	R/Y/G
Category	**Post-it**
A	Decrease large project permitted uses - reduce level on lower order permits
A	How are customers going to be directed to the parcel report? A good number of customers come in without using the tools available already, despite outreach
A	County Liability for rating parcels-red, green, yellow?
A	Green = Enviro. Should be made clear
A	Brochures need to relate & be CLEAR as related to Bldg.
A	Provide hard surface and grading triggers on report
A	Is it possible to request the next update to aerial photos be done in the winter? The 2012 photos are getting old, but have been very useful.
A	Can/will the parcel report be a required submittal item?
A	How are we educating the public to use the parcel report function?
A	Can design districts be included in parcel report? Or maybe a layer in the parcel report?
A	Customer decision making. Knowledge before starting a project.
A	Can the" watershed drainage unit" be pulled onto it's own layer? It currently turns on with the care layers and obscures them.
A	Can the Health District layer be included for parcel report?
A	How do unmapped features factor in?
A	Upfront information on things they should before starting a project (consultation reports, how to avoid and SDAP if possible)
A	Can we include a link to our website on the parcel report to get a cost estimate and/or meet with a tech?
A	Who is building these parcel maps? Will they continually update as we get biologist/technical reports with permits?
A	GIS sketcher - where is that coming from. How will staff be trained so they can provide assistance with it?
A	First and foremost what is the project: what is everything you want to do on your property? Give us the whole picture upfront
A	Devise a universal site plan requirement, or incentive show how?
A	To avoid an application that needs a report -- that will take 3+ months to get -- make sure our publications address this
A	Camino is used in many jurisdictions as a guide providing brochure lists and listing intake items, as applicable. We should expand our use of Camino and make it a 1 stop through applications.
A	Certain permit types should follow red/yellow pathway for zoning even if green parcel. Things like ADUs, guest houses, etc., commercial
A	Recent final plan subdivision = green for zone and environment.
A	Do we require staff consult for red or yellow?
A	Please identify the parties responsible for maintaining the Planning Clearance Information, GIS layers in the parcel report.
A	Parcel report lacks layers for buffer and riparian areas
A	Please provide a list of acronyms
A	Will the county look at the process during construction & inspections as well or only permit process? CHECKLISTS for construction need help as well.
A	Intake - keep flexible and allow applicants to vest to code at time of submittal. 2nd cycle submittal ensures hard review of documents.
A	Parcel report *Does the R/Y/G report consider buffers from features on adjacent parcels
A	Parcel report are we updating parcel search to be accurate? Currently not reliable I feel it might be misleading
B	Do we charge an application for intake hours. Need to allow charging to extra hours required for intake, time, and materials. Not a fixed fee.
B	All submittals should come in at the same time.
B	Re-enforce policy that all submittals come in at the same time.
B	For RYG - when info is inaccurate and we go through a waiver, does the parcel info get updated> A waiver adds time and cost to a project caused by bad data.
B	Fees before application or at feasibility? Is there a way for applicants to determine? By logic and question and answers?
B	Waiver might need to be here for the pre-apps
B	Standardize naming convention for submittals.
B	What required docs would need to be reviewed for waiver?
B	When are they requesting the waiver?
B	Waivers - how would the customer request the waiver? Who would asses the approval?
B	Require the parcel report as a submittal in Camino for an application
B	Naming conventions needed.
B	Don't intake submittals without health dept doc - Common return comment
B	Waivers - do we have to be very sparing on how they are granted to make sure they will definitely be waived? Or do we keep it subject to review?
B	Let customers know in Camino that HD documentation sometimes takes months. Submit BSA at time of application
B	Site Plan need to show hydrant and to compliant road if non needs to inform what's required
B	Waiver gets parcel tag added - bad idea. Waivers are able to be determined that one is not needed later and project scope could change/we could learn something that could change our minds.
B	General stormwater email OR Eng needed drainage waiver application. Are you requesting a waiver for engineering triggered by: wetlands, geo, or shoreline?
B	Title 14-Asking for goal opening dates for businesses TC & TI's
B	Current intend is for Camino to serve as a checklist, don't have to wait to create one until ready to apply. Can use as an intake checklist?
B	Will timing from Camino to SMARTGov be part of the timeline or will the timeline start once the permit is moved to SMARTGov? If the latter, how will the time sitting in Camino be monitored?
B	A predictable timeline for the waiver process would be helpful.

A	Parcel reports, R/Y/G logic/layers, additional pages, instructions/links/brochures, ask-a-tech, QR, sync with Camino
B	Intake checklists, screening, waivers, waiver timing, routing decisions/criteria, structured info requests, resub screening, clock mgt
C	Zoning brochure, (green can be red for zoning, rural/UGA, Type 2/3 triggers
D	Review checklists, scenarios, redlines, capitalizing on green, timing of CABR/CUP/2x6 to BP/SDAP, ready to issue steps
E	Parent/child cases? Upload of docs we already have?

Category	Post-it
	R/Y/G
B	For intake can we identify items that are easy to get from applicant and approve Notice of Complete with a call to applicant and a deadline to provide missing document?
B	If a waiver is required prior to a submittal, isn't this another submittal process? -What's the timeline? -Is there a checklist for the waiver process?
B	Any checklist that requires a "narrative" or "summary" can a sub checklist for that be included? - narrative must include A,B,C to be deemed complete. Predictability!
B	Customer required: file names.
B	Will all checklists have hyperlinks? Will all checklists be searchable by key words the general public might use?
B	Site plan checklist vetted at intake for accuracy of submittals
B	Info request can't be sent out until fees are paid and permit is complete. We'd also be creating additional review cycles which would negatively and incorrectly impact our statistics
B	Site plan - add or connect to sewer. Should be a question.
B	Standardize the info request to a checklist format for use when resubmitting.
B	Require project narrative on intake checklist
B	Can comments go live in SG in real time instead of waiting for the info request? This would allow applicant to get consultants lined up with corrections while waiting for the initial review to be complete.
B	Resubmission checklist that is a part of every info request that is similar to revision checklist. Lets PTs and reviewers know of major changes.
B	How to avoid new info request items on 2nd submittal (additional items on top of what's been responded to)
B	Resubmittals needed to be reviewed & have checklist
B	Route to zoning -- to whom? *Suggestion --> PT Team dedicated to review
B	3 Paths Homes Commercial Fire
B	Resubmission checklist: a method to ensure a complete resubmission? SG? Camino? Other software?
B	All analysis documents or reports need to respond to each section of applicable code like DCD must do for staff reports
B	Any parcel permit that has an identified critical area that will be affected by development should automatically trigger a DS - not a DNS. The developer should be required to prepare a full environmental study before requesting a waiver or buffer reduction to prove why they should be allowed to encroach upon a critical area. id say just say NO. or deal with the land respecting the critical areas as they are.
B	Clearly articulate what requires a permit revision vs. new submittal.
B	Have checklists for applicant to prepare for submittals
BSA_DCD_PW	Can edit SMARTGov system to notate or approve review mid-cycle? ROW Reviewer
C	Sub or also zoning (other design limits) utility
C	Sub or also zoning (other design limits) utility
C	Update brochures on critical areas to explain exactly what we are looking for when triggering engineering. Be transparent.
Capacity	No general fund so DCD permit review must function as a business. Shifting review to intake effectively increases overhead costs unless it's charges to the permit. Need a deposit for intake, general fund allocation, or keep intake as high level review-unless permit associated w/consults/Pre-App
Capacity	Who/how training for permits techs on zoning and ER? Who is their point of contact for questions during review or do they just set routed to planners?
D	Parcel reports specific to environmental but project could have challenges for other reviews - i.e. in a critical drainage area or in a zone subject to minimum/maximum density or subject to footnote to subdivide if over 18000 SF. How are these covered or addressed?
D	Some streams and other critical areas are not currently mapped. How does this come into play? I worry that some of these will slip through
D	Site visits - mandatory for regular preliminary plats (+shoreline?)
D	Access to property is existing, developed, and legally established
D	Large parcels where the SFR or structure is over 200 feet from the critical area but [the critical area is] technically on the parcel
D	SDAP consolidated into building permit. How will that function? How are we collecting additional documents? How are they received? Addition fees? Etc...
D	Need to focus on a yes or no at 3rd cycle, need to be firm.
D	DCD needs legal non-conformity app to review
D	Need to coordinate w/Kitsap Public Health regarding buffers and setback scenarios. Septic and wells need to account for these buffers.
D	NOIC wetland hydric soils are inadequate to find wetlands. Need field survey in springtime. There is not wetland identification requirement. CLARIFICATION RECEIVED: A fatal flaw exists in the Parcel Report scheme of using County environmental databases to determine an R/Y/G environmental status. To my knowledge, no fixes have yet been proposed. (1) The flaw is especially obvious with the County wetland databases. The NWI wetlands are remote sensing data that miss most western Washington wetlands. The hydric soil database has poor correlation with wetland presence/absence. In Kitsap, wetland identification requires expert field work best performed in the spring. Other databases have similar weaknesses. (2) Existing County wetland studies are not presented in Parcel Search or critical areas mappings. (3) 19.200.215 basically says: "If there is a wetland or buffer, then a wetland report is required." That logic is circular and the process is thus faulty. (4) Early waivers, even if tentative, will be misleading or fail to identify critical areas and buffers.
D	Land Use Document Pre-Req: SDAP waiting for LU approval --> DCD won't know when upload of approved documents to SDAP or BP
D	Need to change code: -shorten response to IRs to 60 days. -Short extensions from 90+90 to 60+30 days -Title 21 permits only
D	If we continue allowing BSA after submittal, could we stop returning all steps for BSA approval? This causes rework from all of those reviewers. Is it necessary?
D	What if zoning/enviro issues have to change septic/well location during review?
D	Septic curtain drains need to be reviewed for stormwater output-where & how it day lights.
D	Cycles-clarity on comments BB markings and dating a comment that still applies to the next cycle. Add a new comment even if it's the same for the next cycle.
D	Projects submitted for vesting prior to code updates, will we not accept as a complete submittal without a wetland report? If biologists are 6 months out, septic designers for BSA or geologists?
D	How will they be routed if they have a higher order permit and/or need to have SDAP review included

R/Y/G	
Category	Post-it
D	Does DCD have legal risk if a green parcel review misses an unmapped type F stream, wetland…?
D	Thinking about general public as applicant, in an information request, if something is out of compliance but code has a list of exceptions or alternatives for compliance, can reviewer cite this for applicant?
D	Green Zoning approved --> site plan changes -- need zoning review again --> who to route to? should be team/administrator
D	Is a green/yellow parcel going to a planner --> clearing limits and timber harvest permits need review
D	Do the zoning/ER when green as part of intake processing but then set it up to follow normal cycles process (return of approve at intake processing) Publish comments my suggestion.
D	How are permit revisions handled in this process an issued permit has ABC approved and during a revision it no longer is okay because it was a discretionary decision at the time.
D	Legal Lot review. Currently separate from zoning review. How/when will this happen? Another argument for allowing zoning & ER to still fall in cycle, even if done by tech.
D	Are there thoughts on inviting applicants to blue beam review sessions to comment and respond in real time?
D	During permit review when a site visit is required by a reviewer, HIGHLY recommend requiring an owner/rep of application be required and recorded notes issued
D	How will county handle review of concurrent permit apps for a project? Will they follow the streamline at the same time?
D	In new process, can a reviewer request change on a 2nd or 3rd review cycle on something that was present an original documents?
D	At time access roads are developed based on a fire return comments which could require additional stormwater mitigation. How is that being captured?
D	Presentation had low emphasis on environmental (CABR, SEPA). Why go through the whole process and only at the end apply environmental constraints
D	Project changes during construction wastes time before OC
Inquiries	Appreciate the desire to limit staff review fragmentation - am concerned about general member of the public understanding how all submittal items work together without building in communication with county staff as a call or meting making it a part of the process
Inquiries	Please make comments viewable to applicant as they are entered into SG.
Inquiries	It would be beneficial to DCD & community to have ONE input site available for developers, DCD & public. It would save time, eliminate record request, clarify what may have been missed and what is done well. So-all submittals, staff notes, technical reviews available in one place for all stakeholders. The community wants the same thing as DCD- to maintain a beautiful healthy place for us all to live and to include all the other life forms and flora plant life too.