

Inpatient Bill Assignment FAQ

1. How are Inpatient Bills assigned by the state to the BHOs?

Statewide Inpatient bills are assigned to Behavioral Health Organizations (BHO) by the State and Division of Behavioral Health and Rehabilitation. Inpatient bills are assigned according to an individual's *residential zip code*.

2. How are Inpatient Bills assigned within our BHO?

Inpatient bills are assigned to the SBHO. SBHO Administrator retrieves and sorts the inpatient bills monthly.

Inpatient bills are assigned within our region to a network agency according to the zip code of residence.

3. When CMHAs are asked to dispute any bills within our BHO, what are the SBHO's expectations? How is this done?

The SBHO sends inpatient bills to the network agencies through secure encrypted email each month, asking the agency to identify any bills they wish to dispute.

If there is a dispute between network agencies about a specific bill assignment, currently the SBHO expects the two agencies to discuss and agree who will accept the bill assignment.

Currently, there is no SBHO policy or formalized procedure.

4. When CMHAs are asked to dispute any bills that they believe should be re-assigned outside our BHO, what are the SBHO's expectations? How is this done?

The SBHO sends inpatient bills to the network agencies through the secure encrypted email each month, asking the agency to identify any bills they wish to dispute.

If there is a concern about an inaccurately assigned inpatient bill, the network agency is expected to research their documentation and provide the information in writing to the SBHO Administrator.

The SBHO Administrator will forward the request for reassignment to the BHO judged to be "correct", along with the written documentation from the agency, requesting re-assignment.