

## **AGREEMENT KC-036-24**

This Agreement is entered into between Kitsap County Department of Human Services and Kitsap County Juvenile and Family Court Services, for enhancements for the Juvenile Therapeutic Courts Programs; Drug Court and Individual Treatment Court programs to serve (75) youth.

### **I. Purpose**

This Agreement is for the appropriation of \$143,192 for the purpose of augmenting state and federal funding of mental health, chemical dependency and therapeutic court programs and services with the goal of preventing and reducing the impacts of disabling chemical dependency and mental illness by creating and investing in effective, data driven programs for a continuum of recovery-oriented systems of care per RCW 82.14.460 for the time period January 1, 2024 – December 31, 2024. Funding must be used solely for the purpose of providing for the operation or delivery of chemical dependency or mental health treatment programs and services and for the operation or delivery of therapeutic court programs and services. No funding provided under this contract may be used to supplant existing funding for these programs.

### **II. Collaboration and Collective Impact**

Kitsap County Juvenile and Family Court Services shall take the initiative to work with other systems to reduce fragmentation or duplication and to strengthen working relationships utilizing collective impact strategies. Kitsap County Juvenile and Family Court Services will provide quarterly updates on collaborative efforts and outreach activities that will include issues mutually identified by Kitsap County Juvenile and Family Court Services and respective systems that can be addressed through collective impact strategies. Examples of such systems include: mental health, veterans, adult protection and welfare, education, criminal justice, housing, employment services, primary health care plans and other publicly-funded entities promoting substance abuse and mental health services.

All entities providing services to working age adults and youth shall establish a connection with the local WorkSource system to ensure people have access to employment training and placement services.

### **III. Identification and Coordination of Available Funding Sources**

Kitsap County Juvenile and Family Court Services is required to identify and coordinate all available funding resources to pay for the mental health and chemical dependency services funded by this contract, including Federal (Medicaid and Affordable Care Act, etc.), State, local, private insurance and other private sources. The 1/10<sup>th</sup> of 1% funding should be utilized as a Payor of Last Resort.

#### **IV. Project Description**

This project will provide behavioral health services within the Therapeutic Courts and Outpatient Treatment level of the continuum of care and addresses the following strategic goals:

- Reduce the number of people in Kitsap County who recycle through our criminal justice systems, including jails and prisons.
- Reduce the number of chemically dependent and mentally ill youth and adults from initial or further criminal justice system involvement.

This project will provide enhancements for the Juvenile Therapeutic Courts Programs Drug Court and Individual Treatment Court programs. Juvenile justice in Washington State has evolved from primarily enforcing court orders to providing evidence-based interventions to promote behavioral change while continuing to monitor court-ordered sanctions. Juvenile and Family Court Services has implemented programs that utilize evidence-based and research supported interventions designed to encourage behavior change. Two of these programs are the Juvenile Drug Court (JDC) and the Individual Treatment Court (ITC). Both programs are designed to intervene in criminal behaviors that result from either substance abuse and/or mental health illness. The programs provide intensive supervision, frequent court appearances and participation in treatment for both substance abuse and/or mental health treatment. These therapeutic courts consist of interdisciplinary, non-adversarial teams comprised of a judge, prosecutor, defense attorney, court services officer, chemical dependency and mental health counselors, and a treatment court manager.

In addition, the program will continue funding for a Therapeutic Court Case Monitor 1 FTE and support services, including funding for testing for designer drugs, transportation costs; gas cards, bus tokens, ride share to assist youth in meeting program requirements, and incentives to reward program compliance.

Kitsap Therapeutic Courts continue to partner with the Olympic Educational Service District and their Student Assistance and Intervention Specialist program. Creating a continuum of care post court involvement. With the goal to reduce factors associated with the risk to re-offend. Including problems with substance use and low levels of performance and involvement in school.

#### **V. Project Activities**

JDC and ITC are therapeutic court programs aimed at intervening in drug/alcohol use, co-occurring disorders and criminal behavior through intense monitoring and participation in recovery and mental health services. The purpose of the program is to offer juveniles an alternative to criminal prosecution. The programs include close supervision, drug/alcohol testing (UAs), regular court appearances, family involvement, education, and treatment based on the needs of the individual. At court hearings the

judge reviews the progress and compliance of the participants. Upon successful completion of the program, the offense is dismissed with prejudice, which means it is removed from the record. The advantage to the youth is that if he/she graduates from the program, they will not have criminal history for the referred offense.

Juveniles are identified for potential participation in JDC and ITC by the Intake court services officer and/or the assigned defense attorney. Final determination is made by the prosecuting attorney. Following the legal determination of eligibility, youth are referred for an assessment by either the defense attorney or the court services officer. Assessments for ITC are conducted by mental health professionals. Assessments for drug court are conducted by chemical dependency professionals. Assessments determine eligibility and suitability based on the diagnosis of a mental health disorder, and for the determination of a substance use disorder based on the Treatment Criteria for Addictive, Substance-Related, and Co-Occurring Conditions (ASAM) Criteria, a clinical guide designed to understanding the principles, processes, and procedures to implement and apply ASAM Criteria to a variety of patient populations in a wide range of settings.

## **VI. Project Design**

The design of the Juvenile Courts therapeutic court programs are based upon the Washington State Institute for Public Policy (WSIPP) (2014) identified important factors for effective drug Courts:

- Drug Courts are more effective when the consequences of failure is the imposition of charges rather than the imposition of a sentence.
- Quality of training matters. Providers should use cognitive behavioral techniques over a 12-step model.
- Conditions of supervision and intensity of conditions should match the needs of the youth being served.
- Drug Courts that keep participants in treatment longer are more successful.
- Predictability for curbing undesirable behaviors is important, but within the ability to provide individualized treatment.
- Assessment.
- Formal, external quality assurance practice.

## **VII. Project Outcomes and Measurements**

Kitsap County Juvenile and Family Court Services will participate in the Evaluation Plan for Treatment Sales Tax Programs. Programs or services implemented under the Treatment Sales Tax are reviewed by the Citizens Advisory Committee and monitored by the Human Services Department. Kitsap County Juvenile and Family Court Services will have an evaluation plan with performance measures developed in partnership with Kitsap Public Health District Epidemiologist. The emphasis will be on capturing data at regular intervals that can be used to determine whether Treatment Sales Tax funded programs met expectations. Some common measures

will be identified that will be reported on. Evaluation efforts must include standardized data collection and reporting processes that produce the following types of information:

- Quantity of services (outputs)
- Level of change occurring among participants (outcomes)
- Return-on-investment or cost-benefit (system savings) if evidence-based
- Adherence to the model (fidelity)
- Common measures (to be identified by the Citizens Advisory Committee and Kitsap Public Health District staff that all programs must report on)

Data will be collected to monitor the following goals and objectives identified by the Contractor:

**Goal #1:** Improve the continuity of treatment services to participants in Individualized Treatment Court.

**Goal #2:** Increase law abiding behavior and long-term abstinence from alcohol and other drugs.

Objective #1: 75% of youth in Therapeutic Court will successfully complete or continue in the program.

Objective #2: 80% of youth in Therapeutic Court who successfully complete the program will remain conviction-free for one year following the completion of the program.

Objective #3: 70% of youth in Therapeutic Court who successfully complete the program will remain conviction-free for 18 months following the completion of the program.

Objective #4: 80% of youth screened for the use of designer drugs will test negative.

**Goal #3:** Program services meet and support improvement in health, wellbeing, and stability.

Objective #5: 80% of participants agree or strongly agree that their physical health has improved.

Objective #6: 80% of participants agree or strongly agree that their mental/emotional health has improved.

Objective #7: 80% of participants agree or strongly agree they are more confident they can reduce/eliminate their substance use.

Objective #8: 80% of participants agree or strongly agree they are more confident in their ability to remain crime-free after graduation.

**VIII. Data Collection and Reporting**

Kitsap County Juvenile and Family Court Services will provide a Quarterly Report to the Kitsap County Department of Human Services by April 30, July 31, and October 31, 2024; and January 31, 2025 each year funding is received under this grant, detailing progress made on program outcomes during the quarter, what other funding sources have been investigated, and what the future potential for alternative funding is. In addition, outcomes identified in the Evaluation Plan for Mental Health, Chemical Dependency and Therapeutic Court Programs will be reported.

**IX. Billing and Payment**

Kitsap County Juvenile and Family Court Services will send a monthly invoice to the Kitsap County Department of Human Services for reimbursement for expenses incurred.

The Department of Human Services will prepare an interdepartmental transfer and make payment to Kitsap County Juvenile and Family Court Services.

Reimbursement shall not exceed the total amount indicated on the Agreement Budget Sheet (Attachment A) \$143,192 of this agreement and any other modifications hereof.

**X. Duration**

This agreement is in effect from January 1, 2024 – December 31, 2024.

**XI. Amendments**

This agreement may only be modified by one or more written amendments duly approved and executed by both parties.

**XII. Attachments**

The parties acknowledge that the following attachments, which are attached to this agreement, are expressly incorporated by this reference:

This Agreement shall be effective January 1, 2024.

Dated this 19 day of December, 2023

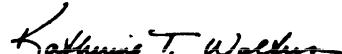
CONTRACTOR  
KITSAP COUNTY SUPERIOR COURT

  
Presiding Judge Jennifer Forbes

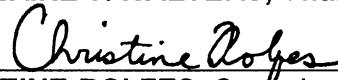


Dated this 8 day of Jan, 2024.

KITSAP COUNTY BOARD OF  
COMMISSIONERS



KATHERINE T. WALTERS, Chair



CHRISTINE ROLFES, Commissioner



CHARLOTTE GARRIDO, Commissioner

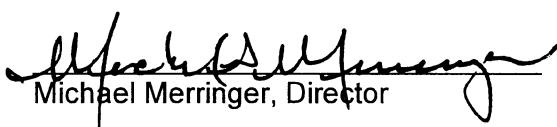
ATTEST:



Dana Daniels, Clerk of the Board

Dated this 18 day of December, 2023.

KITSAP JUVENILE SERVICES

  
Michael Merringer, Director

Dated this 19 day of December, 2023

KITSAP COUNTY DEPARTMENT OF  
HUMAN SERVICES

  
Doug Washburn, Director

**Attachment A: Budget**

## Mental Health, Chemical Dependency and Therapeutic Court Program 2024 Special Project Budget Form

Agency Name: Kitsap County Juvenile and Family Court Services

Project: Therapeutic Courts Enhancements

Enter the estimated costs associated with your project/program	2023			2024		
	Award	Expenditures	%	Request	Modifications	%
<b>Personnel</b>						
Managers	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Staff	\$ 65,923.00	\$ 35,620.44	54%	\$ 79,092.00	\$ 13,169.00	20%
Total Benefits	\$ 27,969.00	\$ 12,876.07	46%	\$ 30,600.00	\$ 2,631.00	9%
<b>SUBTOTAL</b>	<b>\$ 93,892.00</b>	<b>\$ 48,496.51</b>	<b>52%</b>	<b>\$ 109,692.00</b>	<b>\$ 15,800.00</b>	<b>17%</b>
<b>Supplies &amp; Equipment</b>						
Equipment	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Office Supplies	\$ 294.00	\$ -	0%	\$ -	\$ (294.00)	-100%
Other (Describe):	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
<b>SUBTOTAL</b>	<b>\$ 294.00</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ (294.00)</b>	<b>-100%</b>
<b>Administration</b>						
Advertising/Marketing	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Audit/Accounting	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Communication	\$ 516.00	\$ 228.00	44%	\$ 516.00	\$ -	0%
Insurance/Bonds	\$ 241.00	\$ -	0%	\$ -	\$ (241.00)	-100%
Postage/Printing	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Training/Travel/Transportation	\$ -	\$ -	#DIV/0!	\$ 9,000.00	\$ 9,000.00	#DIV/0!
% Indirect (Limited to 5%)	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
County Connected Computer Charges	\$ 4,258.00	\$ 2,307.00	54%	\$ 4,684.00	\$ 426.00	10%
<b>SUBTOTAL</b>	<b>\$ 5,015.00</b>	<b>\$ 2,535.00</b>	<b>51%</b>	<b>\$ 14,200.00</b>	<b>\$ 9,185.00</b>	<b>183%</b>
<b>Ongoing Operations &amp; Maintenance</b>						
Janitorial Service	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Maintenance Contracts	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Maintenance of Existing Landscaping	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Repair of Equipment and Property	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Utilities	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Transportation	\$ 500.00	\$ -	0%	\$ 500.00	\$ -	0%
Enhanced Drug Testing & Alcohol Monitoring	\$ 7,000.00	\$ 1,389.96	20%	\$ 7,000.00	\$ -	0%
Program Incentives & Graduations	\$ 7,600.00	\$ 2,841.47	37%	\$ 11,800.00	\$ 4,200.00	55%
<b>SUBTOTAL</b>	<b>\$ 15,100.00</b>	<b>\$ 4,231.43</b>	<b>28%</b>	<b>\$ 19,300.00</b>	<b>\$ 4,200.00</b>	<b>28%</b>
<b>Sub-Contracts</b>						
Organization:	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Organization:	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Organization:	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Organization:	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>Other</b>						
Debt Service	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Other (Describe):	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>Total Project Budget</b>	<b>\$ 114,301.00</b>	<b>\$ 55,262.94</b>	<b>48%</b>	<b>\$ 143,192.00</b>	<b>\$ 28,891.00</b>	<b>25%</b>

NOTE: Indirect is limited to 5%

**Mental Health, Chemical Dependency and Therapeutic Court Program  
2024 Project Salary Summary**

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**Agency Name:** Kitsap County Juvenile and Family Court Services

**Project:** Therapeutic Courts Enhancements

**Description**

Number of Professional FTEs	1.00
Number of Clerical FTEs	0.00
Number of All Other FTEs	0.00
<b>Total Number of FTEs</b>	<b>1.00</b>

**Salary Information**

Salary of Executive Director or CEO	\$ -
<b>Salaries of Professional Staff:</b> Juvenile Court employee: Case Monitor	\$ 79,092.00
Step 15 with longevity	\$ -
Other Salaries (Describe Below)	\$ -
Description:	\$ -
<b>Total Salaries</b>	<b>\$ 79,092.00</b>
Total Payroll Taxes (FICA 7.65%, WA PFML .2124%, Workers Comp flat 1,094.00)	\$ 7,312.54
Total Cost of Benefits	\$ 15,070.00
Total Cost of Retirement	\$ 8,218.00
<b>Total Payroll Costs</b>	<b>\$ 109,692.54</b>