

**KITSAP COUNTY PLANNING COMMISSION**

**Zoom Webinar**

<https://us02web.zoom.us/j/84850153975>

**Dial In: (253) 215-8782      Webinar ID: 848 5015 3975      Passcode: 363376**

**January 18, 2022 @ 5:30 pm**

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County's Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, time-stamps are provided below).

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Planning Commission (PC) Members present: Joe Phillips (Chair), Amy Maule (Vice Chair), Aaron Murphy, Kari Kaltenborn-Corey, Danielle Douthett, Steven Boe, Stacey Smith

Department of Community Development (DCD) Staff present: Melissa Shumake, Kirvie Mesebeluu-Yobech, Amanda Walston (Clerk)

**5:30 pm**

**A. Introductions**

**B. Virtual Meeting Protocol**

**C. Adoption of Agenda**

- **MOTION:** Aaron Murphy moves to adopt the agenda as presented
- **SECOND**
- **VOTE: Unanimous in Favor – Motion Carries**

**D. Adoption of Minutes**

- Minutes of 12/21 are postponed to the next regular meeting
- Minutes of 12/07/2021
- **MOTION:** Stacey Smith moves to adopt minutes of 12/07/2021.
- **SECOND**
- **Chair Phillips notes, on Page 5, Line 21, replace 'I' with 'is'**
- **VOTE: 6 in favor; 0 Opposed; 1 Abstained – Motion carries**

**E. General Public Comment**

- **Chair Phillips opens the floor** to speakers wishing to provide testimony.
- **Chair Phillips** calls again for speakers; as there are no other speakers; **closes the floor to general speakers.**

1 **F. ELECTIONS**

- 2 • **Chair reviews procedure for elections; calls for nominations for Chair**
- 3 • **NOMINATIONS:**
  - 4 • **Amy Maule nominates Joe Phillips for Chair**
  - 5 • **SECOND**
    - 6 • **Joe Phillips accepts**
  - 7 • **VOTE: Unanimous in Favor – Motion Carries**
- 8 • **Chair calls for nominations for Vice Chair**
- 9 • **NOMINATIONS:**
  - 10 • **Stacey Smith nominates Amy Maule for Vice Chair**
  - 11 • **SECOND**
    - 12 • **Amy Maule accepts**
  - 13 • **VOTE: Unanimous in Favor – Motion Carries**

14 **5:39 pm**

15 **G. Briefing: Bicycle/Electric Vehicle (EV) Code – Melissa Shumake, DCD Planning and**  
16 **Environmental Programs (PEP) Planner (approx. 20 min)**

- 17 • Ms. Shumake provides a brief overview of the project to date, noting the  
18 project is live, provides link to the project website; noting Planning  
19 Commissioners Joe Phillips, Steven Boe, Aaron Murphy, and Stacey Smith  
20 volunteered to be a representative on the Workshop committee asks if PC  
21 would like to select which will be the rep.
- 22 • Outreach will continue; consultations with community groups will be offered,  
23 soliciting input and feedback from stakeholders and the public when staff  
24 provides draft language; open houses, work studies will continue, as will work  
25 with PC; Social Media/Marketing coordinator will continue actively working  
26 with GovDelivery and social media posts
- 27 • **QUESTION:** Ms. Smith asks about time commitment for Workshop Group.
  - 28 • **ANSWER:** Ms. Shumake notes an estimate of 1.5 hours for each Zoom  
29 workshop and any time on your own to prep and read before or after;  
30 should be a fairly short code paragraph to update; reviewing and  
31 comparing other jurisdictions' examples, survey results;
  - 32 • Chair Phillips and Ms. Smith decline due to other commitments; Mr.  
33 Murphy will track the project from personal interest, Mr. Boe will  
34 represent the PC in the group.

35 **5:48 pm**

36 **H. General Public Comment**

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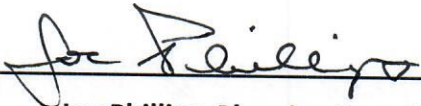
**6:31 pm**

**I. For the Good of the Order/Commissioner Comments**

- Ms. Smith thanks Chair Phillips and Vice Chair Maule for stepping in, offering leadership for another year.
- Central Kitsap Commissioners, Richard Shattuck and Alan Beam should be rejoining the PC beginning with the next meeting.
- Ms. Shumake notes Liz Williams will be out on leave and will be returning until mid-April.

**Time of Adjournment: 5:51 pm**

**Minutes approved this** 1st **day of** March **2022.**

  
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Joe Phillips, Planning Commission Chair

  
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Amanda Walston, Planning Commission Clerk