



Planning Commission Executive Summary

Issue Title: Bicycle Parking and Electric Vehicle Charging Code Update
Meeting Date: November 15, 2022
Time Required: 15 minutes
Department: Department of Community Development (DCD)
Attendees: David Kinley, Colin Poff, and Melissa Shumake

Action Requested At This Meeting:

Planning Commission approval of Findings of Fact for proposed changes to Kitsap County Code regarding bicycle parking and electric vehicle charging.

Background

The Kitsap County Department of Community Development (Department) is revising Kitsap County Code to expand bicycle parking requirements and add electric vehicle charging requirements, as well as incentives for both. Edits will occur in Kitsap County Code chapters 14.04 (Technical Building Codes), 17.110 (Definitions), and 19.490 (Off-Street Parking and Loading). The project will:

- Establish minimum standards and incentives
- Increase non-motorized and low/no emission transportation
- Reduce greenhouse gas emissions
- Support public health outcomes

Public Hearing

The Planning Commission held a public hearing on proposed amendments to Kitsap County Code regarding bicycle parking and electric vehicle charging as part of the Planning Commission formal consideration per Kitsap County Code (KCC) 21.08.100 (Review by planning commission) on October 18, 2022.

Prior to this public hearing, On September 1, 2022, the Department released a draft Ordinance, staff report, and SEPA documents regarding this update. The staff report includes findings, conclusions, and proposed recommendations. Per KCC 21.08.100, the staff report must be made available to the public a minimum of 10 days before the Planning Commission public hearing on October 18, 2022.

Available materials can be found on the project website

<https://www.kitsapgov.com/dcd/Pages/Bicycle-and-Electric-Vehicle-Code.aspx>.

A public comment period on proposed amendments began on September 15, 2022 and remained open until 4:30 p.m. on October 17, 2022. Interested parties who are not able to attend the public hearing were encouraged to submit written

comments until the end of the public comment period. To be included as part of the official public record, comments were submitted via:

- Online comment form on the [project website](#);
- Email to Melissa Shumake, Senior Planner, mshumake@kitsap.gov;
- Drop off at DCD Lobby between 9 a.m. and noon Tuesday-Thursday on the 2nd Floor of the County Admin Building at 619 Division, Port Orchard; or
- Mail to 619 Division St - MS36, Port Orchard, WA 98366

The public comment period closed on October 17, 2022. Thirteen written public comments were submitted during the public comment period, and two verbal public comments were given during the public hearing on October 18, 2022.

State Environmental Policy Act (SEPA) Review

A SEPA Determination of Non-significance was issued for proposed amendments related to the bicycle parking and electric vehicle charging code update. The SEPA comment/appeal period began on September 20, 2022 and was extended to run through October 17, 2022. The [SEPA Checklist](#) and [SEPA Determination of Nonsignificance](#) are posted on the project webpage.

Planning Commission Findings of Fact

As required by KCC 21.08.100(F) Review by planning commission, the Planning Commission must adopt findings of fact supporting the recommendation of the proposed ordinance to the Department and thence to the Board.

Next Steps

- BOCC public comment period, work study, Public Hearing, and Deliberations are expected for January 2023 and adoption in January or February 2023

Attachments

Findings of Fact
Draft Ordinance
Matrix of Changes