

Creation of the Kitsap County Planning Commission

RESOLUTION NO. 60-1961

A RESOLUTION OF THE BOARD OF KITSAP COUNTY COMMISSIONERS:

CREATING A COUNTY PLANNING DEPARTMENT AND AN ADVISORY PLANNING COMMISSION FOR KITSAP COUNTY, STATE OF WASHINGTON; AND PRESCRIBING THE POWERS AND DUTIES OF THE PLANNING DEPARTMENT AND OF THE ADVISORY PLANNING COMMISSION; AND PRESCRIBING THE NUMBER OF MEMBERS OF THE ADVISORY PLANNING COMMISSION AND SETTING FORTH THE TERMS OF OFFICE THEREFORE; AND PROVIDING FOR THE ORGANIZATION OF THE ADVISORY PLANNING COMMISSION AND REPEALING PORTIONS OF RESOLUTION NO. 2-1 AS AMENDED.

WHEREAS, the Board of Kitsap County Commissioners has established a planning commission and has been regulating the use of land in Kitsap County under the authority of Ch. 44, Laws of 1935, State of Washington; and Ch. 201, Laws of 1959, and

WHEREAS, the 1959 Legislature of the State of Washington has passed a new "Planning Enabling Act" of the State of Washington: Ch. 201, Laws of 1959, which grants unto counties in the State of Washington the authority to operate henceforth thereunder; and

WHEREAS, it has been the desire of the Board of Kitsap County Commissioners to elect to operate under the provisions of Ch. 201, Laws of 1959; now, therefore,

BE IT RESOLVED by the Board of County Commissioners of Kitsap County, Washington, as follows:

SECTION 1. PLANNING DEPARTMENT ESTABLISHED UNDER CHAPTER 201, LAWS OF 1959.

The Board of Kitsap County Commissioners does hereby elect to operate under the provisions of Ch. 201, Laws of 1959. In addition the Board of Kitsap County Commissioners selects the provisions of Sec. 4, Ch. 201, Laws of 1959 and does hereby create a planning department which shall be organized and function as any other department of the county.

SECTION 2. PLANNING COMMISSION CREATED

The Board of County Commissioners, pursuant to the provisions of Chapter 201, Laws of 1959 and Section 4 thereof does hereby also create a planning commission consisting of nine (9) members which shall assist the planning department in carrying out its duties, including assistance in the preparation and execution of the comprehensive plan and recommendations to the department for the adoption of official controls and/or amendments thereto.

SECTION 3. PLANNING COMMISSION CONDUCTS HEARINGS.

The Planning Commission shall conduct such hearings as are required by Chapter 201 of the Laws of 1959 and shall make findings of fact and conclusions therefrom which shall be transmitted to the department which shall transmit the same on to the board with such comments and recommendations it deems necessary.

SECTION 4. POWERS AND DUTIES.

The powers and duties of the planning department and the planning commission shall be such as are now described by Ch. 201, Laws of 1959 and other applicable laws of the State of Washington. When directed to do so by the Board of Kitsap County Commissioners, the county planning department and the county planning commission shall also perform such other duties as are not inconsistent with state laws.

SECTION 5. ADMINISTRATIVE RESPONSIBILITY.

A director of planning shall be appointed by the Board of County Commissioners; he shall be responsible for the proper operation of the planning department; he shall be directly responsible to the Board of County Commissioners; he shall have the responsibility of employing, supervising and dismissing the personnel of the planning staff; he shall be responsible for providing secretarial and technical assistance to the planning commission.

SECTION 6. FINANCING - PLANNING.

The county planning department shall incur no financial obligations nor authorize any financial expenditures except for such purposes as are expressly authorized in advance by the Board of county Commissioners in such manner as the law provides. The county planning commission shall be subject to the same limitations pertaining to financial obligations or expenditures. Appropriations for the operation of both the planning department and the planning commission shall be separately identified but the office accounting or other office records of finances shall be kept by the planning department.

SECTION 7. RULES.

The planning director shall establish such rules and procedures as are necessary to assure thorough and expeditious dealing with matters property the concern of the planning department except that such procedure shall not be in contravention of State Law or County Resolution. The planning commission shall adopt its own rules and regulations governing the conducting of its internal affairs provided that such rules and regulations shall not be in conflict with State Law or County Resolutions.

SECTION 8. APPOINTMENTS.

Members of the planning commission shall be appointed by the Chairman of the Board of County Commissioners with the approval of the Board, provided that each member of the Board shall submit to the Chairman a list of nominees residing in his commissioner district and the Chairman shall make his appointments from such list so that as nearly as is mathematically possible, each commissioner district shall be equally represented on the planning commission.

SECTION 9. TERMS OF OFFICE.

The terms of office for members of the county planning commission shall be for four (4) years. Members serving on the planning commission under Resolution dated May 18, 1942, as amended, whose terms of office have not expired as of December 26, 1961, shall serve out the full term of office to which they were appointed.

SECTION 10. STAGGERED TERMS.

To assure staggered terms of office for members of said planning commission as set forth in Section 7, 8, 9 and 10 of Ch. 201, Laws of 1959, and Section 9 of this Resolution, two (2) terms of office for four (4) years shall begin January 1, 1961; two (2) terms of office for four (4) years shall begin on January 1, 1963; three (3) terms of office for four (4) years shall begin on January 1, 1965; and two (2) terms of office for four (4) years shall begin on January 1, 1966. Attached to this resolution and made a part hereof by reference thereto and marked Exhibit A, is an explanatory chart showing the carryover terms of the planning commission members under Resolution dated May 13, 1942, as amended, the terms of the planning commission as established by this Resolution, and the integration of the two according to the provisions of Chapter 201, Laws of 1959.

SECTION 11. VACANCIES.

Vacancies resulting from the expiration of terms of office shall be filled by appointments for a term of four (4) years. Vacancies occurring for any reason other than the expiration of a term of office shall be by appointment for the unexpired terms of the office being filled.

SECTION 12. ELECTION OF OFFICERS.

At its first meeting in January 1961, the planning commission shall organize electing a chairman and a vice chairman to serve until January 1963. Thereafter, at the regular meeting in January of each year the planning commission shall organize by electing a chairman and a vice chairman to serve for a period of one (1) year beginning on February of the same year. The planning commission may appoint standing or special committees to each of which it may assign specific responsibilities and authority provided only that such committee shall make no recommendations except to the planning commission.

SECTION 13. QUORUM - MEETINGS.

Five (5) members of the planning commission shall constitute a quorum. All actions of the planning commission shall be determined by a majority vote at a meeting of which a quorum is present, provided, that where State Law or County Resolution require a vote larger than the majority of a quorum, such provisions shall govern. Each planning agency shall hold not less than one regular meeting in each month, provided, that if no matters over which the planning agency has jurisdiction are pending upon its calendar, a meeting may be canceled.

SECTION 14. REPEAL.

Any resolutions or ordinances of Kitsap County in conflict with this ordinance are hereby repealed.

SECTION 15. EFFECTIVE DATE OF ADOPTION.

This resolution shall become effective on December 26, 1961.

ADOPTED by unanimous vote of the Board of County Commissioners of Kitsap County, Washington, at a regular meeting thereof, held this 26th day of December 1961.

KITSAP COUNTY BOARD OF COMMISSIONERS

Henry A. Brown, Chairman /s/

T. H. Lundberg, Commissioner /s/

T. M. Young, Commissioner /s/

ATTEST:

Marjory McPherson /s/
Clerk of the Board