



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: Wednesday, May 10, 2017
TIME: 5:30 p.m.
LOCATION: Harrison Medical Center, Silverdale, Iris Room

A G E N D A

1. Call to Order Harry Gilger
2. Introductions Harry Gilger
3. Approval of Agenda* VAB
4. Approval of Minutes for November 5, 2016* VAB
5. Reports
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (Five Minutes Each)
 - The Unforgotten, Run to Tahoma Harry Gilger
 - Stand Down Dean Hearing
 - Veteran Housing Wayne Hammock, Clive Stewart
 - Project Victory Garden Larry Cleman
 - Veterans Court Wayne Hammock
6. Financial Report – Doug Washburn
7. New Business
 - a. Larry Cleman – Commissioner's Plan - tiny houses
8. Good of the Order/Announcements
9. Next meeting time and place – 5:30 pm; June 14, 2017; Harrison Medical Center, Silverdale, Iris Room
10. Adjourn

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
DRAFT
5:30 PM, Wednesday, April 12, 2017
Harrison Medical Center, Silverdale, Iris Room**

CALL TO ORDER: The meeting was called to order by Melissa Duffy at 5:30 PM.

ANNOUNCEMENTS / INTRODUCTIONS: Self introductions were made.

APPROVAL OF AGENDA A motion was made and seconded to approve the agenda.
Motion Passed.

APPROVAL OF MINUTES – A motion was made and seconded to approve the January 11, 2017. **Motion Passed.**

Reports:

- Veterans Assistance Fund: The data provided by Garry Hughes was reviewed. Comments arose regarding not setting aside money but using for veterans in need.
- Committee Reports:
 - The Unforgotten, Run to Tahoma: Harry reported the first planning meeting was held and progress is being made.
 - Stand Down: Dean gave a report on the Stand Down – close to 150 vets have registered for the event.
 - Veteran Housing: Wayne reported on the upcoming meeting with the mayor.
 - Project Victory Garden: Work continues and they may merge with the youth garden program.
 - Veterans Court: Work is continuing, but they still need more mentors for the program. Wayne reported 19 appearance.

Old Business:

- a. CBOC – No news.
- b. Report on possible blankets for Run to Tahoma.
- c. Discussion on confusion on budgets and financial reports from County.
Doug Washburn, Director, Kitsap County Department of Human Services will make a presentation next month.

New Business:

- a. Report on tiny homes.
- b. Financial report by Doug Washburn.

Good of the Order/Announcements:

The next VAB meeting is on May 10, 2017, at 5:30 p.m., at the Harrison Medical Center, Silverdale, Iris Room.

ADJOURNMENT: Meeting adjourned at 7:30 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Larry Cleman Melissa Duffy Wayne Hammock Larry Handel Tony Murkins Rudy Muriel Clive Stewart Bob Theal Gary Trudeau Greg Warner <u>Absent/Excused</u> David Borders (excused) Michelle Hodges (excused) Harry Gilger (excused) Jack James	Isabell Long G.E. Pedron George Geyer	Andrew Sargent Dough Washburn

2017 Veterans Relief Fund Budget

As of April 30, 2017

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	170,000.00	182,322.20		
3110.10	Real & Personal Property	370,000.00	177,499.34	48.0%	192,500.66
3610.11	Investment Interest	1,000.00	273.03	27.3%	726.97
3000	Other Revenue	0.00	310.00	0.0%	(310.00)
	Revenue total	371,000.00	178,082.37	48.0%	192,917.63
	Budget total	541,000.00			
5101	Regular Salaries	34,635.00	10,510.89	30.3%	24,124.11
5106	Annual Leave Payout	-	448.18	100.0%	(448.18)
5201	Industrial Insurance	490.00	145.48	29.7%	344.52
5202	Social Security	2,650.00	798.64	30.1%	1,851.36
5203	PERS Retirement	4,104.00	1,161.48	28.3%	2,942.52
5229	Benefit Bucket	5,775.00	1,706.01	29.5%	4,068.99
5311	Office Supplies	1,000.00	1,712.02	171.2%	(712.02)
5415	Management Consulting	310,000.00	40,279.35	13.0%	269,720.65
5419	Professional Services	376.00	-	0.0%	376.00
5425	Postage	100.00	2.30	2.3%	97.70
5431	Mileage	500.00	48.69	9.7%	451.31
5432	Travel	200.00	-	0.0%	200.00
5438	Non-Employee Mileage	250.00	-	0.0%	250.00
5441	Advertising	-	195.00	100.0%	(195.00)
5451	Operating Rentals	1,000.00	112.12	11.2%	887.88
5499	Other Miscellaneous	4,931.00	437.00	8.9%	4,494.00
5912	I/F IS Service Charges	1,374.00	343.50	25.0%	1,030.50
5921	I/F Communication	520.00	-	0.0%	520.00
5922	I/F IS Projects	280.00	69.99	25.0%	210.01
5996	Indirect Cost Allocation	2,713.00	678.25	25.0%	2,034.75
	Expense total	370,898.00	58,648.90	15.8%	312,249.10
	Ending Fund Balance	170,102.00	301,755.67		
	Budget total	541,000.00			

Veterans Assistance Fund Monthly Report April 2017

Total Applicants: 43

Total # of new applicants: 12

Applications Accepted: 41

Applications denied: 2

General Discharges: 5

Total Payout - \$17,242.67

Total Payouts by Category:

- Rent - \$7,631.54
- Hotel Stay - \$350
- PSE - \$2,687.43
- Water - \$425.82
- Waste Management - \$126.04
- Phone - \$251.33
- Medical - \$1,401.27
- Burial - \$600
- Clothing - \$441.23
- Occupational Certification - \$25
- Bus Pass - \$250
- Auto Repair - \$276.73
- Gasoline - \$417.72
- Food (includes hygiene and cleaning supplies)- \$2,358.56

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$8,067

KCR \$ value of referrals YTD (January 2017 – Present) - \$31,076

Applications Denied: 2

- 2 individuals denied due to being over-income

Of those Veterans denied some were referred to other programs:

- 1 individual referred to Housing Solutions Center
- 1 individual referred to American Financial Solutions

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- King County VAF
- Thurston County VAF
- Jefferson County VAF
- Kinship Program
- Mental Health Resources
- American Financial Solutions
- Budgeting Classes/Resources
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Bremerton Housing Authority
- Food Banks/Free Meal Sites

- Employment Resources/Work Source
- WDVA/Building 9
- Housing Solutions Center
- 211 Resource Line
- VHOG
- Transportation Resources for elderly/disabled
- Legal Resources
- Senior Resources

\$ Value of referrals outside of KCR - \$9,100

\$ Value of referrals YTD (January 2017 – Present) – \$21,856

52 phone calls were fielded seeking information outside of assistance fund

Please note, many times I will refer an individual but never find out the outcome of that referral so this figure is not properly represented. This figure represents referrals I know the outcome of.

Total YTD applications received: 159

Total YTD applications accepted: 155

Total YTD applications denied: 4

Total YTD New Clients: 35

Total YTD General Discharges: 10

Total YTD clients served (Unduplicated Number): 107

April Application Breakdown (New applicants only):

- DAV #5 – 2 applications
- AL 245 – 1 application (1 denied due to being over-income)
- VFW 4992 – 3 applications
- VFW 2669 – 6 applications (1 denied due to being over-income)

Respectfully submitted by Garry Hughes, vet representative, KCR

Kitsap County Veterans Assistance Program Summary of direct emergency assistance during

2017

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total 2017
Rent	\$ 9,668	\$ 1,690	\$ 3,836	\$ 7,632									22,826
Hotel	\$ 350	\$ 700	\$ 350	\$ 350									1,750
PSE	\$ 2,701	\$ 1,632	\$ 4,643	\$ 2,687									11,663
Natural Gas		\$ 283	\$ 30										313
Propane													0
Heating Oil													0
Wood for Heat/ Pellets													0
Waste Management			\$ 24	\$ 126									282
Water	\$ 192		\$ 301	\$ 426									919
Sewer													0
Phone				\$ 251									251
Medical	\$ 140	\$ 1,752	\$ 543	\$ 1,401									3,836
Dental	\$ 1,800	\$ 961											2,761
Clothing	\$ 472	\$ 535	\$ 413	\$ 441									1,861
Burial	\$ 600	\$ 600	\$ 600	\$ 600									1,800
Bus Pass	\$ 150	\$ 200	\$ 175	\$ 250									775
Auto Repair	\$ 1,164	\$ 860	\$ 2,942	\$ 277									5,243
Gasoline	\$ 106	\$ 264	\$ 547	\$ 418									1,335
Food	\$ 950	\$ 933	\$ 2,377	\$ 2,359									6,619
Union Dues													0
Occupation Certification				\$ 25									25
Bus Ticket Home													0
Appliances			\$ 900										900
TOTALS	\$18,425	\$9,810	\$17,681	\$17,243	\$0	\$0	\$0	\$0	\$0	\$0	\$12,283	\$0	\$63,159
2017 Value of Referrals to KCR Programs YTD: \$	\$8,067		2017 Value of Referrals outside of KCR YTD: \$			\$9,100		Combined value of referrals YTD:					\$52,932
	\$31,076					\$21,856							
2017 Applications	37	30	49	43									
2017 New Clients	8	8	7	12									
2016 Applications	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients	10	14	7	5	5	10	13	10	9	7	9	2	101
2015 Applications	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients	11	13	19	12	8	5	14	14	10	10	13	15	144
2014 Applications	54	49	53	44	45	49	38	44	46	44	37	52	555
2014 New Clients	22	26	25	15	20	17	12	17	18	14	13	22	221
2013 Applications	32	44	38	46	32	38	39	39	45	48	40	41	482
2013 New Clients	16	23	15	19	14	\$17	22	15	24	25	19	24	233
2012 Applications	69	62	61	34	35	36	25	43	26	41	47	35	514
2012 New clients	16	23	19	17	18	14	14	18	12	18	16	14	199
2011 Applications	67	76	81	74	73	76	59	83	81	69	64	19	822
2011 New clients	23	27	26	27	23	26	15	30	28	22	28	13	288
2010 Applications	70	61	47	55	80	64	54	60	63	63	52	77	746
2010 New Applicants	32	20	11	20	26	15	15	24	27	16	11	29	246
2009 Applications	52	55	70	48	61	68	55	57	55	62	53	58	694
2009 New Applicants	23	23	26	22	26	30	22	22	17	22	20	30	283