

**KITSAP COUNTY MENTAL HEALTH, CHEMICAL DEPENDENCY
AND THERAPEUTIC COURT PROGRAMS
2020 NEW GRANT REQUEST FOR PROPOSALS (RFP) SUMMARY**

Treatment Sales Tax (TST)

The Kitsap County Department of Human Services (KCDHS) is requesting New Grant Proposals for moneys collected under RCW 82.14.460. New Grant Proposals are proposals from organizations which have not been funded during the previous funding year (2019) using the TST. Proposals **“must be used solely for the purpose of providing for the operation or delivery of chemical dependency or mental health treatment programs and services and for the operation or delivery of therapeutic court programs and services.** Programs and services includes, but is not limited to, **treatment services, case management, transportation, and housing that are a component of a coordinated chemical dependency or mental health treatment program or service.”**

Approximately \$6,000,000 will be awarded for projects or program services delivered between January 1, 2020 and December 31, 2020. **Proposal Deadline: July 25, 2019 at 3:00 p.m.**

Eligibility Requirements: All New Grant Applicants must attend a Mandatory New Grant Proposer’s Conference and submit a letter of intent on line to be eligible to apply for the 2020 TST funding. The “New Grant Proposal Letter of Intent” will be made available at the New Grant Proposer’s Mandatory Conference to be held on May 15, 2019 from 1:00 p.m. – 2:30 p.m. at Givens Community Center in the Olympic Room, 1026 Sidney Avenue, Port Orchard, WA. **The “New Grant Proposal Letter of Intent” is due May 31, 2019 at 3:00 p.m.**

Background: In 2005, Washington State approved legislation allowing counties to raise their local sales tax by one-tenth of one percent to augment state funding of mental health and chemical dependency programs and services. In September 2013, the Kitsap County Board of Commissioners (BOCC) passed a resolution authorizing a sales and use tax for Mental Health, Chemical Dependency and Therapeutic Court Programs. This sales and use tax shall be known as “Treatment Sales Tax” or TST. The BOCC has the decision-making authority for funding decisions, the KCDHS serves as the fund manager, and the Citizens Advisory Committee (CAC) has the recommending authority.

Scope of Work: Proposals for TST funding must improve the continuum of care including prevention, crisis intervention, treatment and recovery support services identified in the 2014 Kitsap County Behavioral Health Strategic Plan and 2017 Strategic Plan Review. The Strategic Plan and Review can be found at <https://spf.kitsapgov.com/hs/Pages/CAC-REPORTS-INFORMATION-PLANS.aspx>.

Access the RFP at <https://spf.kitsapgov.com/das/Pages/Online-Bids.aspx> or by contacting Colby Wattling at: Kitsap County Purchasing Department, 614 Division Street MS-7, Port Orchard, Washington 98366, Phone: 360.337.7036, Fax 360.337.4638, Email: cwattling@co.kitsap.wa.us. The Kitsap County Human Services Department reserves the right to make unilateral modifications to the RFP to address changes at the state and/or local level. Questions about the RFP and related issues should be directed to Colby Wattling at the address and phone number above.

2020 NEW GRANT REQUEST FOR PROPOSALS (RFP) TIMELINE

Mental Health, Chemical Dependency and Therapeutic Court Programs

All New Grant Applicants must attend a Mandatory New Grant Proposer's Conference and submit a letter of intent on line to be eligible to apply for the 2020 TST funding. The "New Grant Proposal Letter of Intent" will be made available at the New Grant Proposer's Mandatory Conference. **The "New Grant Proposal Letter of Intent" is due May 31, 2019 at 3:00 p.m.**

New Grant Proposal Deadline: July 25, 2019 at 3:00 p.m.

Date	Activity
January – April 2019	RFP Sub-Committee convenes and develops final draft of 2020 New Grant Request for Proposals (RFP)
April 16, 2019	Citizens Advisory Committee (CAC) Meeting to Approve RFP and Timeline
April 22, 2019	CAC presents RFP recommendations to the Board of Kitsap County Commissioners (BOCC) in Work Study Session
April 2019	2020 New Grant Request For Proposals Released upon Board of Commissioners approval
Mandatory May 15, 2019	Mandatory New Grant Proposers Conference – 1:00 p.m. Givens Community Center Olympic Room, 1026 Sidney Ave, Port Orchard, WA
May 22, 2019	Notes and Q&A from Proposers Conference Posted
Mandatory May 31, 2019	Mandatory "New Grant Proposal Letter of Intent" online submission Due by 3:00 P.M.
July 25, 2019	New Grant Proposals Due by 3:00 P.M.
July 24 th – 29 th , 2019	Human Services staff review for complete RFP submissions
July 29 – August 26, 2019	CAC reviews Proposals and completes Rating Sheets
August 26, 2019	CAC Rating Sheets due to Department of Human Services
August 29, 2019	CAC convenes to discuss Proposals and develop questions for Proposers
September 3, 2019	Questions for Question and Answer (Q&A) Sessions emailed to Proposers
September 10th – 13th	Mandatory Proposer Question and Answer Sessions. Organizations must make time available for their Question and Answer Session which will be scheduled during this time frame.
September 16 th and 17 th	CAC Executive Committee Meetings to develop funding recommendations
September 17, 2019	CAC Regular Business Meeting to Approve Recommendations for BOCC
September 23, 2019	Make funding recommendations to BOCC (Work Study)
October 14, 2019	BOCC Acts on Funding Recommendations – Public Meeting
October – December 2019	Statements of Work, Expenditure Plans and Contracts completed
December 2019	BOCC Approves Contracts
January 1, 2020	2020 Program Year Begins