



Department of Human Services

Doug Washburn
Director

**KITSAP COUNTY
DEPARTMENT OF HUMAN
SERVICES**

Hannah Shockley,
Office Supervisor
507 Austin Drive
614 Division Street, MS-23
Port Orchard, WA 98366
Phone: 360.337.7185
Fax: 360.337.5721

Developmental Disabilities
Kelly Oneal, Coordinator
Phone: 360.337.4624

Behavioral Health
Anders Edgerton, Administrator
Phone: 360.337.4886

**Mental Health/Chemical
Dependency/Therapeutic Court**
Gay Neal, Coordinator
Phone: 360.337.4827

**Substance Abuse Prevention/
Treatment and Youth Services**
Laura Hyde, Coordinator
Phone: 360.337.4879
Substance Abuse Prevention
Deanne Montgomery, Prevention
Coalition Coordinator
Phone: 360.337.4878

**Aging & Long Term
Care/Senior Information &
Assistance**
Givens Community Center
1026 Sidney Avenue, Suite 105
614 Division Street, MS-5
Port Orchard, WA 98366
Phone: 360.337.7068 (LTC)
Phone: 360.337.5700 (Sr. I&A)
1.800.562.6418 (Sr. I&A)
Fax: 360.337.5746
Stacey Smith, Administrator
Phone: 360.337.5624

**Community Development
Block Grant**
Norm Dicks Government Center
345 6th Street, Suite 400
Bremerton, WA 98337
Fax: 360.337.4609
Bonnie Tufts, Coordinator
Phone: 360.337.4606
Housing and Homelessness
Kirsten Jewell, Coordinator
Phone: 360.337.7286

Kitsap Recovery Center
1975 NE Fuson Road
Bremerton, WA 98311
Fax: 360.377.7027
Bergen Starke, Clinical Manager
Phone: 360.337.4625

Workforce Development
1300 Sylvan Way
Bremerton, WA 98310
Elizabeth Court, Director, OWDA
Phone: 360.337.4767

Veterans Assistance
Stacey James, Coordinator
Phone: 360.337.4811

Citizens Advisory Committee Meeting

Tuesday, May 16, 2017

5:00 p.m. – 7:00 p.m.

**Kitsap WorkSource Center, Kitsap Room
1300 Sylvan Way, Bremerton**

A G E N D A

- | | |
|--|-------------|
| 1. Call to Order - Introductions
Lois Hoell | 5:00 – 5:05 |
| 2. Review and Approval of April 18, 2017 Minutes*
Full Committee (Attachment 1) | 5:05 – 5:10 |
| 3. Additions/Changes to the Agenda
Full Committee | 5:10 – 5:15 |
| 4. Third Quarter Report (Jan 1, 2017 – March 31, 2017)
Staff/Evaluator/Full Committee | 5:15 – 5:40 |
| 5. 2016 – 17 Strategic Planning Process
Strategic Planning Sub-Committee | 5:40 – 6:10 |
| 6. 2017 Request for Proposal (RFP)
RFP Sub-Committee | 6:10 – 6:40 |
| 7. Communications Update
Communications Sub-Committee | 6:40 – 6:50 |
| 8. Community Input | 6:50 – 6:55 |
| 9. Committee Member Check-in | 6:55 – 7:00 |
| 10. Adjourn | |

* Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
CITIZENS ADVISORY COMMITTEE (CAC)
MINUTES
April 18, 2017**

Lois Hoell, Chair, called the meeting to order at 5:00 p.m. As guests and Presenter Kirsten Jewel were present, introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the March 21, 2017 Minutes, the following action was taken:

ACTION: Colleen Smidt moved to approve the March 21, 2017 meeting minutes as presented. Robert Parker seconded the motion. Motion carried unanimously.

ADDITIONS/CHANGES TO THE AGENDA

ACTION: Lois Hoell asked that the agenda be revised to include emails from the Communications Sub-Committee be discussed with the advisory board as a whole, following the Homeless/Housing Presentation. Motion carried unanimously.

ANNOUNCEMENTS

Gay Neal announced the following upcoming events; Kitsap County Volunteer Recognition Reception held by the Kitsap County Board of Commissioners, to be held Wednesday, April 26th, 2017 from 4:30-6:30 p.m. in the Kitsap County Administration Building at 619 Division Street, Port Orchard, the 2017 Older American Conference will be held on Wednesday, May 10, 2017 from 9:00 a.m.-1:00 p.m. at the Grace Point Church on 8278 State HWY 303, Bremerton, the 2017 Washington Behavioral Healthcare Conference will be held in June 14-16, in Vancouver, Washington, and Hope Café a conversation about reducing recidivism will be held on May 11, 2017 from 10:00 a.m. to 1:00 p.m. at the Givens Community Center on 1026 Sidney Road, Port Orchard, WA 98366.

PRESENTATION

Kirsten Jewel, Coordinator for the Housing and Homelessness Program from Kitsap County gave a briefing on what was going on currently at the county level. Homelessness she explained was a complex issue that was a symptom of a larger social breakdown. The issues attached to keeping people from remaining or reentering into homelessness is much more complex, considering factors associated with ability to remain self-sufficient. The county has four main functions;

1. The Strategic Plan which includes working to make homelessness rare, brief, and one-time, engaging community, and improve crisis prevention
2. Distribute funding from document recording fees approximately 1.1 million to homeless housing service providers
3. Data Collection and Analysis includes performance measures with Point in

Time count as an example
4. Work with Community Partners with initiatives

Kirsten talked further about making homelessness brief with the Housing Solutions center which conducts intakes and centralized referrals. Coffee Oasis was another intake center specialized to assist youth. She included the amount of funds fluctuates based on market health, during times of recession less homes are purchased equating to less document recording funds available to support homelessness services. She explained the process of how the advisory board for housing and homelessness collects applications, reviews them, and approves how the money is dispersed.

COMMUNICATIONS SUB-COMMITTEE

Lois Hoell asked that a copy of the emails from members of the Communications Sub-Committee be passed out and read by the committee. Following committee review Colleen Smidt addressed the committee first with the intentions of her email. She explained that a article was recently published in the Kitsap Sun, which she felt indicated to the community at large that making room for the Crisis Triage Center was doing so with abandon and at the cost of pushing seniors and preschool aged children out. Her frustration lies in how passionate she feels that the community should be exposed to the truth and how there are so many amazing things being worked on with no communication to the public. Robert Parker followed Colleen Smidt in addressing the committee with the same concern, that the efforts to get the message out to the community have been poor. Expressing that the Communications Sub-Committee has been expressing the importance of this endeavor and nothing has happened to educate the public with positive and accurate information. The Communications Sub-Committee feels they have generated valuable ideas and would like to see them implemented. Doug Washburn, Director of the Kitsap County Human Services Department supported the efforts of the Sub-Committee by saying that we as a department will assist in getting information out via our county website.

2016-17 STRATEGIC PLANNING PROCESS

Russ Hartman explained that the Strategic Plan is required to be reviewed every three years in conjunction to the Request for Proposal. The plan is organized around six specific goals which are listed in the Executive Summary on Page 3. He reviewed the addendum on Page 12 which identified gaps and items addressed from 2014 - 2017. Next, he covered Page 16 which included the public's response to Continuum of Care. Russ concluded that the review of the process can be found on Page 5 and 6. This copy he presented is the DRAFT and any suggestions and or revisions submitted by the committee are needed by May 2nd, in order to have a final draft reviewed by the commissioners in May.

2017 REQUEST FOR PROPOSAL (RFP) TIMELINE

The timeline projection for the Request for Proposal was reviewed. The committee will review the (RFP) at the May 16, 2017 meeting and then it will be sent to the Work Study session on May 24, 2017 along with the Strategic Plan.

CRISIS TRIAGE UPDATE

Gay Neal announced that the Crisis Triage Center has passed two fire department inspections and is now waiting for the Department of Social and Health Services approval.

OPEN TO PUBLIC

Opportunity for public attendees to address the Committee. NONE.

COMMITTEE MEMBER CHECK-IN

Stacey Smaaladen asked for clarification on who Damien Uzueta was. She says she has heard his name but was unsure of who he was. Explanation was given that he is with Kitsap Mental Health Services and he will be running the Crisis Triage Center.

NEXT MEETING

The next Citizens Advisory Committee meeting will be held on Tuesday, May 16, 2017 at the Worksource Center, Kitsap Room, Bremerton starting at 5:00 p.m. and ending at 7:00 p.m.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 7:05 p.m.

CITIZENS ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Kathleen Cronin	Kirsten Jewel, Kitsap County Housing and Homelessness Coordinator
Richard Daniels	Ellen Epstein, RMH Service-Citizen
Russell Hartman	Lisa Rey Thomas, Olympic Community of Health
Lois Hoell	
Robert Parker	
Ursula Petters(Excused)	
Jeannie Screws (Excused)	
Kimberly Shipp (Excused)	
Colleen Smidt	
Connie Wurm	
Stacey Smaaladen	
STAFF	
Gay Neal	
Doug Washburn	
Hannah Shockley	