

*The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.*

## **Kitsap County Developmental Disabilities Advisory Board**

**Date: June 7, 2022**

**Time: 5:00 p.m.**

**Location: [Zoom Link](#)**

**Call-in Option: 1-253-215-8782**

**Meeting ID # 892 5463 7828**

**Passcode # 849526**

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### **A G E N D A**

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF May 3, 2022 MINUTES\***
- 4. ADDITIONS/APPROVAL OF AGENDA\***
- 5. OLD BUSINESS**
  - A. Working Age Adult Policy Implementation**
  - B. Transition Student Update**
  - C. County Supported Employment**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
  - A. Legislative and Budget Update**
  - B. Advocacy Reports**
  - C. Virtual Annual Resource Fair Update**
  - D. DDA QA Annual Report**
  - E. Infant Formula Information and Resources**
  - F. Contracts 2022-2023\***
  - G. DDA/DVR Provider Updates**
  - H. Provider Updates**
  - I. Officer Report**
  - J. Staff Report**
- 8. ADJOURNMENT**

\* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD  
MEETING MINUTES**

5:00pm – 6:00pm  
Tuesday, May 3, 2022

1. **CALL TO ORDER** - Sandra LaCelle called the meeting to order at 5:03 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF April 5, 2022 MINUTES\***

*MOTION: Donna Gearns moved to approve April 5, 2022 minutes as submitted. Kathy Lougheed seconded. Motion carried.*

4. **ADDITIONS/APPROVAL OF AGENDA\***

*MOTION: Frances Aquiningoc moved to approve as presented. Donna Gearns seconded. Motion carried.*

5. **OLD BUSINESS**

- a. **Working Age Adult Policy Implementation**

- i. EFF Committee Update: The committee met in April. Partners for Work (PFW) outreach efforts with Kitsap Rotary clubs are underway. A couple clubs are interested in hiring a greeter with one club planning, August as their timeline. Additionally, a mock interview event is planned with one club in the fall. Some clubs shared wanting to host an in person PFW presentation but need to find new meeting spaces before that can be scheduled. The Kitsap Economic Development Alliance (KEDA) reached out and requested a presentation on supported employment at their annual membership meeting which will be held in October. Exciting opportunity since members are business owners or in management within their organizations.
- ii. An update was provided on the project with the Seattle Federal Executive Board:
  - WISE has been hired to oversee and support the project as well as help facilitate the mock interviews and Federal manager training day
  - The Federal Manager training day will be a pre-requisite to the mock interview and job shadow day; the trainings will focus on disability awareness and people first language
  - Currently in the process of locating a venue for the event; due to the number of job seekers expected to participate in the mock interviews, thinking about interview sessions

rather than one big session.

- iii. Discussed flexibility with DDA contract funds to support agency capacity/stability; WISE-*Investment in Field* projects were offered to providers as an option; three agencies, Vadis, Easter Seals and Trillium responded; Easter Seals and Trillium will be participating in the Language Access project; Vadis will be participating in the Organization Development -Training Systems project. Details of each project was discussed.
- iv. Staff continues to track employment during COVID; employment rose slightly from last month to 63% per March data.

**b. Transition Student Update**

- i. 2022 School to Work students continue to work with agencies to obtain employment; two students have been hired with two more in progress; 2023 Job Foundation reports are beginning to roll in as activities are concluding for students; all Job Foundation reports are expected to be completed and submitted later this month.
- ii. The last PAVE, IEP Workshop is scheduled for June 1st from 2-4 pm; the topic will cover Preparing for the 2022-2023 school year; the handout with the information including the meeting link, was discussed.

**c. County Supported Employment Update**

- i. The job tasks have been developed; putting together the job announcement is planned for this month.

**6. COMMUNITY INPUT**

- a. Melia Hughes shared as the new Parent Coalition Coordinator as of May 1<sup>st</sup>; she sent out a May newsletter that included her contact information. She reported the KCPC website is also available and the site is current. <https://kitsapcountyparentcoalition.org/>

**7. NEW BUSINESS**

**a. Legislative and Budget Updates**

- i. Discussed SB 5790 that was passed establishing school to work statewide; Counties met with DVR's Director, Terry Redmon last week as DVR is assigned to take the lead in statewide efforts; Terry indicated wanting to continue what has been working so does not plan to change the current County School to Work contracts in place; He expressed wanting Counties to be involved in planning efforts in determining program parameters/structure as the program expands across the state.
- ii. The cost study that was passed by the Legislature to study IE and CI rates is underway. Concerns remain with current provider rates impacting provider stability and capacity.

**b. Advocacy Reports**

- i. The Washington State Independent Living Council, appointed by the Governor, is hosting an upcoming Coalition meeting, *Nothing About Us Without Us* on June 14<sup>th</sup> from 6-7:30 pm. The

meeting will focus on how to ensure access and representation from self-advocates in policy making processes; how self-advocates can have a voice in deciding how to live, work and take part in their communities. A handout with the meeting details was reviewed.

ii. Justin M. will join the June meeting.

**c. Virtual Annual Resource Fair**

i. The Resource Fair began on April 1; end of April data indicated:

- 255 views to the main resource/organizations page
- 75 views to the page focused on Transition Services
- 70 views to the Adult Employment page
- 31 views to Early Intervention Services page

The information will be available through June 30<sup>th</sup>; the flyer was sent out again as well as being available on the County DD program website.

**d. Community Summit**

i. The Summit registration is now open. It will kick-off on May 5<sup>th</sup> and will offer free weekly webinars like last year's format; a handout with the registration link and agenda of upcoming webinar topics was provided.

**e. Contracts 2022-2023**

i. Contract budgets for next year are anticipated to be available at the June meeting, for Board members to review and vote on.

**f. DDA Show and Share**

i. DDA hosted stakeholder *Show and Share* events on January 27<sup>th</sup> and February 10<sup>th</sup> to gather community feedback on seven DDA projects:

- Guardianship Laws Report
- DDA Affordable Housing Study
- Health Care Student Training
- I/DD and Behavioral Health Best Practices
- Quality in Residential Settings
- Smaller Caseloads
- Provider Recruitment

Overview of all projects are available at the DDA website: [DDA Projects Show & Share | DSHS \(wa.gov\)](#), DDA is continuing to gather input via surveys that are also available at the website link.

**g. DDA/DVR Provider Updates**

i. Kim McCarty, DDA encouraged people to contact DDA's No Paid Services line now if they are wanting services as she shared there is a back log. A DDA Bulletin was reviewed that outlined how to report changes to Apple Health (Medicaid); it included ensuring providing a current phone number and

address to maintain enrollment as well as other changes that need to be reported, [Update my income or address \(report a change\) | Washington State Health Care Authority](#)

ii. DVR Update: None

**h. Provider Updates**

i. Avelino Estrada, Easter Seals welcomed Melia in her new position as KC Parent Coalition Coordinator; he announced they will begin their Digital Literacy classes in the next couple weeks that includes a free chrome book and a 50 hour paid internship; enrollment is still open as they are seeking eligible adults with disabilities, aged 18-24; contact Avelino Estrada, [aestrada@wa.easterseals.com](mailto:aestrada@wa.easterseals.com) to enroll or obtain more information. Kelly shared she would resend the flyer.

**i. Officer Reports**

i. None

**j. Staff Updates**

i. None

**8. ADJOURNMENT** - The meeting adjourned at 5:47 p.m. The next meeting will be Tuesday, June 7, 2022.

\* = Indicates action item

**ATTENDANCE**

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Frances Aquiningoc Donna Gearns Sandra LaCelle Kathy Loughheed Jennifer Acuna  <u>Absent</u> George Adams Veola Taylor Heidi Scheibner Rae Williams	Kim McCarty, DDA Melia Hughes, KC Parent Coalition Avelino Estrada, Easter Seals Kelley Nesbitt, Community Member	Kelly Oneal Sonya Miles Hannah Shockley Kesha Anderson-Evans