.
- Updates to follow

6. COMMUNITY INPUT – N/A

7. NEW BUSINESS

A. Legislative and Budget Update:

- A partial report handout was reviewed on, The Case for Inclusion Report. The full report can be found online at <http://caseforinclusion.com>
- The report looks at inclusionary practices for 51 states in five different areas, assessing how well these individual states include; support and empower individuals with intellectual and developmental disabilities
- Washington State received a 72.7 overall score and ranked 30
- Key take-away improvements included;
 - Recipients of Home and Community-Based Services have increased 86%
 - Medicaid Buy-In programs have expanded
 - Family Support Services have increased 32%
 - Participation in National Core Indicators has doubled
 - Large, isolating state institutions have seen resident numbers cut in half
 - The number of individuals served in their own homes has increased 45%
 - Number of individuals served in their family's homes has increased 33%
 - The number of individuals served in shared living and host homes has increased by 82%
- The impact of Washington's Employment First policy was profound. In just over a decade, Washington saw an 81% increase in individuals working for pay. Washington had the highest rate in the country of individuals participating in competitive employment. Washington's success rate is more than four times the national average.
- Early Intervention Services
 - Continue to look at data state wide for funding allocations
 - Three different levels of funding, with rates varying from city to county to regional
 - Waiting to see which level is best and will be used by ESET
 - Ultimately this means more money per kid so legislation will have to agree to fund approximately 4 million to cover
 - RFQ projected to be released in April
- LRE Schools
 - Kingston Middle School will participate
 - Kitsap Lake Elementary in Bremerton dropped out
 - Kitsap Alternative High School dropped out
 - Next in line: was Port Townsend and they dropped out
 - Port Angeles is still deciding
 - Chimacum is next in line following Port Townsend's decision
 - Data Analysis will look at why students are pulling out of LRE 2 more often, parent perceptions, teacher service perceptions. This will be done with small group study

B. Advocacy Reports:

None

C. School to Work / Job Foundations Update:

- The Job Foundations Summary was reviewed.
 - Purpose: To engage students earlier in targeted employment planning and connection, to increase partnership with school staff to complete Job Foundations and make students ready for next steps sooner, overall, goals to have more students complete transition programs with a job or secondary education connection.
 - DDA collaboration state wide
 - Millage funds vary per county which pays for transition to work
 - DDA will put money into the county budget to support these endeavors
 - 2020 two sets of kids will be tracked

D. WELN Training:

- The Washington Employment Learning Network will host the following training opportunities;
 - Intro to History of Supported Employment, Discovery and Person-Centered Employment Training in Seattle, March 23-24 and Kennewick, April 10-21
 - Job Development and Marketing, in Spokane, May 27-28
 - Systematic Instruction and follow Along, in Seattle, April 27-28 and Wenatchee, May 12-13
 - Social Security Benefits and Work Incentives On-Demand, TBA February and May
 - Community Inclusion, in Seattle, January 14-15

E. DD Board Priorities:

- Developmental Disabilities 2020 Work Plan was reviewed. No changes or revisions made.

MOTION: Sandra LaCelle moved to approve the 2020 Work Plan as presented. Kathy Loughheed seconded. Motion carried.

F. DDA/DVR Provider Updates:

- There has been staff turn over and the new Administrator 1, Alex Boede was announced. Contact information was provided. 360-475-3491 and alex.boede@dshs.wa.gov
- Relocation in the process to move HCS to Auto Center Way
- Supervisor positions are currently open for hire

G. Provider Updates

None

H. Officer Report

- No January meeting, next meeting is February 4th
- Jennifer Acuna's approval to the Board is pending

I. Staff Report

- Kitsap Transit to present in February

8. ADJOURNMENT – The meeting adjourned at 6:00 pm.

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Fran Aquiningoc Donna Gears Sandra LaCelle Kathy Lougheed Marian Wiggins</p> <p><u>Absent</u> Christine Johnson Linda Roche Veola Taylor George Adams</p>	<p>Jennifer Acuna, OESD 114 Kim McCarty, DDA Hannah LaCelle</p>	<p>Kelly O’Neal Hannah Shockley</p>

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: March 3, 2020
Time: 5:00 p.m.
Location: Communitas, 2nd Floor Training Room
920 Park Avenue, Bremerton

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF February 4, 2020 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
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- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Community Summit**
 - D. School to Work/Job Foundations Update**
 - E. Board Officer Nominations**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**5:00 p.m., Tuesday, February 4, 2020
Communitas, 2nd Floor Training room
920 Park Avenue, Bremerton**

- 1. CALL TO ORDER** – Sandra LaCelle, Chair, called the meeting to order at 5:00 p.m.
- 2. INTRODUCTIONS** – Members and guests introduced themselves.
- 3. APPROVAL OF December 3, 2019 MINUTES**

MOTION: Donna Gearns moved to approve December 3, 2019 minutes as submitted. Marian Wiggins seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA

MOTION: Marian Wiggins moved to approve the Agenda as presented. Donna Gearns seconded. Motion carried.

5. OLD BUSINESS

A. Working Age Adult Policy Implementation:

- The Employment First Committee (EFF):
 - In January, a meeting with one of the Port Orchard Rotaries took place to present information about “Partners for Work”. The club expressed interest in participating and possible activities were discussed. The club meets at 7 am and when the topic of mock interviews came up, they shared partnering with the noon Port Orchard Rotary group might work best in hosting mock interviews.
 - The first Business Advisory Committee (BAC) between the West Sound Human Resources Managers Association (WSHRMA) and EFF members was held last month. The overall focus of the BAC will be to increase employment opportunities, raise awareness and obtain feedback from businesses regarding the employment of individuals with disabilities. They planned their future meeting schedule and shared topics for future meetings. They discussed having EFF members present at their annual conference in September 2021.
- Connect the Dots update: It was agreed to put current survey efforts on hold as Holly Ridge working to hire a Resource Coordinator for the program. Efforts will continue once Holly Ridge makes their hire.

B. Transition Student Update:

- The current transition totals were reviewed from the handout provided. Three, 2020 School to Work students have been hired to date. Another 2019, transition student completed DVR services and moved onto long term funding. Discussed final 2019 School to Work expenditures and reimbursements.

- The annual Kitsap County Disabilities Resource Fair was held on Saturday, February 1, 2020 from 10:00 a.m. – 12:00 p.m. at Olympic High School. Approximately, 105 people attended and a little over 50 organizations were present. Melissa Lund included, the fair did well with its targeted population, she stayed busy answering questions the entire time

C. County Supported Employment Program Update

- Second county position was posted in December and ten applications were received. The top five top applicants completed interviews and the selected candidate will be announced soon.

D. Accessible Communities Advisory Committee

- The Stickers for businesses have been distributed to all but one Chamber of Commerce. Once the Bremerton Chamber has their allotment of stickers, an article will run in the paper announcing the project with directions on how businesses can obtain the stickers
- The ramps are still in development, with one of the ACAC members working with an engineer to design handrails for portable ramps
- The committee submitted their third project for the Hippocamp chair which would allow accessibility on various types of terrain and be available for emergency management, in the event of an emergency, this project is still under review

6. **COMMUNITY INPUT**

- Melissa Lund, Kitsap County Parent Coalition (KCPC), provided information about recent community activities and events.
 - In December, she attended the annual notebook meeting regarding DD data for the upcoming Legislative session and the planned “Coffee Clatch” with legislators to meet with parents occurred on December 10th at the ESD.
 - The December KCPC meeting topic covered nutrition, feeding, and sensory issues and the January KCPC meeting topic covered “How to speak to your Legislator”.
 - In January, Melissa supported parents to attend advocacy days in Olympia. She also provided information about KCPC at a town hall hosted by Senator Randall.
 - Monica Meyer provided a workshop on Autism 101 in January.
 - Melissa supported a resource table for MLK Day at the Marvin Williams Center.
 - Provided handouts for three upcoming KCPC events:
 1. Advocacy Days, How to Tell Your Story will be held in Poulsbo on February 6th
 2. Next Bremerton KCPC meeting will cover Housing and the DD Community on February 13th
 3. Autism Workshop provided by Monica Meyer will be held in Bremerton on February 25th
 - Melissa will be participating on the County’s Voter Accessibility committee on February 13th.
 - Senator Randall will be passing a Resolution to mark the anniversary of the ADA from 12:00 – 1:00 p.m. on February 25th.

7. NEW BUSINESS

A. Legislative and Budget Update:

- DD 2020 Bills of Interest, handout was reviewed. Greater discussion was held on specific bills that included:
 - SB 5753 Sub-Minimum Wage, if passed would eliminate sub-minimum wage for people with developmental disabilities in the state. The last session included passage of a bill eliminating sub-minimum wage in state institutions.
 - HB 2258 Special Education OSPI request, this would increase the multiplier to the funds that support students with disabilities who spend 80% or greater of their day in general education classes, this is an increase from the multiplier proposed last year.
 - HB 2738 and SB 6040, pertain to adding DD services to caseload forecasting.
 - Further discussion by Advisory Board members on a bill that would allow for voluntary designation on an ID or driver's license notifying law enforcement of an individual's disability.
- ESIT Update: SB 6547 addresses the transfer of OSPI money to DCYF. Stakeholders want to ensure with this transfer that as OSPI rates increase this will get passed along to providers as has occurred when the funds were increased at OSPI.
 - The ESIT, SICC finance committee supported rates using the county average. In looking at the projected new funding allocation, it appears some providers will experience a decrease in funding, so stakeholders/providers requested that the 5% that DCFY was planning to set aside go towards making up for the lost revenue.
 - ESIT is not asking for additional funds this session to cover their projected increased funding needs when the methodology of how children will be counted changes.

B. Advocacy Reports:

None

C. Kitsap Transit Connie Foust:

- Connie provided information and updates about Access and Kitsap Transit services:
 - Travel Training is being offered again, free of charge to help transition students move from the Access bus to regular bus schedules, creating and maintaining independence. Plans to reach out to schools and job coaches and make them aware of this service.
 - Working with Access and coordinating with agency staff to tighten the waiting windows for working individuals.
 - Working with people living in the outlying areas as Access services/schedule is limited; some group pick-off and drop-off sites in those areas.
 - Discussed Access times of operations. Route times are posted on their website. Kitsap Transit and Access run on the same hours, if one changes then the other changes too.
 - Access offers temporary service for individuals who cannot drive due surgery or medication changes etc.

- An application must be submitted 21 days in advance from the starting date, help is available for filling out an application.
- Kelly invited Connie to the next Transition Council due to her outreach efforts with schools.

D. Community Summit

- Will be held in Wenatchee from June 9th-11th.
- Scholarships will be available.
- Registration will begin in March.

E. School to Work / Job Foundations Update:

- Kelly met with local DVR staff to begin planning for how Job Foundations activities will be incorporated into School to Work/DVR activities.
- Spoke to districts to get information disseminated.
- The first class of students to participate will be the 2022 graduates and it is anticipated that funds from DDA will be added to county contracts in July to support the project.

F. DDA/DVR Provider Updates:

- Individual and parent providers are required as of February 1st to pass background checks. DDA Staff are reaching out to providers to complete the requirement.
- A new Field Services Administrator was added to Region 3, Tobias Clawsen. He will begin on February 18th. It is a nine-month temporary position and he will be covering the following areas: Jefferson, Kitsap, Clallam, Mason, and Grays Harbor counties.
- Kitsap DDA will be relocating in May to the CSO office.
- Announced today that Kim McCarty was promoted to the vacant DDA Supervisor position in the Bremerton office, she will begin on February 18th. Current opening for a Case Manager.

G. Provider Updates

- Heidi Johnson, introduced herself from Kitsap Mental Health Services and explained her role as the DD liaison and her vested interest in the community.

H. Officer Report

- Sandy, DD Board Chair and Donna, DD Board Vice Chair will both be out next month.
- Annual, "Night to Shine" will be held this Friday, February 7th .

I. Staff Report

- Roxanne Bryson, Executive Director of Holly Ridge is retiring; her retirement party will be held at the Admiral Theatre on April 23rd from 5-8 p.m.
- New Resource Guides will be delivered within the next couple of weeks.

8. ADJOURNMENT – The meeting adjourned at 6:30 pm.

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Sandra LaCelle Marian Wiggins <u>Absent</u> Christine Johnson Linda Roche Veola Taylor George Adams Fran Aquiningoc Kathy Lougheed	Melissa Lund, KC Parent Coalition Kim McCarty, DDA Hannah LaCelle Connie Foust, Kitsap Transit Heidi Johnson, Kitsap Mental Health	Kelly Oneal Hannah Shockley

Kitsap County Developmental Disabilities Advisory Board

Date: September 1, 2020

Time: 5:00 p.m.

Meeting: [Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID # 899 2624 3747

Passcode # 846490

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF March 3, 2020 MINUTES***
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- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment Program Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Early Intervention Services**
 - B. Advocacy Reports**
 - C. NW APSE Conference**
 - D. Contracts 2020-2021***
 - E. School to Work/Job Foundations Update**
 - F. DDA/DVR Provider Updates**
 - a) Tobias Clawson, DDA, FSA**
 - G. Provider Updates**
 - H. Officer Report**
 - a) Board Officer Nominations**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**5:00 p.m., Tuesday, March 3, 2020
Communitas, 2nd Floor Training room
920 Park Avenue, Bremerton**

1. CALL TO ORDER – Kathy Loughheed, called the meeting to order at 5:00 p.m.

2. INTRODUCTIONS – Members and guests introduced themselves.

3. APPROVAL OF February 4, 2020 MINUTES

MOTION: Marian Wiggins moved to approve February 4, 2020 minutes as submitted. Veola Taylor seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA

MOTION: Frances Aquiningoc moved to approve the Agenda as presented. Marian Wiggins seconded. Motion carried.

5. OLD BUSINESS

A. Working Age Adult Policy Implementation:

- The Employment First Committee (EFF):
 - Two February meetings with Rotary held,
 - Reviewing “Partners for Work.” Developing a formal structure to use as they expand other Rotary groups - Bremerton and Port Orchard
 - Mock interview scheduled last Monday at Bremerton Rotary was cancelled; will be rescheduled
 - Business Advisory Committee meeting March 4th for second meeting. Working with West Sound Human Resources – goal is to get feedback from employers and HR managers about increasing employment opportunities
- Washington Employment Learning Network (WELN) trainings coming up, by WISE– features a set of four core classes, along with some additional training on community inclusion
 - Employment Providers: who attend all four core trainings, will earn a certification
 - Registration is open for trainings in Seattle, Kennewick, Spokane, and Wenatchee
- For the past seven months, a cohort of Trillium employees have been training with WISE. Intensive training, which aimed to increase and develop staff, enabling them to respond independently to varying situations with clients, while improving efficiency
 - Kelly Oneal will meet with Shaun Wood of WISE at the end of month to go over a report on the results of the training. The goal is replicate this model with other area agencies.

- Trillium has locations in Kitsap, Pierce, Clark and King counties
- The training was funded entirely by Trillium and Pierce County
- Training developed as a result of conversations following the Working Age Adult Policy.

B. Transition Student Update:

- One 2019 transition student became employed
- Currently have three 2020 transition students employed
- March 26, 3:00 p.m. – 5:00 p.m., South Kitsap is hosting the “Start Now Open House.” This year it will coincide with Parent Teacher Conference week

C. County Supported Employment Program Update

- The second County Supported Employee has been hired; started on February 24th in Superior Court
- Goal to hire two additional county employees by the end of the year, to bring total to four

6. COMMUNITY INPUT

- Melissa Lund, Kitsap County Parent Coalition-KCPC, spoke of her involvement in February community activities and events. A few of which included:
 - Attended with Senator Randall, the passing of a Resolution in Olympia on the 30th anniversary of the ADA
 - Held one-on-one meetings with parents to help give them direction and resources after a recent diagnosis so they’re not overwhelmed
 - Met with parents – focus on guardianship to make sure they know their child can stay until they are 21; started to incorporate guardianship training
 - Provided handouts for three upcoming events:
 1. KSPC Monthly Support Meeting: Community Guide/ Engagement /Respite Info, March 12th in Bremerton
 2. PAVE Parent Training: High School Transition, March 19th in Poulsbo
 3. KCPC: Healthy Relationships Workshop, March 27th in Bremerton
- Veola Taylor announced recent work with local Lions Club, assisting at the Salvation Army during the Homeless Point-in-Time Count. The Lions Club facilitated free eye exams; as a result, ordered 116 pairs of glass with prescriptions
- Kimberly Adams, with the Arc of the Peninsulas, announced three upcoming events:
 1. “Fun Family Day” on March 21st at 10:30 a.m., hosted by North Kitsap Support Group
 2. Summer Day Camp for Siblings on August 4th-7th in Bremerton, hosted by the Arc
 3. Screening of the movie “Intelligent Lives” on March 21st at 5:30 p.m. at First Christian Church in Port Orchard

7. NEW BUSINESS

A. Legislative and Budget Update:

- DD 2020 Bills of Interest, handout was reviewed. Greater discussion was held on;
 - SB 5753 Sub-Minimum Wage, sub-minimum wage – didn’t get a hearing

- 2SSB 6117 Special Education Office of Superintendent of Public Instruction (OSPI) request, raising the percentage of funds for greater inclusion – didn't go on
- SHB 2787 Early Support for Infants and Toddlers (ESIT) program from OSPI to Department of Children, Youth & Families (DCYF) with rate adjustment increase based on county average, 5% put aside for those who will be losing funding as this rolls out – still on the list
- SSB 6429 Allowing law enforcement to be made aware of disabilities by an elective sticker on an ID or driver's license– still on the list
- Various budget funds are being proposed; the end of the session is March 12th, Kelly will send out the updated budget if she gets it. Greater discussion held on:
 - SB 6040 – would add 300 slots to Individual and Family Services and Basic Plus Waivers and updated the No Paid Services list
 - OSPI – Training for para-educates for two days each school year – districts would get funding
 - CYF – ESIT automatic screening for foster children birth to three and refer to early intervention as needed

B. Advocacy Reports:

None

C. Community Summit

- Registration will launch this week and ends on April 11th
- Summit to be held in Wenatchee at the Conference Center from June 9th-11th
- Prices have increased but scholarships are available
- Theme: Make Your Mark

D. School to Work / Job Foundations Update:

- Kelly passed out a new handout with the Value Based Payment Project Summary:
 - Will be rolling out in the School to Work Program, with purpose to engage students earlier in targeted employment planning and connection; increase partnership with school staff to complete student's Job Foundation document with actionable next steps for employment; and increase number of students completing transition programs with a job or secondary education connection
 - The 2021 graduates will still have the previous School to Work Program, signing up this spring
 - The 2022 graduates will have the new School to Work Program, signing up this fall

E. Board Officer Nominations:

- An email will be sent to board members soon, requesting nominations
- Voting will take place at the April 7th meeting

F. DDA/DVR Provider Updates:

- DDA will be relocating in May to the Community Service Office from 6th Street. Currently the 500 wing is open – the only door open if you need to visit. New building is on Auto Center Way. Will have new phone numbers after the move.

G. Provider Updates

- Ashley Jackson, with Easter Seals reported they have a weekend camp up and running for children, with summer camp registration opening soon. Adults have been enjoying Sip and Paints at the Adult Day Center; completed paintings are hanging in the Gateway Center for viewing. Workforce Development has moved from Suite 116 to Suite 207. They currently have new phone numbers but are working to get the old ones back.

H. Officer Report

- Jennifer Acuna is officially a new board member

I. Staff Report

- Roxanne Bryson, retiring from Holly Ridge; retirement party will be held at the Admiral Theatre on April 23rd from 5-8 p.m.
- Dedra Miller has been hired as Roxanne’s replacement at Holly Ridge. There will be an Open House to welcome Dedra on March 19th from 4-6 p.m. at the Windsor Location (4660 Kitsap Way)
- Resource Guides are in and will be delivered within the next couple of weeks

8. **ADJOURNMENT** – The meeting adjourned at 6:04 p.m.

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Frances Aquiningoc Kathy Loughed Veola Taylor Marian Wiggins Jennifer Acuña <u>Absent</u> Donna Gearn Christine Johnson George Adams Sandra LaCelle	Melissa Lund, KC Parent Coalition Kim McCarty, DDA Ashley Jackson, Easter Seals Kimberly Adams – P2P - ARC	Kelly O’Neal Hannah Shockley Elizabeth Wilcox Richard VanCleave

Kitsap County Developmental Disabilities Advisory Board

Date: October 6, 2020

Time: 5:00 p.m.

[Meeting: Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID: 896 0385 6394

Passcode: 737298

A G E N D A

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 - D. Resource Fair**
 - E. Voter Accessibility**
 - F. OESD Weekly Parent/Teacher Newsletter**
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**Zoom Virtual Meeting
5:00 p.m., Tuesday, September 1, 2020**

1. **CALL TO ORDER-** Sandra LeCelle called the meeting to order at 5:06 p.m. via Zoom and read aloud Zoom meeting format opening remarks.
2. **INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF March 3, 2020 MINUTES***

MOTION: Marian Wiggins moved to approve March 3, 2020 minutes as submitted. Kathy Lougheed seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Frances Aquiningoc moved to approve the Agenda as presented. Jennifer Acuña seconded. Motion carried.

5. **OLD BUSINESS**

- A. Working Age Adult Policy Implementation

- The Employment First Committee (EFF):
 - Continued to meet virtually over the past few months.
 - “Partners for Work” (PFW) with Kitsap Rotary Clubs; goal is to lead to new job leads and hiring.
 - Active Rotary partnership include Silverdale, Bainbridge Island, and Bremerton.
 - Rotary Clubs have been meeting virtually. Virtual mock interviews are planned with the Silverdale Club in October and Bainbridge Island this fall.
 - The March mock interview with the Bremerton club was cancelled, with plans to re-schedule in the future.
 - PFW Information was presented to Port Orchard and Poulsbo Rotary Clubs. Both expressed interest but are still in the beginning stages; additional outreach is needed to begin PFW activities with each club.
 - The Business Advisory Committee is a partnership between EFF representatives and West Sound Human Resources Managers (WSHRMA).
 - Representatives of the committee planned and delivered a virtual presentation to the entire WSRMA membership during their August meeting, focusing on the benefits of hiring individuals with disabilities and how it can be supported in local businesses.
 - Included in presenters, was a Kitsap County HR staff member, who shared information about the county’s supported employment program;

additionally, one employee hired through the program shared her experience working at the County.

- Feedback from the WSHRMA membership was very positive; the plan is to have the panel present again when in-person meetings resume.
- Provider/Services Update:
 - As a result of business closures in March due to COVID, numerous clients supported by employment agencies have been furloughed, altering services provided.
 - Agencies began providing services remotely to clients receiving Individual Employment (IE) and Community Inclusion (CI) Services. Support has been provided to those who have continued to work throughout emergency closures, as well as to those who have been recently called back to work
 - It was reported that data tracked by County staff shows a total of 74% of clients in IE earned wages in March, compared to the lowest percent in April at 21%. Months following display a slow but steady increase of clients returning to work, with most current data from July indicating 34% in IE services earned a wage.

B. Transition Student Update:

- Data in handout was reviewed. There are four, 2020 School to Work students who are working.
- Due to the impact of emergency school closures in March on 2020 School to Work students, DVR offered a contract amendment to School to Work counties. The amendment allows counties to bill partial payments for students that will most likely not become employed within the School to Work timelines. The amendment also shortened the timeframe from December to September. County staff are still working with DVR and providers to determine which students they will be seeking partial payments for.
- County staff, in partnership with school and DVR staff, conducted the School to Work sign-ups for the 2021 transition students remotely in the Spring. Twelve students are in the program to start the school year and one has already gained employment.
- Because of extra challenges this year, employment providers will rely more on employment agencies to provide community-based assessments, rather than in-person observations at school or the school's work experience sites.
- Jennifer Acuña provided an overview of a handout from OSPI, a summary of reopening of Washington schools:
 - Districts were given flexibility to develop a "Continuous Learning Plan" for students last spring during the emergency closure; the new school year no longer falls under an emergency setting and the plans are no longer in place.
 - Districts are expected to return students to the IEP that was placed for them prior to closure, regardless of the student's learning format (online or in-person).
 - If a student needs to transition from online learning to in-person, the district must arrange to bring the student into the building, after a plan has been submitted and approved by the school board.

C. County Supported Employment Program Update:

- Staff reported there are still two supported employees working at Kitsap County. In the

- spring, one was briefly furloughed but both are working now.
- Previously, the plan was to hire two additional supported employees this year; that will most likely not happen because of anticipated county budget cuts due to COVID-19.

6. COMMUNITY INPUT

- Melissa Lund, Kitsap County Parent Coalition-KCPC, spoke of her involvement lately in community activities and events. A few of which included:
 - Worked with Holly Ridge Center on a MLK Jr. grant and created educational videos that can be shared with families.
 - Attended the last few weeks of Virtual Advocacy Days by the Arc of Washington.
 - Held various one-on-one meetings with families via Zoom, mostly regarding guardianship, SSI, or issues regarding new school formats.
 - Held a virtual workshop for parents on August 5th on Healthy Relationships and Sexuality.
 - Worked with PAVE and Autism Consultant, Monica Meyer, to organize monthly IEP and Autism workshops for this upcoming school year. Workshops start in September with Autism as the topic; will alternate between IEP and Autism each month.
 - Melissa announced upcoming events:
 1. KSPC Monthly Support Meeting: Guardianship, September 24th from 11:00 AM-1:00PM.
 2. Autism Workshop: Providing Structure & Predictability in a COVID-19 World, September 29th from 11:00 AM-1:00 PM.

7. NEW BUSINESS

A. Legislative and Budget Update:

- A memo from Assistant Secretary Evelyn Perez was shared regarding the 15% budget cut exercise DDA was asked to complete. Included was information around areas that are projected to potentially see cuts: staffing costs, client service programs, Residential Habilitation Center cuts, provider rates, and client eligibility.
- The Arc of Washington also provided a detailed summary of DDA's proposed budget reductions; handout provided.
- Federal Legislation is still in progress. If the HERO's Act passes, it would include funding to state and local governments, which could help reduce the need for significant cuts to state and local programs.

- a) Early Intervention Services – ESIT sent out RFP for early intervention service providers; Holly Ridge completed theirs and were approved. They are now waiting on their contract.

B. Advocacy Reports:

- Virtual Advocacy Days have happened in recent months. The Arc of Washington website has videos and information regarding the days if anyone would like to review.

C. NW APSE Conference

- The 2020 conference will be held virtually over four days, September 30, October 1, 6, and 7th; from 9:00 AM-12:30 PM each day. Details on speakers and registration information can be found at <https://pnwef.org/>.

D. Contracts 2020-2021*:

- Handout with contract overview was reviewed; one correction was made: “School to Work 2020” should be “School to Work 2021.”

MOTION: Donna Gearns moved to approve the contract budget to providers as submitted. Jennifer Acuña seconded. Motion carried.

E. School to Work/Job Foundations Update:

- A flyer was reviewed for the Value Based Pilot Project: Job Foundation, that was developed for families. The flyer, available in several languages, can be downloaded from the Informing Families website.
- Counties received funding for this project in recent contracts, so staff has continued planning for the roll out for 2022 students across the state. Kitsap County staff has been working with school, providers and DVR over the past several months to plan for students to begin signing up virtually in the fall; it is anticipated that Job Foundation activities with students will begin in January.

F. DDA/DVR Provider Updates:

- a) Tobias Clawson, DDA, FSA introduced himself and highlighted the goals of his position:
 - Has been with DDA for more than 20 years; he was appointed in February as the region’s third Field Services Administrator. This position was added to increase services to clients in a meaningful way.
 - The pilot position is scheduled to run from February to December.
 - The areas covered include Kitsap, Mason, Grays Harbor, Pacific, Clallam, and Jefferson Counties.
- DDA updates and changes:
 - Handout was shown outlining the details of DDA’s intent to resume home visits as a part of the Care Assessment to clients. With emergency closures, this requirement was suspended; however, the suspension ended in August and DDA was not granted an extension. DDA Case Managers will be contacting clients and families to schedule and discuss details.
 - Resumed home visits will only include viewing living quarters so these visits should be very brief, lasting 15 minutes or less. The broader assessment will continue to be completed remotely.
 - Kim McCarty, DDA, reported the local office is still closed to the public, but clients, families and providers can make appointments.
 - New DDA office location: 4710 Auto Center Blvd, Bremerton
Phone: 360-405-8900 Fax: 360-478-4530
 - CRM’s all have new phone numbers. If an updated phone number is needed, call the main line to request.

G. Provider Updates

- Kimberly Adams, with the Arc of the Peninsulas announced they are getting ready to launch a Tuesday night Virtual Support Group:

- Held on the first and third Tuesdays of each month at 6:30 PM.
 - The first support group will be held on September 15th at 6:30 PM.
- A six week “Life After Highschool” virtual seminar will begin soon; Kimberly has information available if interested.

H. Officer Report

- a) Board Officer Nominations – The board agreed to wait until the spring to complete nominations.
- b) Donna reported she has been making masks. Let her know if you know of anybody that needs some.

I. Staff Report

None

8. ADJOURNMENT – The meeting adjourned at 6:06 PM.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Frances Aquiningoc Kathy Loughheed Marian Wiggins Jennifer Acuña Sandra LaCelle Donna Gearns</p> <p><u>Absent</u> Christine Johnson George Adams Veola Taylor</p>	<p>Melissa Lund, KC Parent Coalition Kim McCarty, DDA Kimberly Adams, P2P – ARC Tobais Clawson, DDA Ronald Wright, Parent</p>	<p>Kelly O’Neal Elizabeth Wilcox</p>

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: November 3, 2020
Time: 5:00 p.m.
Meeting: [Zoom Link](#)
Call-in: 1-253-215-8782
Meeting ID: 828 0827 0989
Passcode: 020798

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF October 6, 2020 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Transition Collaborative Report**
 - B. Advocacy Reports**
 - C. People First Conference**
 - D. DD Board Priorities 2020**
 - E. DDA/DVR Provider Updates**
 - F. Provider Updates**
 - G. Officer Report**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**Zoom Virtual Meeting
5:00 p.m., Tuesday, October 6, 2020**

1. **CALL TO ORDER-** Sandra LeCelle called the meeting to order at 5:02 p.m. via Zoom and read aloud Zoom meeting format opening remarks.
2. **INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF September 1, 2020 MINUTES***

MOTION: Marian Wiggins moved to approve September 1, 2020 minutes as submitted. Jennifer Acuña seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Jennifer Acuña moved to approve the Agenda as presented. Frances Aquiningoc seconded. Motion carried.

5. OLD BUSINESS

A. Working Age Adult Policy Implementation

- The Employment First Committee (EFF):
 - Met this month in preparation for upcoming Partners for Work (PFW) virtual mock interview event with the Silverdale Rotary. The event will be on October 22nd.
 - Will be the first mock interview held virtually. Rotarians from other clubs also involved in PFW have been invited so this event can serve as an example for future virtual events.
 - Some EFF members will provide a presentation this month on Supported Employment, with the Silverdale Chamber. The format will include a panel and be similar to the presentation provided at the West Sound Human Resource Managers Association meeting.
- WISE Trainings:
 - A large number of webinars were held last March – June; most are now available in the WISE on-demand, online library.
 - Upcoming changes for new WISE trainings in the new fiscal year (July 1, 2020-June 30, 2021):
 - Live webinars will be free for anyone to participate in; however, there will be a smaller number offered.
 - On-demand library:
 - Material developed through August 2020, will be available for anyone to access for free.
 - On-demand material developed after August 2020 will only be accessible with a paid subscription. DDA will pay \$30 of subscription fee, but the remaining cost is \$320.
 - County is able to fund agency staff subscription fees.
 - Highline this year will all be virtual and has been renamed to “WISE Online Academy the 200 series” – This year, four agency staff will be attending.
 - The “WISE Online Academy the 100 Series” has been renamed (previously the Washington Employment Learning Network) and is available to access online for

\$200 per class. There are four core classes with one class, Social Security and Work Incentives, available in the WISE on-demand library and provided at no cost.

- Community Summit will be online again, likely in May or June. It will also be included in the WISE on-demand library.
- Continuing to track clientele currently earning wages after returning to work because of COVID. In July, 34% of clients in IE services earned wages. In August, 38% of clients in IE services earned a wage. Trending in the right direction.

B. Transition Student Update

- With the School to Work (STW) Contract amendment from DVR (2020 students S2W services ended in September instead of December), of the three remaining STW participants, two moved into a regular DVR plan and one discontinued services.
- Kickoff meetings for 2021 students occurred with the schools, students, and their families; agencies are now moving ahead with services for those students.
 - It is anticipated there will be minimal opportunities for in-person observation in school classrooms or work experience sites. Agencies will be working closer on activities with the families as the students are at home.
 - Added an additional student to School to Work in September so the total number of students is now 13
- Correction on handout – Two students dropped out of STW, instead of one.
- Upcoming IEP Workshops presented by PAVE PTI – Handout reviewed.
 - Six events planned for the 2020-2021 school year.
 - Space is limited, register for the date you want to attend.

C. County Supported Employment Program Update

- No new updates.

6. COMMUNITY INPUT

- Melissa Lund, Kitsap County Parent Coalition-KCPC, spoke of her involvement lately in community activities and events. A few of which included:
 - Answering questions from families as their kids return to school; topics of guardianship and IEPs remain popular
 - Held the September KCPC Meeting; topic was Guardianship.
 - Hosted an Autism Workshop with Monica Meyer, Autism Consultant. The topic covered autism issues and how to keep predictability in a COVID-19 world.
 - Attended a Candidate Forum hosted by Disability Rights of Washington.
 - Attended Association of People Supporting Employment First (APSE) Conference and School Inclusion Conference.
 - Melissa announced upcoming events:
 - October 13th from 3:30 PM-6:30PM – DDA Information Night
 - October 14th from 2:00 PM-4:00 PM – COVID-19 and IEP Workshop
 - October 22nd from 11:00 AM-1:00 PM - Monthly KCPC Support Meeting with Vitalize Kitsap (formerly Island Time Activities) as guest.

7. NEW BUSINESS

A. Legislative and Budget Update

- Three handouts provided:
 - Letter from DSHS Secretary Cheryl Strange reviewing what the overall budget could look like with the 15% budget reduction they were asked to complete. A total of 90%

of their funds go to direct client services and over 80% of the budget is mandated by federal requirements. In addition to DDA, there are potential cuts to Mental Health and Aging and Long-Term Support.

- Memo from Assistant Secretary DSHS Evelyn Perez reviewing, in more detail, the proposed DDA budget. Some budget requests included five new State-Operated Living Alternative (SOLA) homes, adding Basic Plus waiver capacity High School Transition Students, increasing Children's Intensive In-Home Behavioral Support (CIIBS) waiver capacity, funds for PPE for staff and in-home caregivers, and COVID-19 related costs.
- Reduction options are also listed. One proposed reduction included changing client eligibility to services. If enacted, it would impact approximately, 6,500 clients who are currently receiving services in a typical month. The potential impact of these cuts were broken out into different scenarios. In one scenario, the age groups of individuals who would be impacted the most are between 5-15 and 22-54 years of age. Provider rate cuts were listed as well RHC cuts and closure of Rainer School. Additional DDA staff furlough days are also part of cost reductions.
- The Governor's budget will be released in December.

B. Advocacy Reports

- Letter sent to Governor Inslee from The Arc of Washington State, Washing State Developmental Disabilities Council, and Self Advocates in Leadership (SAIL) requesting consideration of people with developmental disabilities and their families when considering budget cuts.

C. School to Work/Job Foundations Update

- Kirsten Murray, County Staff, has begun working with schools to set up meetings for the 2022 students. Once the meetings get scheduled, there will be a virtual meeting with the teacher, family, student, County, and DVR counselor. Like has been the practice with School to Work, DVR would like students to sign up for their services as well. For most of the students, this will look like School to Work (STW) in the past – as they will be signing up now for STW/Job Foundations and DVR services at the same time. Currently on track to get students signed up this fall or early winter. It is anticipated that Job Foundation activities will begin in January.
- On October 13th, a panel of King County Providers who have begun Job Foundation activities will share what they have been doing and how it has been going as King county has been ahead of the curve in beginning these services.
- This will be shared with counites and providers across the state.

D. Resource Fair

- The next Resource Fair will be held in February, as usual, but will virtual.

E. Voter Accessibility

- Handout provided with ballot drop locations and accessible voting locations. This information can also be found online at the Kitsap County website.

F. OESD Weekly Parent/Teacher Newsletter

- Jennifer Acuña, OESD 114, discussed the provided newsletter staff at OESD 114 began providing last Spring. The newsletter is intended to provide additional communication with families as their students are learning from home. It is also a way to make it easier for families to reach out if they need additional support. The Newsletter is not currently online, but parents can either get it from their teacher or sign up to be on

the email list. Reach out to Jennifer if you would like to be added.

G. DDA/DVR Provider Updates

- Kim McCarty, DDA
 - DDA has resumed home visits with clients to view living quarters. The visits are only 5 to 10 minutes and staff wear PPE. Clients have the right to refuse the visit.
 - Have had some changes to the waiver that went into effect on October 1. Medicaid wants to ensure all clients are using benefits through Managed Care Organizations, especially regarding mental health. No longer able to provide positive behavioral supports in some cases. Kim covered information regarding new services available on the waiver as well. More details on the changes can be found on Informing Families website, under announcements or DDA CRMs can answer questions about changes to services.

- DVR – Two handouts provided:
 - Pre-Employment Transition Online Resources – An online Work-Based Learning Curriculum. If interested, contact your local DVR Office
 - Real Life Conversations About Disability and Employment – Tuesdays and Thursdays throughout the month of October. Different Themes each week.

H. Provider Updates

- Jenifer Anderson introduced herself; she is a new Program Manager with Trillium Employment Services.

I. Officer Report

- None

J. Staff Report

- None

8. ADJOURNMENT – The meeting adjourned at 6:07 PM

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><i><u>Present</u></i> <i>Sandra LaCelle</i> <i>Frances Aquiningoc</i> <i>Marian Wiggins</i> <i>Jennifer Acuña</i> <i>Donna Gearns</i> <i>Kathy Loughheed</i></p> <p><i><u>Absent</u></i> <i>Christine Johnson</i> <i>George Adams</i> <i>Veola Taylor</i></p>	<p><i>Vanessa Reyes, Easter Seals WA</i> <i>Ashley Jackson, Easter Seals WA</i> <i>Dedra Miller, Holly Ridge Center</i> <i>Melissa Lund, KC Parent Coalition</i> <i>Kim McCarty, DDA</i> <i>Kimberly Adams, P2P – ARC</i> <i>Jenifer Anderson, Trillium Employment Services</i> <i>Ronnie Oswald, Holly Ridge Center</i></p>	<p><i>Kelly O’Neal</i> <i>Elizabeth Wilcox</i></p>

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: December 1, 2020

Time: 5:00 p.m.

Meeting: Zoom, [Link](#)

Call-in Option: 1-253-215-8782

Meeting ID: # 841 4270 9919

Passcode: # 569340

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF November 3, 2020 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. 1/10th of 1% Projects-Gay Neal**
 - D. DD Board Priorities 2021***
 - E. DDA/DVR Provider Updates**
 - F. Provider Updates**
 - G. Officer Report**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**Zoom Virtual Meeting
5:00 p.m., Tuesday, November 3, 2020**

- 1. CALL TO ORDER-** Sandra LaCelle called the meeting to order at 5:05 p.m. via Zoom.
- 2. INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
- 3. APPROVAL OF October 6, 2020 MINUTES***

MOTION: Donna Gearns moved to approve October 6, 2020 minutes as submitted. Kathy Loughed seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA*

MOTION: Frances Aquiningoc moved to approve the Agenda as revised; add presentation and move community input. Jennifer Acuna seconded. Motion carried.

5. PRESENTATION

Zack Patnode, Program Director for Olympic Peninsula Autism Center in Silverdale, discussed services and goals. The center's mission is to give children a functional means of communication; they are under the umbrella of Easter Seals Washington. They provide ABA Services and serve children ages, 3-17 and young adults ages, 17-21. They have recently increased staffing to increase capacity to serve more individuals. They are taking new referrals. Currently don't provide services in the community but are planning to do so in the future. Contact information, zpatnode@wa.easterseals.org or 360-337-2222.

6. COMMUNITY INPUT

- Melissa Lund, Kitsap County Parent Coalition-KCPC provided information and updates about current activities and events. A few which included:
 - Answering questions from parents pertaining to IEP and new parent information; behavioral and mental health info requests have slowed
 - Held October KCPC support meeting, topic was Specialized Habilitation
 - DDA Application Night was re-scheduled from mid-October to end of October; the weather on the original night caused connection problems for many. Another DDA Application Night is in the works.
 - Upcoming KCPC meeting on November 19th 11-1, topic will focus on Legislative advocacy
 - Next Autism workshop with Monica Meyer is November 24th 1-4: Autism 101

7. OLD BUSINESS

A. Working Age Adult Policy Implementation

- The Employment First Committee (EFF):
 - The first virtual mock interview event with the Silverdale Rotary that occurred on October 22nd went well. Rotarians from the Bl and Kingston clubs joined. Zoom break-out rooms were used for each of the four interviews conducted, with everyone coming back together to report out.
 - EFF members presented information on Supported Employment to Silverdale Chamber of Commerce, similar to the presentation provided at the West Sound Human Resource Managers Association meeting.
- COVID-19 Return to Work guidelines developed by DDA HQ staff, representing employment and residential programs, was reviewed. Guidelines are available on the DSHS DDA Coronavirus information site.

- Continuing to track clientele currently earning wages after returning to work because of COVID. In September 37% of clients in IE services earned a wage. Appears to be holding steady.

B. Transition Student Update

- Finalized 2020 School to Work data last month; School to Work program timeline was shortened from December to September.
- County staff has begun to schedule 2022 Job Foundation/School to Work meetings to sign up students. The plan is to begin services in January.
- The School to Work contract with Department of Vocational Rehabilitation (DVR) is expiring in December. DVR and county staff met to discuss the upcoming contract, increasing rates, accessing DVR extended services, and milestone payments for 2021 students were discussed.
- The first virtual IEP Workshop was held last month. Remaining IEP workshops will be conducted virtually, with registration required
- Given the annual Resource Fair will be conducted virtually this year, county staff discussed the possibility of schools hosting virtual student/family transition events at October's transition council meeting. It will be on the transition council's December meeting agenda.
- Jennifer Acuna shared some students have returned to in-person school services, but most continue to receive school services virtually.

C. Accessible Communities Advisory Committee

- The purchase of the Hippocampe chairs is in process. Contract has been signed by the subcontractor, Bainbridge Island Parks and Recreation
- The contract will go before the Board of County Commissioners on November 23, 2020 for final execution
- Chairs will be purchased and shipped to Bainbridge Parks
- Available soon for community use, free rental

8. NEW BUSINESS

A. Legislative and Budget Update

- a) Transition Collaborative Report, moved to December's meeting
- b) Proposed DDA Budget Reduction and Eligibility Cuts, handout was discussed.
 - If DDA Eligibility criteria changes, new applicants to DDA services will be impacted, as well as approximately 8,100 current DDA clients.
 - Of the 8,100, approximately 6,500 receive a service monthly through DDA and if implemented, they would lose those services.
- c) Data of the impacts was broken out by ages, waiver/program, and employment/community inclusion services. For those currently receiving employment services, statewide 40% would lose individual employment services.

B. Advocacy Reports

None

C. People First Conference

- a) County DD funded 6 self-advocates to attend the statewide annual People First Conference from the Bremerton and Bainbridge Island chapters
- b) Kimberly A. shared the plan is to have the Bainbridge Island chapter join the Bremerton chapter

D. DD Board Priorities 2020

- a) Reviewed current 2020 Work plan and discussed draft of the 2021 Work Plan
- b) Plan draft will be sent out to Board members for feedback prior to the December meeting; send feedback to Kelly and Sandra
- c) Final 2021 plan will be voted on at the December meeting

E. DD/DVR Provider Updates

- a) Tricia Burks gave updates; Work from Home for employees extended to June 2021
- b) New Regional Director hired, Shawn Walsworth
- c) No DDA updates

F. Provider Updates

- a) Kimberly Adams, ARC, highlighted virtual social events
 - o Sibshops, December 5th
 - o Life After High School, transition event
 - o Family Bingo night, December 19th

G. Officer Report

- a) None

H. Staff Report

- a) Kitsap Community Resources: Eviction Rental Assistance (ERAP) pays up to 6 months back rent; immigration status not an eligibility factor, funds must be spent by December 31st
- b) Washington Immigrant Relief Fund, (WIRF) those who didn't qualify for stimulus checks or unemployment can go to, www.immigrantrelief.org; December 6th is the last day to apply. The Kitsap Immigrant Assistance Center available to help families apply.

9. ADJOURNMENT – The meeting adjourned at 5:50 p.m.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<i>Present</i> Sandra LaCelle Frances Aquiningoc Jennifer Acuña Donna Gearns Kathy Lougheed <i>Absent</i> Christine Johnson George Adams Veola Taylor Marian Wiggins	<i>Melissa Lund, KC Parent Coalition</i> <i>Kim McCarty, DDA</i> <i>Kimberly Adams, P2P – ARC</i> <i>Tricia Burks, DDA</i> <i>Zach Patnode, Olympic Peninsula Autism Center</i>	Kelly O'Neal Hannah Shockley