

2019 GRANT SUMMARY PAGE

MENTAL HEALTH, CHEMICAL DEPENDENCY, AND THERAPEUTIC COURTS RFP
KITSAP COUNTY HUMAN SERVICES DEPARTMENT

Organization name: Kitsap County Superior Court

Proposal Title: Kitsap County Adult Drug Court

Please Check One New Grant Proposal Continuation Grant Proposal

Please check which area of the Continuum this project addresses:

<input type="checkbox"/> Prevention, Early Intervention and Training	<input type="checkbox"/> Medical and Sub-Acute Detoxification
<input type="checkbox"/> Crisis Intervention	<input type="checkbox"/> Acute Inpatient Care
<input checked="" type="checkbox"/> Outpatient treatment	<input type="checkbox"/> Recovery Support Services

Number of Individuals Screened: 316

Number of Individuals Served: 218

Proposal Summary:
 The 2014 Kitsap County Behavioral Health Strategic Plan identified the lack of sufficient Outpatient Care, Medical and Medication Management, Counseling Services (Gap #3) as one of the local gaps in services for individuals with mental illness and substance abuse disorders in the adult criminal justice system. To address this gap, the Behavioral Health Strategic Planning Team recommended the expansion of mental health and substance abuse outreach, assessment, intervention, referral and treatment in existing adult therapeutic courts. In this proposal, the Superior Court requests sufficient funding to address this need by (1) continuing mental health screenings, diagnoses and treatment services to its, otherwise, successful adult drug court program; (2) increasing the number of individuals who can receive these services to a service level that meets the community's demonstrated demand; (3) continuing to fund a Vocational Navigator, and ; (4) continuing the RANT risk assessment to initial screening to reduce the rate of participant terminations.

Requested Funds Amount: \$376,144

Matching/In-kind Funds Amount: \$0

Street Address: 614 Division Street

City: Port Orchard

State: WA Zip: 98366

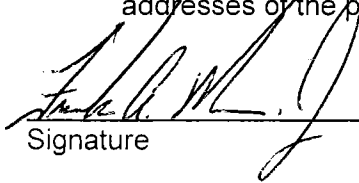
Primary Contact: Samantha Lyons Phone: 360-337-4508

E-Mail: slyons@co.kitsap.wa.us

Non-Profit Status: 501C3 of the Internal Revenue Code? Yes No

Federal Tax ID Number: 91-60001348

- If incorporated, attach a list of the members of the Board of Directors, including names and addresses.
- If not incorporated (sole proprietor or partnership), attach a list of the names and addresses of the principals.

 Signature _____ Title _____ Date 7/30/18

Supervisor Court Administrator

**2019 NARRATIVE TEMPLATE FOR CONTINUATION
GRANT PROPOSALS**

**MENTAL HEALTH, CHEMICAL DEPENDENCY, AND THERAPEUTIC COURTS RFP
KITSAP COUNTY HUMAN SERVICES DEPARTMENT**

1. Project Description

A. Project Design

The 2014 Kitsap County Behavioral Health Strategic Plan identified the lack of sufficient Outpatient Care, Medical and Medication Management, Counseling Services (Gap #3) as one of the local gaps in services for individuals with mental illness and substance abuse disorders in the adult criminal justice system. To address this gap, the Behavioral Health Strategic Planning Team recommended the expansion of mental health and substance abuse outreach, assessment, intervention, referral and treatment in existing adult therapeutic courts. In this proposal, the Superior Court requests sufficient funding to address this need by (1) continuing mental health screening, diagnoses and treatment services to its, otherwise, successful adult drug court program; (2) continuing to partner with West Sound Treatment Center to provide educational/vocational services and, (3) increasing the number of individuals who are able to receive services by utilizing the TAD alcohol detection transdermal bracelets to effectively monitor participants with histories hallmarked by DUI offenses.

The Adult Drug Court program is a collaborative approach to address criminal defendants challenged with substance use disorders in order to holistically restore these individuals so that they may more fully contribute to the community. Because the drug court combines the criminal justice system with clinical treatment, the program relies heavily upon the collaboration of multiple agencies. These include the Superior Court, the Kitsap County Prosecutor's Office, the local Office of Public Defense, the Kitsap Recovery Center (KRC), Agape Unlimited, The Salish Behavioral Health Organization, West Sound Treatment Center, Peninsula Community Health Services, and the Kitsap County Sheriff's Office. Additionally, this continuation proposal seeks to draw much-needed mental health services through Kitsap Mental Health Services (KMHS) in order to expand the opportunity for comprehensive recovery services for drug court participants.

Through the grant received from the Kitsap County Mental Health, Chemical Dependency & Therapeutic Court Programs, the Kitsap County Superior Court Adult Drug Court has been afforded the opportunity to expand in size from 100 to 150 participants while enhancing ancillary services.

The purpose of this project is to maintain, by 50, the increased number of treatment slots for criminal defendants who require substance abuse and/or mental health

treatment through the delivery of expanded services; and, to augment a time-tested therapeutic court program with resources, such as mental health and vocational services, that further address the local service gaps outlined in the 2016 Behavioral Health Strategic Action Plan.

While there are no additions to this year's proposal, there are several reductions. Modifications include **no funding request** for the following: MRT training, NADCP Conference, funding for a Chemical dependency Professional (CDP), and urinalysis testing.

B. Staffing Qualifications

The Treatment Court Therapist position was created to provide mental health therapy and care coordination services for adults who are part of Drug Court in collaboration with Kitsap County. The Court has contracted with Kitsap Mental Health Services for a therapist position which requires a Master's degree in psychology, social services, or a related field, with additional preference given to PH.D. candidates and/or MHP's. The position also requires a minimum of two years' experience working with clients with mental illness required, and preference for candidates having experience in Co-Occurring Disorders treatment, individual and group therapy, vocational services, treatment courts, and substance abuse treatment.

This position is presently filled by Ms. Ashley Mitchusson, MA, MHP. Ms. Mitchusson received her Bachelor's Degree in Psychology in 2008 from Central Washington University and Master's Degree in Clinical Psychology in 2010 from Argosy University. Since completing her degrees Ms. Mitchusson has worked in Seattle, WA as a clinician in an intensive outreach program for individuals with severe and persistent mental health and substance use disorders, as well as a Release Planner in the King County Jail coordinating services for individuals being released from custody. She has been in the role of Adult Drug Court Therapist since 2014 and is responsible for providing individual and group mental health treatment to participants identified as having co-occurring mental health and substance use treatment needs.

The Vocational Navigator is responsible for counseling individuals, providing group educational workshops and vocational guidance services, and for the direct supervision of the Vocational Navigators. The Lead Vocational Navigator collects, organizes, and analyzes information about individuals through records, tests, interviews, and professional sources, to appraise their interests, aptitudes, abilities, and personality characteristics, for vocational and educational planning.

The Superior Court has contracted with West Sound Treatment Center to fill this role. Candidates for the Vocational Navigator position require must have or be working on an undergraduate degree, preferably in a human service field with at least two years of direct experience in the capacity of a human service provider under supervision. Candidates must be skilled at motivational interviewing and be able to effectively utilize

those skills to build hope, motivate action, and encourage change in Compass participants.

The current Drug Court Educational/Vocational Navigator is Ms. Rebecca Carr, CDP. Ms. Carr has over eight years of experience working in the Chemical Dependency field. She started as the Adolescent Coordinator for Cascade Recovery Center, and developed and implemented Adolescent Substance Use Disorder Treatment programs for Suquamish Wellness Center and Agape Unlimited. Ms. Carr possesses a Bachelor's Degree in Human Services from Western Washington University and a Master's Degree in Mental Health Psychology from Antioch University.

The **Office Support Coordinator** in the Superior Court has a myriad of responsibilities, including: Coordinating special projects, arrangements and activities that require contacts within and outside the office; preparing charts, graphs, brochures, presentations, as needed for the program, coordinate all entries into the Drug Court Case Management System (DCCM); training staff on proper usage of the DCCM; coordinating quarterly drug court graduations. The position requires a high school diploma or GED, plus four years of progressively responsible office administration experience, which includes two years of experience with criminal case processing.

The Office Support Coordinator was recently vacated by the incumbent for a promotional opportunity on the Drug Court team, and the Superior Court is conducting a competitive recruitment with the hope of filling it in August 2018.

The **Program Specialist** – Drug Court positions serve in a supporting role as a resource for work teams handling multi-disciplinary or technically challenging projects and programs. Incumbents act as a program liaisons and support drug court participants and outside stakeholder entities regarding functions of the program; interpret, review and apply program specific policies, procedures and regulations; assess program needs; and assist in the development courses of action to carry out program activities. The Program Specialist – Drug Court positions require an Associate's degree in a field related to the assigned program area and three years of support related experience; or, Bachelor's degree in a field related to the assigned program area and one year support related experience.

The Drug Court Program Specialist hired under the terms of this grant award is Ms. Lindsey Meyer. Ms. Meyer graduated from Washington State University with a Bachelor of Arts degree in Criminal Justice & Criminology, and minors in Political Science and Business Administration. Ms. Meyer previously worked as a Legal Assistant at the Thurston County Prosecutor's Office, providing support work for the General Felony and Special Victim's Team. Ms. Meyer currently fills the Compliance Specialist position for the Kitsap County Drug Court program where she provides direct services, monitoring, and case management to assigned participants.

C. Organizational Licenses and Certifications

The Kitsap County Superior Court is not licensed to provide behavioral health services through the Department of Social and Health Services and/or the Department of Health. Rather, the Court partners with licensed, certified behavioral health agencies within Kitsap County. The licenses and certifications for our partner agencies are monitored through The Salish Behavioral Health Organization (SHBO). All partners remain in good standing with the SBHO.

D. Outreach

Outreach for the Adult Drug Court takes place in several forms: Participant word of mouth, referral by a prosecutor, judge, and or defense attorney, treatment agency referrals, public presentations made to the Commission on Law and Justice, and law enforcement referrals.

With respect to delivering culturally competent behavioral health care services, all Chemical Dependency Professionals in Washington State must adhere to the following WAC requirements:

WAC 388-877-0510 - Personnel—Agency record requirements.

Each agency licensed by the department to provide any behavioral health service must maintain a personnel record for each person employed by the agency.

(1) The personnel record must contain all of the following:

(a) Documentation of annual training, including documentation that the employee successfully completed training on cultural competency.

KMHS requires annual cultural competency training as well as “special population” consultations for any new client identifying as part of a particular group (racial/ethnic/gender/sexual identities and developmental delays).

Court Personnel attend the National Association of Drug Court Professional’s Annual Training Conference yearly, or bi-annually, and have attended the following workshops June, 2018, in Houston, TX:

- Intersections of Trauma Responses: Gender and Culturally Responsive Approaches for Justice-Involved Women in Treatment Courts.
- Tribal Nations Forum.
- Assessing Diversity, Disparity and Best Practices: Do Disparities Exist in Treatment Courts and What Do We Do About It?
- Periodically attend Cultural Competency trainings provided by Kitsap County Human Resources Department.

E. Evaluation

The Drug Court Team utilizes a web-based database called the Drug Court Case Management System (DCCM). The system is utilized to collect information which assists with reporting on the following primary goals and expected outcomes, developed in collaboration with the evaluation team working with the Citizens Advisory Committee.

Progress toward the goals for the Adult Drug Court can be found in the next section, under **Progress to Date**.

2. Accomplishments to Date

A. Progress to Date

The 2016 Kitsap County Behavioral Health Strategic Plan identified the lack of sufficient Outpatient Care, Medical and Medication Management, Counseling Services (Gap #3) as one of the local gaps in services for individuals with mental illness and substance abuse disorders in the adult criminal justice system. To address this gap, the Behavioral Health Strategic Planning Team recommended the expansion of mental health and substance abuse outreach, assessment, intervention, referral and treatment in existing adult therapeutic courts. In this proposal, the Superior Court requests sufficient funding to address this need by (1) continuing mental health screenings, diagnoses and treatment services to its, otherwise, successful adult drug court program; (2) increasing the number of individuals who receive these services to a service level that meets the community's demonstrated demand; (3) continuing to fund a Vocational Navigator to work with our participants; (4) continuing the RANT risk assessment to initial screening to reduce the rate of participant terminations; (5) providing and utilizing Transdermal Alcohol Devices (TAD) in order to appropriately monitor more DUI cases.

- Number of unduplicated participants **enrolled** from 7/1/17-6/30/18 = 218
- Number of participants who successfully **graduated** from 7/1/17-6/30/18 = 31
- Number of participants who were **terminated unsuccessfully** during the period 7/1/17-6/30/18 = 32

GOAL: Reduce the termination rate to no more than 20% by December 31, 2018.

During the reporting period 7/1/17-6/30/18, 32 participants (14%) were terminated. The Adult Drug Court Team is steadily improving on this goal. Previously, in the reporting period 7/1/16-6/30/17, the termination rate was 22%.

GOAL: 75% of program participants report moderate to high levels of satisfaction with services.

Satisfaction surveys were distributed to all participants on both 10/23/17 and 4/23/18. Eighty (80%) percent indicated they were satisfied with both the court hearings as well as the treatment and ancillary services received.

GOAL: 40% of program participants receive ongoing psychiatric services.

During the previous reporting period 7/1/17-6/30/18, 31 participants (18%) received ongoing psychiatric services at KMHS. During this reporting period 7/1/17-6/30/18, 41 participants (18%) received ongoing psychiatric services at KMHS. One reason this number is unexpectedly low is because our contracted KMHS Therapist was on maternity leave between April 1st, 2017-July 10th, 2017, creating an interruption in services. KMHS provided a temporary BA level therapist, but many participants chose not to avail themselves of mental health services until the dedicated Adult Drug Court therapist returned to work. The Adult Drug Court met with leaders from KMHS in May, 2018 to discuss the reduction in services. To remedy this, it has been decided that our dedicated MH therapist will screen every participant as they are admitted into the program to proactively determine which participants could benefit from mental health services.

GOAL: 90% of program participants with co-occurring disorders will graduate at the same rate as those without mental health issues.

We have achieved this goal for the reporting period 7/1/17-6/30/18. 100% of program participants with a co-occurring disorder have graduated at the same rate as those participants who do not receive mental health services.

GOAL: 100% of all program participants will be screened by the Vocational Navigator within the first 90 days of program participation.

This goal has been achieved. During the reporting period 7/1/17-6/30/18, 106 (100%) participants were screened by the Vocational Navigator within the first 90 days of program participation.

GOAL: 90% of program participants are either employed and/or involved in educational/vocational services upon graduation from the Adult Drug Court.

This goal has been met for the reporting period 7/1/17-6/30/18. During the reporting period, 31 (95%) individuals who graduated were involved in educational or vocational pursuits.

GOAL: 80% of individuals completing Drug Court will remain crime-free 5 years post-graduation (conviction).

During the reporting period 7/1/17-6/30/18, 26 participants (18%) were convicted of a new charge post-graduation.

GOAL: Reduce the number of positive urinalysis testing for 80% of program participants who screen positive for substance use disorder.

During the reporting period 7/1/17-6/30/18, we had 355 positive drug tests, or 3.5%. Thus, 96.5% of participants had a reduction in the number of positive urinalysis testing.

B. Barriers to Implementation

We have had no barriers to implementation.

C. Integration & Collective Impact

The Kitsap County Adult Drug Court has partnered with the following agencies to provide a robust continuity of care: The Kitsap Recovery Center (KRC), Agape Unlimited, Kitsap Mental Health Services (KMHS), Peninsula Community Health Services, Housing Solutions at KCR, West Sound Treatment Center, and the Kitsap County Juvenile Department.

D. Key Accomplishments

The Kitsap County Adult Drug Court strives to utilize best practices to improve outcomes for our Adult Drug Court Participants. As such, the following **goals have been accomplished** with the assistance of funding from the Citizen's Advisory Board in FY2014, FY 2015, FY 2016, FY 2017, and FY 2018:

- The elimination of the waitlist in June 2015 allows the Adult Drug Court to provide immediate treatment services to all Adult Drug Court participants upon admission.
- Deployment and implementation of the Drug Court Case Management system (DCCM) in April 2015 allows the Court to track and manage data outcomes. This data is used to report quarterly statistics to the Citizens Advisory Board.
- A standardized mental health screening tool, the DLAY 20, was selected by KMHS as the screening tool utilized for all Adult Drug Court Participants. The DLAY 20 evaluates 20 dimensions of everyday living and offers initial treatment recommendations. As a result, seventy (70) participants, or 42%, have received the screening since FY'17.
- A total of one hundred and fifty-three (153) participants have received mental health services via the deployed KMHS FTE dedicated to providing treatment to the Adult Drug Court.
- As part of the Adult Drug Court expansion, Medication Assisted Treatment (MAT) is being offered to any participant who is deemed appropriate by an Addiction Medicine Specialist.
- A partnership with West Sound Treatment Center's Compass Vocational program has afforded the Drug Court participants the opportunity to engage more fully and meaningfully in educational and vocational endeavors. As a result, 95% of participants who graduate the Adult Drug Court are involved in work or school activities upon graduation.
- The acquisition of the RANT risk and needs assessment tool has assisted in confirming that the Court is targeting the correct "high-risk/high-needs" participants. Ninety percent (90%) of those individuals screened for admission into the ADC fall into the 'high-risk/high-needs" quadrant.
- During the reporting period 7/1/16-6/30/17, the Adult Drug Court graduated 53 participants.

3. Budget Narrative

A. Expenditures

For 2018, the Kitsap County Commissioners approved a total Superior Court budget allocation of \$369,656 for the Court's independent program funding. Through June 30, 2018, the Superior Court has expended \$131,100 of this budget, as follows:

Line Item	2018 Budget	YTD Expense	Balance
Manager & Staff	108,700	27,461	81,239
Fringe Benefits	46,986	17,712	29,274
Supplies	2,000	0	2,000
Postage/Printing	3,750	0	3,750
Training/Travel/Transportation	2,000	2,000	0
Maintenance Contracts	190,420	79,707	110,713
Other – DCCM Renewal	15,800	4,221	11,579
Total	369,656	131,101	238,555

For 2018, the Kitsap County Commissioners also approved, as a portion of this underlying grant, a total budget of \$113,890 for the Kitsap Recovery Center. Through June 30, 2018, the Kitsap Recovery Center has expended \$0, with the costs of treatment covered by Medicaid through the SBHO.

B. Funding Request

The proposed budget is broken into two parts – one for funding to support the Superior Court, and one that provides funding to non-Court agencies, as follows:

Direct Superior Court Support

Continued funding (\$75,381) is requested for a full-time Compliance Specialist position working with the Adult Drug Court. (**Managers and Staff and Fringe Benefits**).

Continued funding for an Administrative Assistant position (\$75,381) is requested to support the work of the Adult Court team, judge and treatment court manager; and, to help the Court develop and support a more robust data collection system to improve outcome measures and reports. (**Managers and Staff and Fringe Benefits**).

Continued funding for a data management application (**\$4,000**) will provide the Adult Drug Court team with the tools necessary to capture participant data, manage case information, and monitor intervening and final outcome measurements through standardized reporting. The system will facilitate the sharing of information among team members. (**Other**).

Continued funding for office supplies (**\$2,500**) is requested to fund graduation refreshments, coins, shirts, and other incidentals which have historically been funded personally by the Adult Drug Court Judge. (**Other**).

Continued funding for MRT workbooks is requested to continue mandatory MRT groups for all participants. Workbooks = \$25/each. 150 workbooks x \$25 = **\$3,750**. (**Postage/Printing**)

Continued funding for 12 months' use of the RANT (Risk and Needs Triage) risk assessment. License costs \$2750/year for 20 users. **\$2,750 (Other)**

Continued funding for Transdermal Alcohol Device (TAD) to continuously monitor alcohol intake. Base unit one-time cost = \$1,200. Twenty (30) participants x \$12/day rental fee x 60 days = \$21,600. **\$30,000 (Other)**

Indirect Non-Court Support

Continued funding for mental health services (**\$78,612**) through Kitsap Mental Health for screening, diagnoses and treatment. (**Maintenance Contracts**).

Continued funding is requested to maintain a 1.0 FTE Vocational Navigator Vocational Navigator (**\$103,770**) contracted through West Sound Treatment Center for educational and vocational counseling. (**Maintenance Contracts**).

C. Funding Modifications

Due to our ability to leverage Federal Medicaid funding, this year's request has been reduced by 1.0 FTE Chemical Dependency Counselor, and all costs associated with urinalysis testing are now covered under Medicaid. Additionally, all funding requests for training have been removed (NADCP Annual Training Conference and MRT Training).

D. Subcontractors

The Superior Court will continue subcontracting with Kitsap Mental Health Services in the amount of **\$78,612** to ensure Adult Drug Court participants are screened for co-occurring disorders and treated according to mental health best practice standards. The contract requires KMHS to provide a Master's level professional, with a PhD or licensed MHP candidate preferred. The contract also calls for KMHS to provide wraparound treatment services based on individual participant assessments.

The Superior Court will also continue subcontracting with West Sound Treatment Center (WSTC) in the amount of **\$103,770** to provide educational and counseling

services for Drug Court participants. Through its Compass Program, WSTC will assist participants, using a variety of learning mechanisms, to develop the skills necessary to attain gainful employment post-graduation.

4. Sustainability

A. Leveraged Funds

Adult Drug Court leaders are highly vigilant in exploring the availability of Medicaid (ACA) and/or CJTA funding to offset or underwrite continued substance abuse and/or mental health treatment services for drug court participants. This exploration has included ongoing consultation with the Salish Behavioral Health Organization and Kitsap County Human Services Department, through which this funding is made available. As described above, leveraging the Medicaid funding has allowed the Adult Drug Court to no longer request funding for a CDP staff at KRC and all urinalysis testing costs.

B. Sustainability Plan

This proposal sets-forth a plan to sustain the Adult Drug Court maximum capacity of 150 participants, incorporating mental health screening and treatment services, and vocational services that have, without additional funding, otherwise not been available. The Adult Drug Court will continue to collaborate with the County's Department of Administrative Services and the SBHO to secure primary funding for overall program support, reducing the program's sales tax funding requests to focus on supplemental, secondary support and/or new innovations. A decline in funding will require the Court to either reduce its overall service capacity or significantly curtail the breadth of services envisioned in this proposal. The Treatment Courts also rely on funding from the Sales and Use Tax, as outlined below:

RCW 82.14.460

(3) Moneys collected under this section must be used solely for the purpose of providing for the operation or delivery of chemical dependency or mental health treatment programs and services and for the operation or delivery of therapeutic court programs and services. For the purposes of this section, "programs and services" includes, but is not limited to, treatment services, case management, transportation, and housing that are a component of a coordinated chemical dependency or mental health treatment program or service. Every county that authorizes the tax provided in this section shall, and every other county may, establish and operate a therapeutic court component for dependency proceedings designed to be effective for the court's size, location, and resources.

(4) All moneys collected under this section must be used solely for the purpose of providing new or expanded programs and services as provided in this section, except as follows:

(d) Notwithstanding (a) through (c) of this subsection, moneys collected under this section may be used to support the cost of the judicial officer and support staff of a therapeutic court.

EVALUATION WORKSHEET

ATTACHMENT D

PROJECT NAME: Kitsap County Superior Court Adult Drug Court

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE		F. BASELINE <small>Data and time</small>	G. SOURCE
Individuals successfully complete therapeutic drug court.		Reduce termination rate to no more than 20% by December 31, 2018.	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input checked="" type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: 1/1/19 Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____	n/a	Program Database (DCCM)	
Click here to enter text.	Click here to enter text.	Click here to enter text.	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input type="checkbox"/> Short <input type="checkbox"/> Medium <input type="checkbox"/> Long Start date: Click here to enter text. Frequency: <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____	n/a	Click here to enter text.	

PROJECT NAME: Kitsap County Superior Court Adult Drug Court

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE		F. BASELINE <small>Data and time</small>	G. SOURCE
Click here to enter text.	Assess participant satisfaction in an anonymous survey every 6 months.	75% of participants report moderate to high level of satisfaction with services.	<input type="checkbox"/> Output <input checked="" type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem	<input type="checkbox"/> Short <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Long Start date: 1/1/19	n/a	Program Survey	

EVALUATION WORKSHEET

ATTACHMENT D

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE <small>Data and time</small>	G. SOURCE
Additional services help adult drug court participants with co-occurring disorders to graduate at the same rate as other participants.	Provide treatment to individuals with co-occurring disorders (substance abuse and mental health issues) (Maintain funding for one (1) KMHS-contracted therapist)	40% of Adult Drug Court participants receive ongoing (engaged with therapist) psychiatric services.	<input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure <input checked="" type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input checked="" type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	Frequency: <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: ____ <input type="checkbox"/> Short <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Long Start date: 1/1/18 Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: ____	n/a	KMHS clinician to input all psychiatric contacts in the DCCM
Adult drug court participants gain needed skills for employment which help them to be successful in the program and decrease possibility of relapse.	Refer every program participant to the Compass Program's on-site Vocational Navigator to complete the Participant Initial Vocational Assessment.	100% of new participants will be screened by the Vocational Navigator within the first 90 days of participation in the Adult Drug Court.	<input checked="" type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input checked="" type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input checked="" type="checkbox"/> Short <input type="checkbox"/> Medium <input type="checkbox"/> Long Start date: 1/1/18 Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: ____	n/a	Program Database (DCCM)
Click here to enter text.	Complete all counseling sessions, group educational workshops, testing, and vocational guidance services recommended by the Vocational Navigator.	90% of all program participants are either employed and/or involved in educational/vocational services upon graduation from the Adult Drug Court.	<input checked="" type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input checked="" type="checkbox"/> Outcome: Knowledge, attitude, skill <input checked="" type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: 1/1/18 Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual	n/a	Program Database (DCCM)

EVALUATION WORKSHEET

ATTACHMENT D

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE <small>Data and Time</small>	G. SOURCE
To decrease the number of criminal justice contacts post-graduation.	Run names of all previous graduates in I/LEADS system.	70% of individuals completing Drug Court will remain crime-free* during the 5 years post-graduation. *Two tiers: 1. charge 2. Conviction	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input checked="" type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input checked="" type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input type="checkbox"/> Other: ____ <input type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: <u>1/1/19</u> Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: ____	n/a	Program Administrative Assistant to run names of all graduates in I/LEADS system, quarterly
Click here to enter text.	Require random urinalysis a minimum of 2 times per week for every participant who screens positive for a substance use disorder.	A reduction in the number of positive urinalysis testing for 80% of program participants who screen positive for substance use disorders.	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input checked="" type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input checked="" type="checkbox"/> Short <input type="checkbox"/> Medium <input type="checkbox"/> Long Start date: <u>1/1/19</u> Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: ____	Click here to enter text.	Program database-DCCM

Total Agency or Departmental Budget Form

ATTACHMENT E

Agency Name: Kitsap County Superior Court

Project: Adult Drug Court Grant Renewal

Accrual Cash

AGENCY REVENUE AND EXPENSES	2017		2018		2019	
	Actual	Percent	Budget	Percent	Budget	Percent
AGENCY REVENUE						
Federal Revenue	\$ 14,695.00	4%	\$ 15,234.00	3%	\$ 17,245.00	3%
WA State Revenue	\$ 22,178.00	6%	\$ 19,219.00	3%	\$ 35,373.00	6%
Local Revenue	\$ 354,704.00	91%	\$ 566,353.00	94%	\$ 539,956.00	91%
Private Funding Revenue	\$ -	0%	\$ -	0%	\$ -	0%
Agency Revenue	\$ -	0%	\$ -	0%	\$ -	0%
Miscellaneous Revenue	\$ -	0%	\$ -	0%	\$ -	0%
Total Agency Revenue (A)	\$ 391,577.00		\$ 600,806.00		\$ 592,574.00	
AGENCY EXPENSES						
Personnel						
Managers	\$ 977,202.00	31%	\$ 1,042,404.00	31%	\$ 1,071,389.00	31%
Staff	\$ 1,024,813.00	33%	\$ 1,075,485.00	32%	\$ 1,046,008.00	30%
Total Benefits	\$ 497,057.00	16%	\$ 531,624.00	16%	\$ 530,132.00	15%
Subtotal	\$ 2,499,072.00	80%	\$ 2,649,513.00	78%	\$ 2,647,529.00	76%
Supplies/Equipment						
Equipment	\$ 9.00	0%	\$ 6,100.00	0%	\$ 6,100.00	0%
Office Supplies	\$ 28,850.00	1%	\$ 20,500.00	1%	\$ 21,500.00	1%
Other (Describe)	\$ -	0%	\$ -	0%	\$ -	0%
Subtotal	\$ 28,859.00	1%	\$ 26,600.00	1%	\$ 27,600.00	1%
Administration						
Advertising/Marketing	\$ -	0%	\$ -	0%	\$ -	0%
Audit/Accounting	\$ -	0%	\$ -	0%	\$ -	0%
Communication	\$ -	0%	\$ -	0%	\$ -	0%
Insurance/Bonds	\$ -	0%	\$ -	0%	\$ -	0%
Postage/Printing	\$ 10,245.00	0%	\$ 11,500.00	0%	\$ 11,500.00	0%
Training/Travel/Transportation	\$ 26,882.00	1%	\$ 26,550.00	1%	\$ 24,550.00	1%
% Indirect	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe)	\$ -	0%	\$ -	0%	\$ -	0%
Subtotal	\$ 37,127.00	1%	\$ 38,050.00	1%	\$ 36,050.00	1%
Ongoing Operations and Maintenance						
Janitorial Service	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance Contracts	\$ 359,846.00	11%	\$ 383,682.00	11%	\$ 471,289.00	14%
Maintenance of Existing Landscaping	\$ -	0%	\$ -	0%	\$ -	0%
Repair of Equipment and Property	\$ 28,242.00	1%	\$ 13,000.00	0%	\$ 13,000.00	0%
Utilities	\$ 177,597.00	6%	\$ 281,642.00	8%	\$ 267,298.00	8%
Other (Describe)	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe)	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe)	\$ -	0%	\$ -	0%	\$ -	0%
Subtotal	\$ 565,685.00	18%	\$ 678,324.00	20%	\$ 751,587.00	22%
Other Costs						
Debt Service	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe)	\$ -	0%	\$ -	0%	\$ -	0%
Subtotal	\$ -	0%	\$ -	0%	\$ -	0%
Total Direct Expenses	\$ 3,130,743.00		\$ 3,392,487.00		\$ 3,462,766.00	

NOTE: If an expenditure line item is larger than 10% of the budget, include an attachment showing detail.

Special Project Budget Form

Agency Name:
Kitsap County Superior Court

Subcontractor: ____ Yes XX No

Project:
Adult Drug Court Grant Renewal

Enter the estimated costs associated with your project/program	Total Funds		Requested Funds		Other Matching Funds	
	Budget	Percent	Budget	Percent	Budget	Percent
Personnel						
Managers	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Staff	\$ 104,500.00	54%	\$ 104,500.00	54%	\$ -	#DIV/0!
Total Benefits	\$ 46,262.00	24%	\$ 46,262.00	24%	\$ -	#DIV/0!
SUBTOTAL	\$ 150,762.00	78%	\$ 150,762.00	78%	\$ -	#DIV/0!
Supplies & Equipment						
Equipment	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Office Supplies	\$ 2,500.00	1%	\$ 2,500.00	1%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ 2,500.00	1%	\$ 2,500.00	1%	\$ -	#DIV/0!
Administration						
Advertising/Marketing	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Audit/Accounting	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Communication	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Insurance/Bonds	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Postage/Printing	\$ 3,750.00	2%	\$ 3,750.00	2%	\$ -	#DIV/0!
Training/Travel/Transportation	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
% Indirect (Limited to 10%)	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ 3,750.00	2%	\$ 3,750.00	2%	\$ -	#DIV/0!
Ongoing Operations & Maintenance						
Janitorial Service	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Maintenance Contracts	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Maintenance of Existing Landscaping	\$ 6,750.00	3%	\$ 6,750.00	3%	\$ -	#DIV/0!
Repair of Equipment and Property	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Utilites	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe): TAD Bracelets	\$ 30,000.00	15%	\$ 30,000.00	15%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ 36,750.00	19%	\$ 36,750.00	19%	\$ -	#DIV/0!
Other						
Debt Service	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Total Project Budget	\$ 193,762.00		\$ 193,762.00		\$ -	

NOTE: Indirect is limited to 10%

Special Project Budget Form

Agency Name: Kitsap Mental Health Services

Subcontractor: XX Yes No

Project: Adult Drug Court Grant Renewal

Enter the estimated costs associated with your project/program	Total Funds		Requested Funds		Other Matching Funds	
	Budget	Percent	Budget	Percent	Budget	Percent
Personnel						
Managers	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Staff	\$ 62,791.00	80%	\$ 62,791.00	80%	\$ -	#DIV/0!
Total Benefits	\$ 15,821.00	20%	\$ 15,821.00	20%	\$ -	#DIV/0!
SUBTOTAL	\$ 78,612.00	100%	\$ 78,612.00	100%	\$ -	#DIV/0!
Supplies & Equipment						
Equipment	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Office Supplies	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Administration						
Advertising/Marketing	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Audit/Accounting	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Communication	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Insurance/Bonds	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Postage/Printing	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Training/Travel/Transportation	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
% Indirect (Limited to 10%)	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Ongoing Operations & Maintenance						
Janitorial Service	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Maintenance Contracts	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Maintenance of Existing Landscaping	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Repair of Equipment and Property	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Utilities	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other						
Debt Service	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Total Project Budget	\$ 78,612.00		\$ 78,612.00		\$ -	

NOTE: Indirect is limited to 10%

Special Project Budget Form

Agency Name:

Subcontractor: XX Yes No

Project:

West Sound Treatment CenterAdult Drug Court Grant Renewal

Enter the estimated costs associated with your project/program	Total Funds		Requested Funds		Other Matching Funds	
	Budget	Percent	Budget	Percent	Budget	Percent
Personnel						
Managers	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Staff	\$ 63,320.00	61%	\$ 63,320.00	61%	\$ -	#DIV/0!
Total Benefits	\$ 6,000.00	6%	\$ 6,000.00	6%	\$ -	#DIV/0!
SUBTOTAL	\$ 69,320.00	67%	\$ 69,320.00	67%	\$ -	#DIV/0!
Supplies & Equipment						
Equipment	\$ 1,000.00	1%	\$ 1,000.00	1%	\$ -	#DIV/0!
Office Supplies	\$ 500.00	0%	\$ 500.00	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ 1,500.00	1%	\$ 1,500.00	1%	\$ -	#DIV/0!
Administration						
Advertising/Marketing	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Audit/Accounting	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Communication	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Insurance/Bonds	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Postage/Printing	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Training/Travel/Transportation	\$ 750.00	1%	\$ 750.00	1%	\$ -	#DIV/0!
% Indirect (Limited to 10%)	\$ 7,000.00	7%	\$ 7,000.00	7%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ 7,750.00	7%	\$ 7,750.00	7%	\$ -	#DIV/0!
Ongoing Operations & Maintenance						
Janitorial Service	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Maintenance Contracts	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Maintenance of Existing Landscaping	\$ 16,200.00	16%	\$ 16,200.00	16%	\$ -	#DIV/0!
Repair of Equipment and Property	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Utilities	\$ 2,000.00	2%	\$ 2,000.00	2%	\$ -	#DIV/0!
Other (Describe): Participant Incentives	\$ 7,000.00	7%	\$ 7,000.00	7%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ 25,200.00	24%	\$ 25,200.00	24%	\$ -	#DIV/0!
Other						
Debt Service	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
SUBTOTAL	\$ -	0%	\$ -	0%	\$ -	#DIV/0!
Total Project Budget	\$ 103,770.00		\$ 103,770.00		\$ -	

NOTE: Indirect is limited to 10%

Project Salary Summary

Agency Name:

Subcontractor: Yes NoKitsap County Superior Court

Project:

Description

Number of Professional FTEs	1.00
Number of Clerical FTEs	1.00
Number of All Other FTEs	0.00
Total Number of FTEs	2.00

Salary Information

Salary of Executive Director or CEO	\$	-
Salaries of Professional Staff	\$	52,250.00
Salaries of Clerical Staff	\$	52,250.00
Other Salaries (Describe Below)	\$	-
Description:	\$	-
Description:	\$	-
Description:	\$	-
Total Salaries	\$	104,500.00
 Total Payroll Taxes	 \$	 9,708.00
Total Cost of Benefits	\$	23,100.00
Total Cost of Retirement	\$	13,454.00
Total Payroll Costs	\$	150,762.00

Project Salary Summary

Agency Name:

Subcontractor: XX Yes No

West Sound Treatment Center

Project:

Description

Number of Professional FTEs	1.00
Number of Clerical FTEs	0.00
Number of All Other FTEs	0.00
Total Number of FTEs	1.00

Salary Information

Salary of Executive Director or CEO	\$	-
Salaries of Professional Staff	\$	63,320.00
Salaries of Clerical Staff	\$	-
Other Salaries (Describe Below)	\$	-
Description:	\$	-
Description:	\$	-
Description:	\$	-
Total Salaries	\$	63,320.00
 Total Payroll Taxes	 \$	 -
Total Cost of Benefits	\$	6,000.00
Total Cost of Retirement	\$	-
Total Payroll Costs	\$	69,320.00

Project Salary Summary

Agency Name:

Subcontractor: XX Yes No

Kitsap Mental Health Services

Project:

Description

Number of Professional FTEs	1.05
Number of Clerical FTEs	0.00
Number of All Other FTEs	0.00
Total Number of FTEs	1.05

Salary Information

Salary of Executive Director or CEO	\$	-
Salaries of Professional Staff	\$	57,580.00
Salaries of Clerical Staff	\$	-
Other Salaries (Describe Below)	\$	-
Description:	\$	-
Description:	\$	-
Description:	\$	-
Total Salaries	\$	57,580.00
 Total Payroll Taxes	 \$	 5,211.00
Total Cost of Benefits	\$	15,821.00
Total Cost of Retirement	\$	-
Total Payroll Costs	\$	78,612.00

July 25, 2018

Kitsap County Citizens Advisory Board
C/O Kitsap County Human Services
614 Division Street MS-23
Port Orchard, WA 98366

Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County Superior Court Services grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Administered by the Kitsap County Superior Court pursuant to RCW 13.04.035, Kitsap County Superior Court Services operates the Adult Drug Court, Veteran's Treatment Court, and Family Dependency Drug Court each designated to intervene in criminal behaviors that result from substance abuse and co-occurring mental illnesses. Kitsap County Superior Court Treatment Court Services is proposing the services of a KMHS affiliated behavioral health therapist to provide assessment and treatment for adults involved each of these three Courts.

Kitsap Mental Health Services will commit the following resources to the proposal submitted by Kitsap County Superior Court:

- 1 FTE Master's Level Therapist
- KMHS will also provide supervision for the therapists.

Kitsap Mental Health Services will provide a 1 FTE Master's Level Therapist who will be responsible for mental health assessment and treatment of adults participating in these Courts. The therapist will be a member of a team that includes a judge, prosecutor, defense attorneys, treatment court coordinator, probation counselors, and chemical dependency professionals working collectively to redirect and restore the lives of adult participants and to reduce the likelihood of their involvement in the justice system.



**KITSAP
MENTAL
HEALTH
SERVICES**

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Chief Executive Officer

*The mission of Kitsap
Mental Health Services
is to shape the future of
mental health through
state of the science
service delivery,
community partnerships
and advocacy.*

Ph: (360) 373-5031
TDD: (360) 478-2715
Fax: (360) 377-0458

5455 Almira Drive NE
Bremerton, WA 98311-8331

www.kitsapmentalhealth.org



*KMHS does not discriminate against
any person on the basis of race, color,
national origin, sex, disability, marital
status, religion, ancestry, age, veteran
status, or other protected status under
applicable laws in its programs and
activities.*

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Roszak', with a long horizontal flourish extending to the right.

Joe Roszak
Chief Executive Officer



Improving Lives and Restoring Hope

*"Improving Lives and Restoring
Hope through Education and
Support Services"*

WEST SOUND TREATMENT CENTER

1415 Lumsden Road, Port Orchard, WA 98367

Phone: 360-876-9430 ♦ Fax: 360-876-0713

July 18, 2018

Kitsap County Citizens Advisory Board
C/O Kitsap County Human Services
614 Division Street MS-23
Port Orchard, WA 98366

Re: Letter of Commitment to provide services to Kitsap County Drug Court and Veteran's Drug Court

Dear Citizen's Advisory Committee:

Thank you for giving West Sound Treatment Center the opportunity to continue providing Compass Vocational Services to the participants of Kitsap County Drug Court. I would also like to extend further appreciation for inviting us in to Veteran's Drug Court.

West Sound Treatment Center provides comprehensive outpatient treatment services for those suffering from substance use disorders. As part of our progressive treatment methods, we have implemented several support programs, such as Compass Vocational Services, to ensure our clients experience successful recovery and lead productive lives. We are pleased that these services are present in the Drug Court Program and are being fully utilized by the participants.

Since the implementation of the Compass Vocational Services, our Lead Navigator has assisted participants in; overcoming employment barriers, reentry in to educational programs, reducing fines and removing life barriers. Clients are also referred to other West Sound programs to meet additional needs such as housing and transportation assistance. The encouragement and support that has been made available has proven to be invaluable in the long-term recovery of Drug Court clients.

West Sound Treatment Center will remain fully committed to Drug Court and will continue to provide the level of service that has come to be expected. It is our sincerest desire to provide participants with every opportunity available in order to ensure success.

Respectfully,

Claire Hickman
Operations Director