

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: October 4, 2022

Time: 5:00 p.m.

Location: [Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID # 874 0540 2035

Passcode # 678643

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF September 6, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Emergency Preparedness-Dave Rasmussen, KC Emergency Management**
 - D. Voter Accessibility**
 - E. IEP Clinic/Workshops**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD
MEETING MINUTES**

5:00pm – 6:30pm

Tuesday, September 6, 2022

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:02 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF June 7, 2022 MINUTES***

MOTION: Frances Aquiningoc moved to approve June 7, 2022 minutes as submitted. Donna Gearns seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve to the agenda as submitted. Heidi Scheibner seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. EFF Committee Update: The committee is meeting once every couple of weeks in preparation for the Kitsap Economic Development Alliance (KEDA) presentation on supported employment at their annual membership meeting in October. The presenters from the committee plans to include “asks” of the audience for follow up.
- ii. Kelly also shared the Partners for Work efforts included hiring a greeter for the Bainbridge Island club since returning to in-person meetings. Kingston club interested in hiring a greeter as they consider a return to in-person meetings.
- iii. Additional updates shared:
 - Previously known as Highline, the WOA 200 Employment Professional Certification Series will start this fall, 4 agency staff will attend
 - PNW Association of People Supporting Employment First (APSE) 8th Annual Conference will be held in Spokane, September 19 – 21st
 - Kelly has been invited to present at PSNS on October 24th, Susan Harrell from the Washington Initiative for Supported Employment (WISE) will accompany
- iv. Heidi provided an update on the Seattle Federal Executive Board project A.B.L.E.- Achieve, Build, Learn, Experience.
 - The federal training targeting managers has been

scheduled on October 19th at the NOAA building in Seattle, Susan Harrell, from WISE will be part of the panel presenting information at the event

- Asked WISE for assistance in securing a keynote speaker as well as helping with the facilitation of the event
 - Two federal agencies to share their success stories
 - A self-advocate will be providing the keynote
 - Panel discussion will include guests from Microsoft and King County to share their experiences
 - There will be an afternoon resource center with booths for federal agencies and supported employment agencies.
- v. Staff continue to track employment, from April's data indicating 65% of people were employed there was increase in July's data to 71%

b. Transition Student Update

- i. 3 out of 10, 2022 School to Work students are employed. Started tracking expenditures for the 2022 class; School to Work activities are underway for the 2023 class, 1 student already employed; a few more students who did not go through Job Foundation are signed up for School to Work services.
- ii. Kirsten has begun signing up students from the 2024 class to begin Job Foundation; it is anticipated there may be as many as 24 students participating this upcoming year which is a significant increase from previous years.
- iii. IEP clinic workshop flier coming. First clinic to be held October 19, 2 – 4p.m., it will be held in-person at the OESD in Room 204.

c. County Supported Employment Update

- i. New County Supported Employment position, Mail Room Clerk was filled in August with the new employee to begin soon.

d. Accessible Communities Advisory Committee Update

- i. Details on how to rent portable ramps not yet available; Stickers for businesses still available.
- ii. The adaptive tricycle project was approved and funded; two tricycles will be made to order by the manufacturer. The intent is to store them at two different park locations. Details still being developed for access and rental.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator, shared attending the Islander Fest; she noted a lot of positive engagement and signups for the KCPC newsletter.
- b. Autism Workshops provided by Monica Meyer are already scheduled

for the year. Melia is assisting with facilitating the workshops and has the schedule.

- c. Upcoming KCPC meetings will cover Finances and Online Safety; Melia shared the link to subscribe to the KCPC newsletter and that there is a new Parent to Parent Coordinator.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. An update on SB 5790 establishing a statewide School to Work program was provided:
 - DVR hired Melinda Bocci to take charge of these efforts and oversee the process statewide. Over the summer, with Melinda's hire, the planning is taking a step back to assess current transition efforts in non-School to Work counties. Melinda has met with several counties already and determined how current School to Work contracts may not necessarily fit for all counties across the state. It is anticipated that other strategies will be considered once statewide planning efforts resume.
- ii. SB 1980, Concurrent services is in the early planning stages. Significant provider capacity issues with hiring and retaining staff have been identified statewide, including Kitsap. Therefore, expanding services will be challenging as agencies are struggling to support and maintain current services.
- iii. Counties were given permission to continue provider IE and CI enhanced rates through December 2022. Rate study still progressing; should know more in the next couple months.
- iv. Kelly shared a flyer – Worldwide Suicide Prevention Day event for 9/10 at the Kitsap County Administrative Building and shared the new 988 dialing code for those in crisis. The call services are available in 250 languages and include interpretive services. Locally, the Salish Regional crisis line is still available, and operations have not changed

b. Advocacy Reports:

- i. Upcoming Annual People First Conference will be held this year, in person at Ocean Shores from October 7th-9th.

c. Virtual Annual Resource Fair Update

- i. Kelly shared considering moving the fair to late spring and potentially in person, citing sign-ups for JF and S2W moving from Spring to Fall and challenges related to inclement weather; final numbers for website traffic by end of June data indicated:
 - 562 views to the main resource/organizations page
 - 120 views to the page focused on Transition Services
 - 96 views to the Adult Employment page
 - 48 views to Early Intervention Services page

d. DDA No Paid Services Report

- i. DDA completed and tasked with providing a full report of the No Paid Services caseload. Highlights of the report included:
- Accurate number of eligible people and an updated count
 - Statewide numbers: 48,181 total DDA participants, 36,000 receiving paid services, and 12,040 receiving no paid services
 - Different strategies were employed to outreach to all 12,040 people on the NPS caseload. Data was taken on services people expressed interest in receiving.
 - The report included the number of people contacted who wanted a paid DDA service
 - This was the first outreach to the NPS caseload since 2011. This past Legislative session, DDA was provided FTEs to staff NPS caseloads.
 - Currently, people must contact the NPS phone line to request a paid service. Kim M. has worked closely with County staff in reaching out to transition students on the NPS caseload. Moving forward, the NPS DDA CRM hired into this position will be responsible for this outreach.

e. DDA/DVR Provider Updates

- i. Kim shared an update on hiring, Brandi Johnson has been hired as the No Paid Services Case Manager; Region 3, which Kitsap is part of, is struggling to get initial assessments completed due to staffing shortages, there are currently over 300 on the list. There have been multiple staff changes and departures. Currently the Kitsap office is down 3 case managers and they are working to fill those spots quickly. Will also hire a supervisor for the enhanced program, with the goal of hiring more FTEs, hiring a case manager for children, hired another for transitioning students.
- ii. DDA giving free iPhone to clients and providers. Those interested should reach out to their case managers to order. Phone services are good for 2 years and are available statewide, currently the Kitsap DDA office has distributed the most iPhones.
- iii. Kelly also shared an update on the Stabilization, Assessment and Intervention Facility that is slated to open in September
- iv. DVR updated shared by Kelly
- Leanne Raines retired, her official retirement date is November 1st, but she already left her position the end of August; currently in the process of hiring her

replacement, Jay Hopkins is the current contact until a new supervisor is hired.

f. Provider Updates

- i. Miranda Fort, Workforce Development Director shared that Easter Seals another hired another staff member
- ii. Alicia Skelly, Holly Ridge Center, Infant and Toddler Program Director provided an update on their services:
 - Currently, the agency serves about 365 children per month, staff are conducting 15 – 20 evaluations a week, and referrals have significantly increased. Staff are conducting home visits again with some families preferring virtual visits instead.
 - Once a month, families are invited to meet with staff at Kitsap area parks.
 - Holly Ridge is also working to support inclusive community opportunities by developing partnerships with community providers, OESD and Kitsap Community Resources as they continue to provide group activities and Play and Learn.
 - Additional updates noted: staff currently taking part in training co-hort through Kindering, called CHERISH, Children Encouraged by Relationships in Secure Homes. The focus is supporting kids in the foster care using CHERISH principles.
 - Contract with ESIT is in place from June to July, the ITP program is experiencing staff shortages that is impacting response times.
 - DCYF funding limited to 10 months but working with advocates, WEE Care to extend to year-round.
 - To date at the Holly Ridge Adult Support Employment program, 72% DDA funded adult clients are employed.
 - Facebook live sessions continue once a month, on the 4th Wednesday. Those interested can go to the website for details to join.

g. Officer Reports

- i. Sandra shared that George has retired from the board and there are vacancies available

h. Staff Updates

- i. Kelly will send out a survey to board members to gauge interests in returning to in-person meetings in the coming months. Results to be discussed at October meeting.

8. ADJOURNMENT - The meeting adjourned at 6:23 p.m. The next meeting will

be Tuesday, October 4, 2022, virtual via Zoom

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Heidi Scheibner Frances Aquiningoc Sandra LaCelle <u>Absent</u> Jennifer Acuna Veola Taylor Kathy Lougheed Rae Williams	Kimberly Adams, People First, Kitsap Chapter Melia Hughes, KC Parent Coalition Miranda Fort, Easter Seals Alicia Skelly, Holly Ridge Center Kim McCarty, DDA	Kelly Oneal Doug Washburn Kesha Anderson- Evans