Agreement Number: KC-044-24

CIAH GRANT AGREEMENT BETWEEN:

KITSAP COUNTY AND EAGLE'S WINGS COORDINATED CARE

This GRANTEE AGREEMENT ("Agreement") is made between Kitsap County, a Washington state political subdivision ("County") and Eagle's Wings Coordinated Care, a Washington Non-Profit Organization ("Grantee").

IN ADDITION TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, the parties acknowledge that the following attachments are expressly incorporated into this agreement.

Exhibit A Scope of Work
Exhibit B Project Timeline

Exhibit C Budget

IT IS MUTUALLY AGREED AS FOLLOWS:

SECTION 1. PURPOSE, PERMISSIBLE USES, AND TERM

- A. <u>Grant Purpose:</u> The purpose of this Agreement is to distribute funds collected pursuant to RCW 82.14.530 and RCW 82.14.540, implemented through KCC 4.34 and KCC 4.35.
- **B.** Permissible Uses: Use of CIAH funds are limited to those uses set out under RCW 82.14.530 and RCW 82.14.540, implemented through KCC 4.34 and KCC 4.35.
- **C.** <u>Term:</u> This Agreement will take effect on January 1, 2024, and terminate on December 31, 2027.

SECTION 2. GRANT AMOUNT, USE OF GRANT, AND BUDGET

- A. Grant Amount: The Grantee is awarded a total of \$245,556.
- B. <u>Use of Grant:</u> The Grantee shall use the award from this Agreement solely for the purpose and in the manner described in Exhibit A Scope of Work, and on a timeline described in Exhibit B Project Timeline. Adjustments to the Scope of Work and Project Timeline may be requested in writing and granted or denied at the sole discretion of the County.
- **C.** <u>Budget:</u> The award from this Agreement shall be expended by the Grantee as set forth in Exhibit C Budget. Adjustments to the Budget may be requested in writing and granted or denied at the sole discretion of the County.

SECTION 3. CONTRACT ADMINISTRATION AND NOTICES

A. <u>Personnel:</u> The Recipient will secure at its own expense all labor and materials required to perform any work in connection with the Project. The Recipient shall be responsible for all

applicable payroll, labor and industries premiums, and taxes. All employees and subcontractors of the Recipient shall be covered by Industrial Insurance in full compliance with Title 51 of the Revised Code of Washington ("RCW"). The Recipient shall defend and indemnify the County, and their officials, officers, employees, and agents from and against all claims arising from any actual or alleged violation of the Recipient's duties under this section or applicable law. Solely for the purposes of this indemnification provision, the Recipient expressly waives its immunity under Title 51 RCW and acknowledges that this waiver was mutually negotiated by the parties. The Recipient's duty to defend and indemnify shall survive the termination of this Agreement.

B. <u>Contract Representatives:</u> The parties designated representatives shall be responsible for the administration of this Agreement, which includes receiving notices given in connection to this Agreement and all billing procedures. The following are designated as the representatives for the parties:

KITSAP COUNTY:

Joel Warren, CIAH Program Supervisor Kitsap County Department of Human Services 614 Division Street, MS-23 Port Orchard, WA 98366 360-627-1482 Jwarren@kitsap.gov

EAGLE'S WINGS COORDINATED CARE:

Ariana Miller, Quality Assurance Manager PO Box 2168 Silverdale, WA 98383 360-801-7039 ariana@eagleswingscc.net

Either party may change its designated representative or address by providing notice, either written or via email, to the other party.

C. Notices: Any notice required or permitted to be made under this Agreement may be given personally, by facsimile, or by first-class, registered, or certified mail. A notice personally delivered to the other party is deemed given upon proper delivery. A notice sent by first-class, registered, or certified mail is deemed given three days after mailing, if properly addressed and having proper postage. Notices delivered by facsimile shall be deemed to have been given on the date of transmission if received during the recipient's business day or, if not, on the recipient's next business day.

SECTION 4. BILLING PROCEDURES, ADVANCE PAYMENTS, AND DISBURSEMENTS

A. <u>Billing Procedures:</u> The Grantee shall submit all requests for reimbursement by invoice to the County. Invoices shall be submitted at least quarterly, but not more often than monthly. Invoices shall be submitted to the County's Contract Representative specified in Section 3B. The County will pay Grantee upon acceptance of the services provided

- and receipt of properly completed invoices. Payment shall be considered timely if made by the County within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the respective Grantee.
- **B.** Advance Payments: No payments in advance shall be made by the County in anticipation of work specified in Exhibit A Scope of Work under this Agreement.
- **C.** <u>Disbursement Limitations:</u> In no event will the County be required to disburse funds in excess of the Agreement award amount specific in Section 2A.
- **D.** <u>Disbursement without Prejudice:</u> Any disbursement made by the County to the Grantee shall be without prejudice to the County's rights later to challenge the propriety of the Grantee's claimed costs or expenses.
- E. Withholding Disbursements: If the Grantee fails to perform any obligation under this Agreement, the failure has not been cured within ten (10) business days following notice from the County, the County may without penalty and in its sole discretion and upon written notice to the Grantee, withhold all monies otherwise due to the Grantee until such failure to perform is cured. This right to withhold disbursements is in addition to all other rights and remedies the County may have available to it under this Agreement or under law.

SECTION 5 - REPORTS, RECORDKEEPING, MONITORING, AND CLOSEOUT

- A. Reporting Requirements: At least once per quarter, and at the conclusion of either the Agreement expenditure or the Agreement contract period, the Grantee shall provide a report on the progress made to date on the Project. The County will prescribe the report format, as well as the time and location for submission of such reports. Required reports may include but are not limited to the following:
 - Quarterly reports which shall include the progress made to date, or justification for lack of progress, in providing the services specified in Exhibit A – Scope of Work of this Agreement.
 - II. Quarterly reports on income information regarding persons assisted by the Grantee or Subgrantee through this Agreement.
- **B.** Recordkeeping: The Grantee shall maintain records sufficient to fully document its compliance with all contractual, Agreement, and legal requirements, including but not limited to participant eligibility, income verification, and other required information on tenants.
- C. <u>Monitoring:</u> Upon reasonable advance notice, the Grantee shall provide the County, or its authorized agents, with full access to all the Grantee's records relating to this Agreement or the Project. The Recipient agrees to be financially and legally responsible for any audit exceptions or other irregularities in its performance or recordkeeping,

including but not limited to impermissible or unauthorized use of funds granted through this Agreement. This section shall survive termination of this Agreement.

- **D.** <u>Closeout</u>: Upon termination of this Agreement, in whole or in part for any reason including completion of the project, the following provisions shall apply:
 - I. The Grantee shall submit within thirty (30) days after the date of expiration of this Agreement, all financial, performance and other reports required by this Agreement, and in addition, will cooperate in a program audit by Kitsap County or its designee.
 - II. In the event a financial audit has not been performed prior to close-out of this Agreement, the County retains the right to withhold a just and reasonable sum from the final payment to the Contractor or Subgrantee after fully considering the recommendation on disallowed costs resulting from the final audit.

SECTION 6 - INDEMNIFICATION

A. Indemnification: To the fullest extent permitted by law, the Grantee shall indemnify, defend and hold harmless Kitsap County and the officials, officers, employees and agents of each of them, from and against all claims in any way resulting from or arising out of the performance of this Agreement, whether such claims arise from the acts. errors or omissions of the Grantee, its subcontractors, third parties, Kitsap County, or anyone directly or indirectly employed by any of them or anyone for whose acts, errors or omissions any of them may be liable. "Claim" means any loss, claim, suit, action, liability, damage or expense of any kind or nature whatsoever, including but not limited to attorneys' fees and costs, attributable to personal or bodily injury, sickness, disease, or death, or to injury to or destruction of property, including the loss of use resulting therefrom. The Grantee's duty to indemnify, defend and hold harmless includes but is not limited to claims by the Grantee's or any subcontractor's officers, employees, or agents. The Grantee's duty, however, does not extend to claims arising from the sole negligence or willful misconduct of Kitsap County, or its officials, officers, employees, and agents. Solely for the purposes of this indemnification provision, the Grantee expressly waives its immunity under Title 51 of the Revised Code of Washington and acknowledges that this waiver was mutually negotiated by the parties. This section shall survive the expiration or termination of this Agreement.

SECTION 7 – INSURANCE

- A. <u>Insurance:</u> The Grantee shall procure and maintain, at the Grantee's own cost and expense for the duration of this Agreement, the following insurance placed with insurers authorized to do business within the state of Washington:
 - I. Commercial General Liability: One million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. The general aggregate limit will apply separately to this Agreement and be no less than two million dollars (\$2,000,000).
 - II. Comprehensive Automobile Liability Insurance: If performing any component of Exhibit A Scope of Work involves the use of vehicles, owned or operated by the Grantee or its subgrantee/subcontractor, automobile liability insurance shall be

- required. The minimum limit for automobile liability is one million dollars (\$1,000,000) per occurrence, using a Combined Single Limit for bodily injury and property damage.
- III. Professional Liability, Errors, and Omissions Insurance: The Grantee shall maintain minimum limits of no less than one million dollars (\$1,000,000) per occurrence to cover all activities by the Grantee and licensed staff employed by or under Agreement to the Grantee.
- IV. Workers' Compensation and Employer's Liability: Workers' Compensation coverage as required by Title 51, Revised Code of Washington.

B. Miscellaneous Insurance Provisions:

- I. Evidence of Insurance: The Grantee shall present evidence of required insurance policies listed in Section 7A to Kitsap County Department of Human Services prior to the execution of this Agreement. In the event of non-renewal, cancellation, or material change in coverage, thirty (30) days written notice will be furnished to the County prior to the date of cancellation, non-renewal or change. Written notice of insurance policy cancellation or change will be mailed to the County Contract Representative specified in Section 3B.
- II. Additional Insured: The Agency's commercial general liability and automobile liability insurance (if applicable) will include the County, its officers, officials, employees, and agents as additional insured, without limitation, with respect to performance under the contract.
- III. Grantee's Insurance is Primary: The Grantee's liability insurance provisions will be primary with respect to any insurance or self-insurance programs covering the County, its elected and appointed officers, officials, employees and agents.

SECTION 8 – NONDISCRIMINATION AND LEGAL COMPLIANCE

- A. <u>Nondiscrimination</u>: The Grantee shall not discriminate against any employee or applicant for employment, or program participant or program participant applicant on account of race, color, sex, sexual orientation, religion, national origin, creed, marital status, age, veterans status, or the presence of any sensory, mental or physical handicap.
 - In the event of a Grantee's non-compliance or refusal to comply with any nondiscrimination law, regulation, or policy, this Agreement may be rescinded, cancelled, or terminated in whole or in part. Additionally, the Grantee may be declared ineligible for future County grants. Any dispute may be resolved in accordance with procedures set forth in Section 10.
- **B.** Compliance with Laws: During the performance of this Agreement, the Grantee shall comply with all federal, state, and local nondiscrimination laws, regulations, and policies. The County shall have no obligation to ensure Grantee's compliance.
- C. Reservation of Rights: Failure to insist upon strict compliance with any terms, covenants or conditions of this Agreement shall not be deemed a waiver of such, nor shall any waiver or relinquishment of such right or power at any time be taken to be a waiver of any other breach.

SECTION 9 – TERMINATION

A. Termination for Cause: In the event the County determines the Grantee has failed to comply with the conditions of this Agreement in a timely manner, the County has the right to suspend or terminate this Agreement. Before suspending or terminating the Agreement, the County shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within thirty (30) calendar days, the Agreement may be terminated or suspended.

In the event of termination or suspension, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Agreement and the replacement or cover Agreement and all administrative costs directly related to the replacement Agreement, e.g., cost of requests for proposals, mailing, advertising and staff time. The County reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Grantee or a decision by the County to terminate the Agreement.

- **B.** Termination for Convenience: The County may terminate this Agreement for convenience upon giving the Grantee at least 30 days' advance written notice. In that event, the Grantee will be entitled to payment only for those expenses and costs reasonably and actually incurred prior to the effective date of the termination.
- C. <u>Termination Procedure</u>: Upon termination of this Agreement, the County in addition to any other rights provided in this Agreement, may require the Grantee to repay all funds disbursed under this Agreement or to seek specific performance.

The rights and remedies of the County provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement. After receipt of a notice of termination, and except as otherwise directed by the County's Contract Representative specified in Section 3B, the Grantee shall take such action as may be necessary, or as the County's Contract Representative may direct, for the protection and preservation of the property related to this Agreement, which is in the possession of the Grantee and in which the County has or may acquire an interest.

Section 10 - DISPUTE PROCEDURE

A. <u>Dispute Resolution</u>: The Parties will attempt in good faith to resolve any dispute or claim arising out of or in relation to this Agreement through negotiations between representatives with authority to settle the relevant dispute. If the dispute cannot be settled amicably within fourteen (14) days from the date on which either Party has served written notice on the other of the dispute, then either party may request a dispute hearing with the County Administrator of Kitsap County. The County Administrator may designate a neutral person to decide the dispute.

- **B.** <u>Dispute Hearing Request</u>: The request for a dispute hearing must be submitted in writing to the other party, as well as the County Administrator (or their designee) and the neutral person who may decide the dispute, if applicable. The written request must:
 - I. Clearly state the issue in dispute
 - II. Clearly state the position of both parties
 - III. Identify the Grantee's name, address, and Agreement number
- C. <u>Dispute Hearing Process</u>: The party that receives the request for a dispute hearing must respond in writing within five (5) working days of receipt. The County Administrator will review the written statements of each party and respond with a dispute decision within ten (10) working days of receipt. The decision made by the County Administrator (or their designee) is not admissible in any succeeding judicial or quasi-judicial tribunal. Both parties of this Agreement agree that this dispute process shall precede any action in judicial or quasi-judicial tribunal. Nothing in this Agreement shall be construed to limit parties' choice of a mutually acceptable alternate resolution method such as binding arbitration, in addition to the dispute hearing procedure outlined above.

SETCION 11 – CONFLICT OF INTEREST

A. The County may, in its sole discretion by written notice to the Grantee, terminate this Agreement if it is found after due notice and examination by the County that there is a violation of the Ethics in Public Service Act, Chapters 42.23 RCW and 42.52 RCW; or any similar statute involving the Grantee in the procurement of, or performance under this Agreement. Specific restrictions apply to granting with current or former state employees pursuant to Chapter 42.52 of the Revised Code of Washington. If it is determined by the County that a conflict of interest exists, the Grantee may be disqualified from further consideration of CIAH awards.

In the event this Agreement is terminated due to a conflict of interest, the County shall be entitled to pursue the same remedies against the Grantee as it could pursue in the event of a breach of the Agreement by the Grantee. The rights and remedies of the County provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which the County makes any determination under this section shall be an issue and may be reviewed as provided in Section 10 – Dispute Procedure clause of this Grant Agreement.

SECTION 12 – SUBGRANTING

A. <u>Subgranting Procedure</u>: The Grantee may only subgrant work contemplated under this Agreement if it obtains the prior written approval of the County. If the County approves subgranting, the Grantee shall maintain written procedures related to subgranting, as well as copies of all subgrants and records related to subgrants. The County may, in writing: (a) require the Grantee to amend its subgranting procedures as they relate to this Agreement; (b) prohibit the Grantee from subgranting with a particular person or entity; or (c) require the Grantee to rescind or amend a subgrant. Every subgrant shall bind the Subgrantee to follow all applicable terms of this Agreement. The Grantee is responsible to the County if the Subgrantee fails to comply with any applicable term or condition of this Grant. The Grantee shall appropriately monitor the activities of the Subgrantee to assure fiscal conditions of this Grant. In no event shall the existence of a

subgrant operate to release or reduce the liability of the Grantee to the County for any breach in the performance of the Grantee's duties. Every subgrant shall include a term that the County is not liable for claims or damages arising from a Subgrantee's performance of the subgrant.

SECTION 13 – CIAH GRANT PROVISIONS

- A. <u>CIAH Income Verification</u>: The Department of Housing and Urban Development's (HUD) Area Median Income (AMI), updated annually, will be used as the measure to define income qualification. Tenant incomes must be verified with full documentation annually.
- **B.** <u>CIAH Characteristic Verification</u>: The grantee must verify and document that project participants are eligible to benefit from CIAH funds for the duration of this Grant Agreement. Along with only serving households earning 60% AMI or less, the household must also fit one of the following criteria:
 - a. Persons with behavioral health disabilities;
 - b. Veteran;
 - c. Senior citizens
 - d. Persons who are homeless or at-risk of being homeless, including families with children;
 - e. Unaccompanied homeless youth or young adults;
 - f. Persons with disabilities;
 - q. Domestic violence survivors.
- C. <u>Property Standards</u>: The Grantee shall ensure that housing assisted with CIAH funds is decent, safe, sanitary, and in good repair. Housing that is acquired, constructed, or rehabilitated with CIAH funds must meet all applicable state and local codes, state and local housing standards, ordinances, and zoning ordinances, and code requirements through the duration of this grant agreement.
- D. <u>Tenant Protections</u>: There must be a written lease between the tenant and the Grantee or Subgrantee, as the owner of rental housing assisted with CIAH funds. The lease agreement should be for a period of not less than one year unless a shorter period is specified by mutual agreement between the tenant and the owner.

SECTION 14 - INTEGRATED DOCUMENT

This Agreement with any attachments constitutes the entire agreement between the parties and both parties acknowledge that there are no other agreements, written or oral, that have not been fully set forth in the text of this Agreement.

Dated this 22 md day of December, 2023.

Dated this <u>S</u>day of <u>Jan</u>, 2024.

GRANTEE: Eagle's Wings Coordinated Care

BOARD OF COUNTY COMMISSIONERS KITSAP COUNTY, WASHINGTON

Katherine T. Wolker

Michelle Fleetwood, Director

Katherine T. Walters, Chair

Christine Rolfes, Commissioners

Christine Royes

Charlotte Garrido, Commissioner

Charlette The

ATTEST:

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Exhibit A – Scope of Work

Exhibit B – Project Timeline

Exhibit C - Budget

Exhibit A - Scope of Work

Exhibit A Goope of Work	Project Details
Project Name	EWCC Rental Assistance
Funded Amount	\$245,556
Policy Plan Year	2024 - 2025
Eligible Activity	Provide supportive housing related services
Service Area	Kitsap County
Project Address/Location	
Eligible Target Population	Income: 30% AMI or less
	Characteristic: Person(s) with a disability, Homeless, At-risk
	of homelessness

Description of Scope

Eagle's Wings Coordinated Care will provide housing stability to individuals and/or households through rental assistance (which can include rental arrearages, utility support, and deposits).

Performance Measures

- 1. Provide rental assistance to 75 individuals and/or households
- 2. Provide 24 number of months of rental assistance to individuals and/or households
- 3. 75 clients receiving services in a 12 month period.
- 4. 75 clients receiving utility support or arrearage support.

Exhibit B – Project Timeline

2024 Project Timeline

List the specific tasks to complete and manage this project, including the start and end dates for each task. The tasks include such things as obtaining other funding/financing, bidding process, identifying clients, marketing, planning and permit process, construction, environmental review, rent-up or project completion, site control, market studies, relocation, community meetings (if applicable).

Specific Tasks	Start Date	End Date
Identifying clients and begin providing rental assistance	1/1/2024	1/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	2/1/2024	2/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	3/1/2024	3/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	4/1/2024	4/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	5/1/2024	5/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	6/1/2024	6/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	7/1/2024	7/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	8/1/2024	8/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	9/1/2024	9/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	10/1/2024	10/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	11/1/2024	11/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	12/1/2024	12/10/2024
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	1/1/2025	1/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this	2/1/2025	2/10/2025

month		
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	3/1/2025	3/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	4/1/2025	4/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	5/1/2025	5/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	6/1/2025	6/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	7/1/2025	7/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	8/1/2025	8/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	9/1/2025	9/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	10/1/2025	10/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	11/1/2025	11/10/2025
Identifying clients and providing rental assistance to those unable to afford rental fees/move in costs for this month	12/1/2025	12/10/2025

Exhibit C – Project Budget

	Organization Name:	Eagle's Wing	gs Coordinated	d Care	<u>. </u>				·
	Program:	Supportive I	Housing						
Funding Source		0	ommitted	С	onditional	Te	ntantive		TOTAL
2024 CGAP Services			e de la companya de						
Total CGAP Request									
(CIAH)			245,556					\$	245,556
Total Requested Fu	nds	\$	245,556	\$	-			\$	245,556
Federal				3 4 7 165 1 16 14 1 1 1					Control of State
None						X-11		\$	_
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Total Federal		\$		\$		\$		\$	
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State									
Foundational Commur	nity Supports-Medicaid		<u> Hawaa Karp Alisa</u>	<u> </u>	1,900,000		- Charles of the Control of the Cont	\$	1,900,000
DOC Vouchers	7				120,000			\$	120,000
WAQRR-Rental Assist	ance				200,000			\$	200,000
HCA Respite					432,000			\$	432,000
DSHS				<u> </u>	21,600			\$	21,600
Total State		\$	-	\$	2,673,600 100%	\$	-	\$	2,673,600
Local				1000		arayar tan			
Housing Essential Nee	ds (HEN)	en en la caración de la deservición		<u> </u>	410,000		<u> </u>	\$	410,000
Housing Solutions Cer					,		170,000		170,000
	of Health - RightChoice [V	33,334					\$	33,334
Trueblood/Kitsap Men	tal Health Services				42,200			\$	42,200
				ļ.,				\$	
Total Local		\$	33,334 5%		452,200 69%	\$	170,000 26%	\$	655,534
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Applicant Self-pay rents	<u>Alle ordere i Britan propositione a Alle Bot Primer</u>	2 t 494 (24 t 141 (2 t 151 (2 t 1		<u> </u>	226,930			\$	226,930
ocii-pay icitis				-	220,500			\$	220,300
				1				\$	_
Total Applicant		\$		\$	226,930	\$	•	\$	226,930
					100%				
Priv ate			milingstop zwest (1994) Bull alle					10.000	
Donations					24,000			\$	24,000
Restitution				<u> </u>	54,744			\$	54,744
								\$	
				 				\$	
Total Private		\$	-	\$	78,744	\$	-	\$	78,744
10411111410		1 💆		1 🔻	100%				70,744
in-Kind		eruniarus, estimateratus		*34.56					
Kitsap Transit							3,000	\$	3,000
								\$	
								\$	
Total In-Kind		\$	-	\$	-	\$	3,000	\$	3,000
							100%		

2024/2025 1	otal Services P	rogi	am Budget			
Organization Name Program	: Eagle's Wings Coord					
Categories/Line Items	Total CGAP Requested Funds (CIAH)	%	Total Other Funds (Federal, State, Local, Applicant, Private)	%	Total Program Budget	%
Sources of Financing Totals	\$ 245,556	6%	\$ 3,883,364	100%	\$ 3,883,364	Table promise special
Enter the estimated costs associated with your proje	ect/program from CGAP So	urces ar		!		
Personnel		,				
Managers and Staff (program related)		0%	\$ 1,590,652	41%	\$ 1,590,652	41%
Fringe Benefits		0%	\$ 653,010	17%	\$ 653,010	17%
SUBTOTAL	\$ -	0%	\$ 2,243,662	58%	\$ 2,243,662	58%
Supplies & Equipment						
Equipment					\$ -	
Office Supplies		0%	\$ 18,328	0%	\$ 18,328	0%
Other (describe):			,		\$ -	
SUBTOTAL	\$ -	0%	\$ 18,328	0%	\$ 18,328	0%
Administration						
Advertising/Marketing		0%	\$ 2,900	0%	\$ 2,900	0%
Audit/Accouting		0%	\$ 52,200	1%	\$ 52,200	1%
Communication		0%	\$ 29,000	1%	\$ 29,000	1%
Fees and Taxes		0%	\$ 48,140	1%	\$ 48,140	1%
Indirect Administrative Expenses		0%	\$ 91,890	2%	\$ 91,890	2%
Insurance/Bonds		0%	\$ 27,840	1%	\$ 27,840	1%
Legal Services		0%	\$ 20,880	1%	\$ 20,880	1%
Training		0%	\$ 11,600	0%	\$ 11,600	0%
Travel/Transportation		0%	\$ 55,564	1%	\$ 55,564	1%
Other (describe): Rent, Morg & Prop tax	\$ -	0%	\$ 997,255	26%	\$ 997,255	26%
SUBTOTAL	\$ -	0%	\$ 1,337,269	34%	\$ 1,337,269	34%
Ongoing Operations & Maintenance						
Janitorial Service	T	T		Ī	\$ -	
Maintenance Contracts		<u> </u>			\$ -	
Maintenance of Existing Landscaping		0%	\$ 45,000	1%	\$ 45,000	1%
Repair of Equipment and Property		0%	\$ 216,000	6%	\$ 216,000	6%
Utilites		0%	\$ 183,512	5%	\$ 183,512	5%
Other (describe):		1	ÿ 103,312		\$ -	
SUBTOTAL	\$ -	0%	\$ 444,512	11%	\$ 444,512	11%
Other						
Debt Service		0%	\$ 56,582	1%	\$ 56,582	1%
Short Term Rental Assistance	\$ 245,556	U76	3 30,382	1.76	30,382	1.76
Subcontract (describe):	240,330	<u> </u>			e	
Other (describe): Food/HA/Process Groups		0%	\$ 62,000	2%	\$ 62,000	2%
	¢ 24F FFE	+		 		
SUBTOTAL	\$ 245,556	6%	\$ 118,582	3%	\$ 118,582	3%
REMAINING (Sources of Financing Total minus Budget Subtotals)	\$0.00		(\$278,989.00)		(\$278,989.00)	
TOTAL PROJECT BUDGET	\$ 245,556	T	\$ 4,162,353		\$ 4,162,353	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/12/23

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRO	DUCER					s Hubbell					
TH	E HUBBELL AGENCY LLC				PHONE (A/C, No, Ext): (360)761-3700 FAX (A/C, No): (360)373-9						
400 Warren Ave, Ste 105					E-MAIL ADDRESS: commercial@hubbellagency.com						
Br	emerton, WA 98337				INS	NAIC#					
Lic	ense #:				INSURER A: Mount V		26522				
INSU	RED				INSURER B: Fire In	surance Ed	hange		21660		
	Eagles Wings Coordinat	ed (Care		INSURER C :						
	3029 Wheaton Way				INSURER D :						
	Bremerton, WA 98310				INSURER E :						
	,				INSURER F :						
CO	VERAGES CER	TIFIC	CATE	NUMBER:			REVISION NUMBER:				
C C	HIS IS TO CERTIFY THAT THE POLICIES IDICATED. NOTWITHSTANDING ANY RE ERTIFICATE MAY BE ISSUED OR MAY KCLUSIONS AND CONDITIONS OF SUCH	QUIF	REME TAIN,	NT, TERM OR CONDITION THE INSURANCE AFFORD	OF ANY CONTRACT ED BY THE POLICIE	OR OTHER S DESCRIBE	DOCUMENT WITH RESPE D HEREIN IS SUBJECT 1	CT TO	WHICH THIS		
INSR LTR	TYPE OF INSURANCE		SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s			
LIK	COMMERCIAL GENERAL LIABILITY	IIVSD	WVD	TOLIOT NUMBER	(MINUDE) (111)	(WINDEDITTTT)	EACH OCCURRENCE	\$	1,000,000		
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	100,000		
							MED EXP (Any one person)	\$	5,000		
Α		Υ	Y	NPP2580979A	02/11/23	02/11/24	PERSONAL & ADV INJURY	\$	1,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	2,000,000		
	POLICY PRO-						PRODUCTS - COMP/OP AGG	\$	2,000,000		
	OTHER:						COMPINED CINCLE LIMIT	\$			
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	2,000,000		
	ANY AUTO OWNED SCHEDULED						BODILY INJURY (Per person)	\$			
Α	AUTOS ONLY AUTOS			NPP2580979A	02/09/23	02/09/24	BODILY INJURY (Per accident) PROPERTY DAMAGE	\$			
	HIRED AUTOS ONLY AUTOS ONLY						(Per accident)	\$			
								\$			
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$			
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$			
	DED RETENTION \$						T DEB. T. TOTH	\$			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER OTH- STATUTE ER				
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?						E.L. EACH ACCIDENT	\$			
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	\$			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT				
Α	Professional E&O Liability			NPP2580979A	02/11/23	02/11/24	AGGREGATE		00,000 00,000		
							Abuse & Molestation	100	0,000		
DES	CRIPTION OF OPERATIONS / LOCATIONS / VEHICL	ES (A	CORD) 101, Additional Remarks Schedu	le, may be attached if mor	e space is requi	red)				
Ce	rtificate holder is listed as an add	itior	nal ir	sured on the general	liability polisted						
CEI	RTIFICATE HOLDER				CANCELLATION						
UEI	TILIONTE HOLDER				CANCELLATION						
Kitsap County Department of Human Services					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
Care of Housing & Homeless Division 614 Division Street MS-23				ISION	AUTHORIZED REPRESENTATIVE						

Port Orchard, WA 98366

Purpose of Registration

All Awards



EAGLES WINGS COORDINATED CARE

Unique Entity ID CAGE / NCAGE

JLTBPJUMEV83 9GB77

Registration StatusExpiration DateActive RegistrationNov 20, 2024Physical AddressMailing Address2819 NW Kitsap PLPO Box 2168

Silverdale, Washington 98383-7686 Silverdale, Washington 98383

United States United States

Doing Business as Division Name Division Number

(blank)(blank)(blank)Congressional DistrictState / Country of IncorporationURLWashington 06Washington / United States(blank)

Registration Dates

Activation Date

Submission Date

Initial Registration Date

Nov 23, 2023 Nov 21, 2023 Jan 24, 2023

Entity Dates

Entity Start Date Fiscal Year End Close Date

Dec 12, 2017 Dec 31

Immediate Owner

CAGE Legal Business Name

(blank) (blank)

Highest Level Owner

CAGE Legal Business Name

(blank) (blank)

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Active Exclusions Records?

No

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Business Types

Entity Structure Entity Type Organization Factors

Other Business or Organization (blank)

Profit Structure

Non-Profit Organization

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Accepts Credit Card Payments	Debt Subject To Offset No
EFT Indicator	CAGE Code
0000	9GB77

Electronic Business

Ò,

PO Box 2168

Michelle L Fleetwood, Director

Silverdale, Washington 98383

United States

Government Business

2

PO Box 2168

Michelle L Fleetwood, Director

Silverdale, Washington 98383

United States

NAICS Codes

Primary

NAICS Codes

NAICS Title

Yes 624229

Other Community Housing Services

This entity does not appear in the disaster response registry.



Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below. Company Name: Eagles Wings Principal: From: MM/DD/YYYY To: MM/DD/YYYYY WA UBI Number: All RCW: Penalty Due: Wage Due: License Number: All All **Apply Filters** Download all debarment data (Show 25 ✓ per page Showing 0 records First Previous Next Last Company Name ▲ UBI ○ License Debar ☼ Debar Ends ☼ Penalty ☼ Wages ☼ Principals Status RCW Begins Due Due There are no records that match your search criteria. Show 25 ∨ per page First Previous Next Last Showing 0 records

Department of the Treasury

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

HILOHILA	TO TO WWW.IIS. GOV/FOITIWS TO! THE	ructions and the late	ist infor	mat	ion.			- 1								
	Name (as shown on your income tax return). Name is required on this line; do Eagle's Wings Coordinated Care	not leave this line blank.														
	2 Business name/disregarded entity name, if different from above Same as above															
n page 3.										certain entities, not individuals; see instructions on page 3):						
oe.	Individual/sole proprietor or LI C Corporation LI S Corporation LI Partnership LI Trust/estate single-member LLC									Exempt payee code (if any)						
Print or type.	So Crieck appropriate box for rederal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. Individual/sole proprietor or single-member LLC Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership)									and fit and						
<u>e</u>	Other (see instructions)					14	\pplies	to acco	unte m	naintain	ned outsid	de the i	u.s.)			
see Sp	5 Address (number, street, and apt. or suite no.) See instructions.															
0,	6 City, state, and ZIP code Silverdale, WA 98383															
	7 List account number(s) here (optional)		L										***************************************			
Par	Taxpayer Identification Number (TIN)															
	your TIN in the appropriate box. The TIN provided must match the nam	e given on line 1 to av	bid	So	cial s	ecui	rity n	umbe	r							
backu	p withholding. For individuals, this is generally your social security num	ber (SSN). However, f	ora [_				T	$\overline{\top}$	Г	$\overline{}$	T	T			
	nt alien, sole proprietor, or disregarded entity, see the instructions for F						-			-						
TIN, la	s, it is your employer identification number (EIN). If you do not have a nater.	umber, see now to ge		or	لـــــا					_						
Note:	If the account is in more than one name, see the instructions for line 1.	Also see What Name	and [Em	ploy	er id	entif	icatio	n nu	ımbe	r]			
Numb	er To Give the Requester for guidelines on whose number to enter.			8	2		3	6	9	0	8 0	9	7			
				0	2	_	٦	0	٦	U	5 0					
Par	II Certification															
	penalties of perjury, I certify that:															
2. I an Ser	number shown on this form is my correct taxpayer identification numb not subject to backup withholding because: (a) I am exempt from backle (IRS) that I am subject to backup withholding as a result of a failure conger subject to backup withholding; and	kup withholding, or (b)) i have r	not b	been	not	ified	by th	ne In	itern						
3. I an	a U.S. citizen or other U.S. person (defined below); and															
4. The	FATCA code(s) entered on this form (if any) indicating that I am exemp	t from FATCA reportin	g is corr	ect.												
you ha acquis other t	cation instructions. You must cross out item 2 above if you have been no ve failed to report all interest and dividends on your tax return. For real estation or abandonment of secured property, cancellation of debt, contribution han interest and dividends, you are not required to sign the certification, but	ate transactions, item 2 ons to an individual retir	does no ement ar	t ap	oply. geme	For r ent (l	mort RA),	gage and g	inte: gene	rest p erally	paid, , payr	nents	S			
Sign Here	Signature of U.S. person		Date ►	10) -	12	3.	- 2	-	3						
	neral Instructions	 Form 1099-DIV (dir funds) 	vidends,	inc	ludir	ng th	ose	from	sto	cks (or mu	tual				
Section noted.	n references are to the Internal Revenue Code unless otherwise	 Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) 								38						
related	e developments. For the latest information about developments if to Form W-9 and its instructions, such as legislation enacted ney were published, go to www.irs.gov/FormW9.	 Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) 														
		 Form 1099-S (proceeds from real estate transactions) 														
Pur	oose of Form	• Form 1099-K (mer					•	-					•			
inform	ividual or entity (Form W-9 requester) who is required to file an ation return with the IRS must obtain your correct taxpayer	 Form 1098 (home mortgage interest), 1098-E (student loan inte 1098-T (tuition) 						eres	t),							
	ication number (TIN) which may be your social security number individual taxpayer identification number (ITIN), adoption	• Form 1099-C (can		-				_				_				
taxpay	er identification number (ATIN), or employer identification number	• Form 1099-A (acqu								•		•				
amour	to report on an information return the amount paid to you, or other at reportable on an information return. Examples of information include, but are not limited to, the following.	Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.														
	n 1099-INT (interest earned or paid)	If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,														

later.