

Kitsap County Developmental Disabilities Advisory Board

Date: November 1, 2022
Time: 5:00 p.m.
Meeting: [Zoom Link](#)
Call-in Option: 1-253-215-8782
Meeting ID # 886 5470 9612
Passcode # 584393

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF October 4, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Job Foundation Video**
 - D. DD Board Priorities 2023**
 - E. DDA/DVR Provider Updates**
 - F. Provider Updates**
 - G. Officer Report**
 - a) Meetings**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD
MEETING MINUTES**

5:00pm – 6:00pm
Tuesday, October 4, 2022

1. **CALL TO ORDER** – Donna Gearns called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF September 6, 2022 MINUTES***

MOTION: Jennifer Acuna moved to approve September 6, 2022 minutes as amended. Kathy Lougheed seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Jennifer Acuna moved to approve to the agenda as amended. Kathy Lougheed seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. EFF Committee Update: Final preparations for the Kitsap Economic Development Alliance (KEDA) presentation on supported employment at their annual membership meeting in October underway.
- ii. Kelly also shared reminders of other activities this month:
 - Partners for Work: Kingston club interested in hiring a greeter as they have returned to in-person meetings.
 - Kelly along with Susan Harrell, WISE to present at PSNS on October 24th regarding supported employment.
 - Seattle Federal Executive Board project A.B.L.E.- Achieve, Build, Learn, Experience. The federal training targeting managers is scheduled for October 19th at the NOAA building in Seattle
- iii. Staff continue to track employment, there was a slight increase from July at 71% to 73% in August

b. **Transition Student Update**

- i. Another 2022 School to Work student was hired, bringing the total to 4 out of 10; School to Work activities for the 2023 class continue; and Kirsten continues to sign up students from the 2024 class for Job Foundation with hopes that everyone signed up will have a provider selected by December.
- ii. Kelly shared the training schedule flyer for WISE for October;

this month there will be a webinar on job development and the on-demand library offerings are available at no cost for WA residents.

- iii. Kelly shared a training opportunity that she has been working on with Monica Meyer and South Kitsap High School. Monica has been partnering with the Center for Applied Specialized Technology, CAST and the project focus is Universal Design for Learning, (UDL). Over the past few years, the South Kitsap School District has been rolling out their plan to increase students into general education classes who receive special education services. There are two training spots available and the hope is to have one teacher from general education and one teacher from special education attend. The training focuses on improving instruction and learning for all people based on scientific research of how people learn which opens opportunities for everyone to be included. There will be four, on-demand webinars covering UDL principles and a 6- month small group co-hort supporting the application of these principles and strategies within participants' organizations.
- iv. Jennifer Acuna shared this has also been a focus statewide from OSPI to push towards a multitiered system of support of UDL principles to lead to classrooms designed for all students thus increasing student engagement and success.

c. County Supported Employment Update

- i. Newly hired employee for the mailroom clerk position began working last month and everything is going well.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator, shared upcoming events:
 - i. KCPC monthly meeting will discuss how traffickers are targeting DD demographic. Two meetings will be held: 10/25, online, from 6p – 7p and in-person at the Silverdale Library on 10/26 from 1p – 2:30p. More information available on KCPC website.
 - ii. Two trainings facilitated by Monica Meyer are scheduled: What is Universal Design for Learning on 10/14 from 1-3 pm and All Behavior is Communication on 10/18 from 1-4 pm. Additional details available on KCPC website.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly provided an update on the DDA proposed 2023-2025 biennial operating budget which was sent to the State's Office of Financial Management (OFM) in September. Highlights were discussed:
 - Proposed pilot to establish a DDA enhanced Adult Family

Home Specialty to provide enhanced services and support model

- Fund additional out of home residential options for clients with aging parent caregivers
 - Reduce the number of unnecessary hospitalizations for children and adults through targeted training and recruitment of direct care staff to increase capacity and retention
 - Expand community stabilization services
 - Support increasing community provider rates this includes increasing rates for county contracted providers of IE and CI services
 - Revise estate recovery policies, create a new DDA non-citizen program, and increase residential personal allowances
 - Request to move unspent funds from the Dan Thompson memorial account to next biennium's budget.
- ii. Kelly shared an overview of the Employment and Day Rate Study Report results. Highlights:
- Importance of services and return on investment
 - a. Every dollar invested in supported employment equals a \$.60 return into the economy
 - 200% increase of clients with the highest support needs working in community jobs since 2010
 - Current capacity crisis with staff hiring and retention threatens stability of system as well as expansion of services

Report covered what was evaluated, methods used and recommendations for new rates for IE and CI services.

- iii. DDA sent out information to continue provider IE and CI enhanced rates through March 2023. Concerns remain with expansion of services with agencies continuing to struggle with hiring and retaining staff as planning for concurrent services gets underway.

b. Advocacy Reports:

- i. People First Convention to be held on October 7th-9th at Ocean Shores; Kimberly Adams will accompany members of the Kitsap People First Chapter to the convention; in total, 10 people from Kitsap will attend

c. Emergency Preparedness – Dave Rasmussen, KC Department of Emergency Management

- i. Dave discussed disaster preparedness in response to area threats and hazards. He discussed the importance of planning, gathering supplies on an individualized and household basis as well as being aware of county services available. Information and Resources are available at: [Kitsap County DEM](#)

kitsapdem.com)

- Kitsap County has Functional Assessment Service Teams (F.A.S.T.) to help people with access and functional needs during emergencies, including children with special needs. For more information regarding the FAST teams, email KCDEM

d. Voter Accessibility

- i. Handout provided with ballot drop locations and accessible voting locations. This information can also be found online at the Kitsap County website. [Accessible Voting in Kitsap County \(kitsapgov.com\)](http://kitsapgov.com)

e. IEP Clinic/Workshops

- i. Handout provided with this year's IEP workshops and clinics. Flyer contains the dates, times, and topics. The first one will be held on 10/19 and the training topic will cover: The Evaluation and the IEP Process. All workshops/clinics are from 2 – 4p at the ESD 114. Contact: Vanessa Lewis, vlewis@wapave.org or 253-720-1583.

f. DDA/DVR Provider Updates

- i. Kim shared DDA is still giving away free iPhone to clients and providers. Those interested should reach out to their case managers to order. Continue to experience staffing challenges, currently have 4 open caseloads, and DVR is hiring
- ii. Kelly shared information on how individuals can apply for DDA services electronically

g. Provider Updates

- i. Melia shared that Easter Seals, Workforce Development Program is fully staffed

h. Officer Reports

- i. Kelly sent poll out to members. From feedback, it is proposed to hold in-person meetings in March and September. Board will vote at next meeting.

i. Staff Updates

- i. None

- 8. ADJOURNMENT** - The meeting adjourned at 6:00 p.m. The next meeting will be Tuesday, November 1, 2022, virtual via Zoom

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Frances Aquiningoc Jennifer Acuna Kathy Lougheed <u>Absent</u> Veola Taylor Rae Williams Sandra LaCelle Heidi Scheibner	Kimberly Adams, People First, Kitsap Chapter Melia Hughes, KC Parent Coalition Kim McCarty, DDA Jennifer Crider, Community Member Carolyn Wyna, Easter Seals Dave Rasmussen, KCDEM	Kelly Oneal Sonya Miles Kesha Anderson- Evans