

Employment Security Department

WASHINGTON STATE

P.O. BOX 9046, OLYMPIA, WASHINGTON 98507-9046

Amendment Number 1 to Contract Number K7125

BETWEEN

WASHINGTON STATE EMPLOYMENT SECURITY DEPARTMENT

AND

KITSAP COUNTY DBA OLYMPIC WORKFORCE DEVELOPMENT COUNCIL

Amendment Purpose: Increase the Compensation, and replace the Exhibit A-1 Budget

In accordance with Section 9 – Budget Changes, of the underlying agreement, the parties hereby agree to amend the contract as follows:

- 1. Paragraph 10 Payment Schedule: The compensation is increased by \$28,250.44 for an updated total compensation amount of \$413,333.69
- Exhibit A1 Budget Planning: The allocation of Payments set forth on Exhibit A-1 is hereby replaced with the Exhibit A-1 attached. This updated exhibit is retroactive back to the original start date of the agreement

This Amendment is effective upon date of execution. All other terms and conditions of the original contract and any subsequent amendments thereto remain in full force and effect.

The parties hereby execute this agreement:

DATED this 10 day of January, 2022 Kitsap County dba Olympic Workforce elopment Counc Date oner Date Robert Gelder, Commissioner

Washington State Employment Security Department

DocuSianed by:

1/18/2022 arole Holland

Signature

Carole Holland

Name

Chief Financial Officer

Title

Date

BUDGET PLANNING

Name of Agreement:PY20 Economic Security for All - OlympicName of Contractor:Olympic Workforce Development Council

Contract No.K7125Modification No.1

Grant No. 6101-7620-07/ 6101-7621-07

Period of Performance: April 1, 2021 through March 31, 2024

LINE ITEM BUDGET DETAIL							
Cost Category	Program Expense	25					
1 WDC Expenses-10% Admin	\$	41,333.69					
2 Personnel: Salaries & Benefits	\$	41,333.69					
3 Personnel: Travel							
4 Communication							
5 Office Supplies							
6 Equipment							
7 Indirect							
8 Subcontracts	\$	372,000.00					
TOTAL	\$	413,333.69					

Indirect Rate: 7.15%

SUMMARY OF GRANT NUMBERS, PERIODS OF PERFORMANCE, & AWARD AMOUNTS

Program Year	Grant Number	Period of Performance		Award Amount
PY20	6101-7620-07	4/1/2021 -	3/31/2023	\$ 203,288.28
PY21	6101-7621-07	1/1/2022 -	3/31/2024	\$ 210,045.41
			TOTAL	\$ 413,333.69

Cost Categories	Narrative Description
Personnel: Salaries & Benefits	Salaries and Benefits for the 3 OWDC staff
3 Personnel: Travel	
4 Communications	
5 Office Supplies	
6 Equipment	
7 Indirects	
8 Subcontracts	Awarded to subrecipient for 2 navigator staff salaries and benefits, staff travel, office supplies, supportive services and

EXHIBIT A-1 Page 1

WIOA TITLE I STATEWIDE ACTIVITIES

BUDGET PLANNING

Name of Agreement: Name of Contractor:

PY20 Economic Security for All - Olympic Olympic Workforce Development Council

Contract No.	K7125
Modification No.	1

Grant No. 6101-7620-07/ 6101-7621-07

Period of Performance: April 1, 2021 through March 31, 2024

Line Item	Contract Budget		Previous Expenses Reported		Current Expenses		Year to Date Costs		Budget Balance	
Personnel: Salaries & Benefits	\$	41,333.69	\$	-	\$	-	\$	-	\$	41,333.69
Personnel: Travel	\$	-	\$	-	\$	-	\$	-	\$	-
Communication	\$	-	\$	-	\$	-	\$	-	\$	-
Office Supplies	\$	-	\$	-	\$	-	\$	-	\$	-
Equipment	\$	-	\$	-	\$	-	\$	-	\$	-
Indirect	\$	-	\$	-	\$	-	\$	-	\$	-
Subcontracts	\$	372,000.00	\$	-	\$	-	\$	-	\$	372,000.00
Totals	\$	413,333.69	\$	-	\$	-	\$	-	\$	413,333.69

Instructions:

This form to accompany all A-19 invoices.

Column A: Enter any optional line items shown in Line Item Budget Detail (Tab 1).

Column C: Automatically entered using Tab 1 total costs.

Column D: Enter previously reported expenses (using year-to-date column from prior report).

Column E: Enter current expenses.

Column F: Budget balance will auto calculate.

EXHIBIT A-1 Page 2 of 3

BUDGET PLANNING

EXHIBIT A-1 Page 3

Name of Agreement:	PY20 Economic Security for All - Olympic
Name of Contractor:	Olympic Workforce Development Council

Contract No. K7125 Modification No. 1 Grant No. 3101-7620-07/ 6101-7621-07

Period of Performance: April 1, 2021 through March 31, 2024

Planned Expenditures by Quarter												
	2021	2021	2021	2022	2022	2022	2022	2023	2023	2023	2023	2024
All Expenditures	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar
Expenditures by Quarter PY20 (7620-07)	C	\$ 9,485.13	\$ 29,976.00	\$ 49,503.00	\$ 49,503.00	\$ 45,273.00	\$ 16,965.15	\$ 2,583.00	\$-			
Expenditures by Quarter PY21 (7621-07)				\$ 2,583.00	\$ 2,583.00	\$ 2,583.00	\$ 23,813.85	\$ 38,129.00	\$ 38,429.00	\$ 35,401.00	\$ 33,697.26	\$ 32,826.30
Cumulative Total by Quarter	\$-	\$ 9,485.13	\$ 39,461.13	\$ 91,547.13	\$ 143,633.13	\$ 191,489.13	\$ 232,268.13	\$ 272,980.13	\$ 311,409.13	\$ 346,810.13	\$ 380,507.39	\$ 413,333.69
* Quarterly Expenditures must demonstrate full expenditure of all PY20 funds by June 30, 2023												

WIOA TITLE I STATEW	IDE ACTIVITIES			EXHIBIT A-1
		PERFORMANCE PLANNING		Page 4
Name of Contract: Name of Contractor:	PY20 Economic Security for All - Olympic		Contract Number Modification Number	K7125
Name of Contractor:	Olympic Workforce Development Council		Grant Number	

Period of Performance: April 1, 2021 through March 31, 2024

Projected Outcomes by Quarter												
	2021	2021	2021	2022	2022	2022	2022	2023	2023	2023	2023	2024
Performance Indicator	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar
WIOA eligible individuals below 200% of FPL enrolled in EcSA		0	4	12	22	32	42	52	62	64	64	64
Participants placed in subsidized training for employment at or												
above \$34,480		0	0	0	0	2	4	8	12	16	20	27
Participants entering employment at or above \$34,480		0	0	0	0	2	5	9	13	17	23	32

*please add quarterly outcomes cumulatively

*additional performance indicators may be add, based on approved Partnership and Implementation Plan

CERTIFICATE OF LIABI	LITY IN								
ISSUED BY: State of Washington Department of Enterprise Services Office of Risk Management PO Box 41466 Olympia, WA 98504-1466		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE STATE OF WASHINGTON SELF INSURANCE LIABILITY PROGRAM.							
		State of V							
INSURED:			-	N Self Insurance Liability Program					
State of Washington Employment Security Department ATTN: Carole Mathews 212 Maple Park Avenue SE Olympia, WA 98503		THE STATE OF WASHINGTON, INCLUDING ALL ITS AGENCIES AND DEPARTMENTS, IS SELF-INSURED FOR TORT LIABILITY CLAIMS. ALL CLAIMS MUST BE FILED WITH THE STATE OFFICE OF RISK MANAGEMENT FOR PROCESSING IN ACCORD WITH STATUTORY REQUIREMENTS.							
		COVERAG	SES						
NOTWITHSTANDING ANY REQUIREMENT, TE	RM OR COND AIN, THE COV	ITION OF CON ERAGE AFFORI	TRACT OR OTH	NAMED ABOVE FOR THE PERIOD INDICATED. ER DOCUMENT WITH RESPECT TO WHICH THIS LF-INSURANCE LIABILITY PROGRAM IS SUBJECT					
TYPE OF COVERAGE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS					
GENERAL LIABILITY GENERAL LIABILITY OCCURRENCE COVERAGE	Self-Insured	Continuous	Continuous	BODILY INJURY, PROPERTY \$5,000,000 DAMAGE & PERSONAL INJURY COMBINED EACH OCCURRENCE					
AUTOMOBILE LIABILITY ANY AUTO ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS				BODILY INJURY & PROPERTY \$5,000,000 DAMAGE COMBINED EACH ACCIDENT					
WORKERS COMPENSATION AND EMPLOYERS LIABILITY	L & I	Continuous	Continuous	WC – STATUTORY					
OTHER									
	Tort Claims	Act (RCW 4.9	92 et seq.) Th	es as respects tort liability claims against the ne Certificate Holder is named as additional					
CERTIFICATE HOLDER:		CANCEL	LATION						
EVIDENCE OF INSURANCE		SHOULD THE SELF INSURANCE LIABILITY PROGRAM BE CANCELLED, THE STATE OF WASHINGTON WILL ENDEAVOR TO MAIL <u>45</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL NOT IMPOSE ANY OBLIGATION OR LIABILITY UPON THE STATE OF WASHINGTON, ITS OFFICIALS, EMPLOYEES, AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE:							
CERTIFICATE NUMBER CRT 202	Jason Siems, State Risk Manager								

SAM Search Results List of records matching your search for :									
Record Status: Active DUNS Number: 808882914									
ENTITY Employment Security, Washingto	n State Department of Status: Active								
DUNS: 808882914 +4: CAGE Code: 3X3Q3 DoDAAC:									
Expiration Date: 10/13/2021 Has Active Exc	usion?: No Debt Subject to Offset?: No								
Address: 212 Maple ParkCity: OlympiaState/Province: WASHINGTONZIP Code: 98501-2347Country: UNITED STATES									
ENTITY Employment Security, Washingto	n State Department of Status: Active								
DUNS: 808882914 +4: 5400	CAGE Code: 8EZL0 DoDAAC:								
Expiration Date: 10/13/2021 Has Active Exc	usion?: No Debt Subject to Offset?: No								
Address: 212 Maple Park City: Olympia ZIP Code: 98501-2347	State/Province: WASHINGTON Country: UNITED STATES								

Hover over each item for instructions:

ESD Contract No. Other Party Contract No. Request No. _

Grant No. 6101-7620-07/6101-7621-07

K7125-1

EMS690 - ESD EXPENDS FUNDS/NON-FINANCIAL CLEARANCE SHEET

1. ESD Contract Name: PY20 Economic Security for All - Olym	npic						
2. Other Party Information	5. Original Contract Start Date: Amendment Start Date: 11/15/202						
Legal Name: Kitsap County	DOE End Date: 03/31/2024						
Full Address: 614 Division Street, MS 23, Port Orchard, WA 98366	6. Amendment Char	ige \$ <u>28,250.44</u>					
Signer: Board of Commissioners (c/o Alissa Durkin) Phone # (253) 370-1136	7. Total Contract An	nt. (Incl. Amend.)	NTE <u>\$ 413,3</u>	33.69			
E-mail Address: adurkin@co.kitsap.wa.us			🗌 Non-fina	ancial			
Contact Person: <u>Alissa Durkin</u> Phone #: (253) 370-1136	Financial Section: P	lease contact the Budg	get Analyst assi	gned to your			
E-mail Address: _adurkin@co.kitsap.wa.us	division for assistance. If 8. Type of Funds:						
Federal TAX ID # (FEIN) <u>91-6001348</u> UBI # <u>182002345</u>	6. <u>Type of Funds</u> . If Federal Funds list C			lei			
Vendor ID (AFRS SWV #):	Is A-19 Required?						
DUNS # 71855191	9. Account Coding	g (for payment):					
3. Business Certification (check all that apply)	Master Index: P762007	7P / P762107P					
🗌 Veterans 🛛 Women's 🛛 Minority	Org. Index: 6101			0-07/7621-07			
☐ Micro, Mini or Small Business [as defined in RCW 39.26.010(16), (17), or (22)]	AFRS Charge coding/						
4. Contract Type (check all that apply)	10. Data Sharing/	Security					
Competitive Solicitation (RF)	Does this contract invo	alvo any data?					
$\square \text{ Master Contract} - 2^{\text{nd}} \text{ Tier Competition (MC2T)}$	☐ YES ☑ NO	Dive any data?					
☐ Master Contract (MC)	If YES, What data?						
Sole Source (SS)							
Direct Buy (DB)	List division(s) impacted: Data sharing/securty elements of contract have been reviewed & approved by:						
Interagency Agreement (IA)							
☑ Grant (G)	Name:	Signature:_		Date:			
☐ Sub Grant (SG)	11. Information To	<u>echnology (IT)</u>					
Professional or Personal Services (PS)	Does this contract involve information technology?						
Purchased Services (MP)	🗆 YES 🗹 NO						
Data Sharing (DS)	IT elements of this co	ntract have been re	eviewed & ap	proved by:			
☐ Other (explain)	Name:	Signature:		Date:			
12. ESD Contract Manager's Name: Shannon Brundle	<u> </u>	Phone #: 360-54	5-5063	Org. Index: 6640			
13. ESD Contact Person's Name:		Phone #:					
14. Brief description of contract/amendment: The EcSA contract the budget and perf	is amended to include addition		reased performa	nce targets as detailed in			
		Carole Halla		1/18/2022			
15. ESD Contract Signature Authority: Name: Carole Holland	Signature:	F2E45B599D45447.	Date:				
Clearance Routing	Procedure Reviewer's	s Section					
Contracts Office: Angela Boyer-Shaw Date: 11/17/2021	Budget Office: Jason	Robison Approved by	/ email.	Date: 11/23/2021			
ESD Policy: Gary Kamimura Approved by email. Date: 11/17/2021	_ Spec. Acctg:			Date:			
COMMENTS:							