



SALISH BHO

PROVIDER MONITORING POLICIES AND PROCEDURES

Policy Name: PERIODIC REVIEWS OF THE E&T FACILITIES

Policy Number: 9.05

Reference: 42 CFR 438.202, 206, 207;
WAC 388-865-0229; State contract

Effective Date: 8/2007

Revision Date(s): 6/2016; 5/2018

Reviewed Date: 6/2016; 7/2017; 5/2018

Approved by: SBHO Executive Board

CROSS REFERENCES

- Plan: Quality Management Plan
- Policy: Corrective Action Plans
- Policy: Monitoring of Contractors

PURPOSE

The Salish Behavioral Health Organization (SBHO) shall ensure periodic reviews of the evaluation and treatment service facilities consistent with contract requirements and state and federal regulations.

DEFINITIONS

An Evaluation and Treatment (E&T) facility is certified by the Department and provides (involuntary and voluntary) inpatient evaluation and treatment services for more than twenty-four (24) hours within a general facility.

PROCEDURE

1. The SBHO shall conduct periodic reviews of the evaluation and treatment facilities that are currently certified and licensed by the State of Washington.
2. The SBHO shall review the facilities policies and procedures.
 - Ensure all current facility policies and procedures are written in accordance and are consistent with the SBHO policies and procedures.

- Ensure all current facility policies and procedures are implemented accordingly. The E&T may be asked to demonstrate/ provide evidence of how a policy is implemented.
 - When notified, SBHO will participate in the annual certification reviews.
3. Through the period review process if the SBHO believed that a facility was not in compliance with an applicable statute, rule and regulation, the SBHO will notify the proper authorities (certification/ licensing entity).

MONITORING

1. This policy is a mandate by Washington Administrative Code (WAC) regulation. This policy is monitored through periodic reviews of the evaluation and treatment facilities, in addition to:
- Annual SBHO Provider and Subcontractor Administrative Review
 - Annual Provider Crisis Chart Review
 - Quarterly Provider Performance Reports
 - Grievance Tracking Reports
2. If a provider performs below expected standards during any of the reviews listed above a Corrective Action will be required for SBHO approval. Reference SBHO Corrective Action Plan Policy.