Category	Post-it
2X6LU	
A	Will we still credit pre-app meetings to the applicant?
A	Require Pre-App meeting on certain permit types (example Grading III, plats, Shoreline)
A	Why do we accept applications without the BSA?
A	Don't currently require BSA as part of land use process in the most cases for intake change in process?
A	Feels like we are shifting 1st cycle review to before we receive the permit officially. Why not just shift to a robust 2nd cycle intake so fees are an issue. Applicant can request a pre-application meeting to gain a review cycle equivalent.
A	Is the intake checklist for the homeowner trying to navigate the process or geared to a the professionals? Do we require professionals to attend intake? SDAP at least civil engineer.
A	If OSA is prepping/creating the NOA instead of the lead which we currently do. Can we ensure all needed details are spelled out/gathered in the Intake? This is a current pinch point for rework.
A	Professional Reports: Storm, Bio, Geo --> Why are reports not following code? Code unclear? Preferred interpretation of applicant? Intentional/Accidental? --> Educational opportunity
A	Pre apps vs hourly rate meetings vs staff consults?
A	Minimum completeness for pre app meetings?
A	Pre app meetings - intake checklists?
A	Do we require professionals to be present from the onset at the pre app?
A	Provide fee estimate during pre app?
A	Increasing communications between departments in general. Permit techs present for pre app meetings?
A	Include specific standard naming convention as REQUIRED for submittals as park of intake checklists.
B	Who is developing all the intake checklists and ensure they are being followed?
B	Applicant picks which checklist to use? Where's the oversight for using the correct one?
C	NOA's need to add mailing time to community and then back to County-1 submittals are lengthy 2 week to review & Respond is too short.
C	Keep a spreadsheet of comments received in SG?
C	NOA - how long it takes for public to receive & time it takes to page through supportive paperwork in project. 14 days isn't enough.
C	Quality of NOAs, etc. to be distributed by OSAs.
C	Clarify comment periods SEPA:14 days Project: up to staff report or hourly Rate. *If you feel Kitsap County Code or additional mitigation will still results in impacts.
C	How do the expanded (still in the works) public noticing efforts affect the 2X6?
C	Public Comments - how/where do they flow in and get lost. Current process sees comments come in to multiple locations : Lead, HE clear, K1 and other staff. Not centralized currently. Need a centralized location and landing place for all interested party comments. Possibly an email inbox.
C	Comments for same project with two permits must be added to each permit recorded.
C	There may be some hesitation on putting a cut off date for comments because it is so different than our current process to all the way to the end, but the compressed time frame pretty much necessitates this. Need legal to weight in on our options.
C	Difference in general project comments and comments related to SEPA/ODNS/NOA comment period.
C	need clarity on what interested parties will receive
C	Identify or create a role for T21 noticing? Specialized coordination, review issues/troubleshoot. Manage interested party/agency comments.
C	Status similar to returned to applicant that says returned to outside agency to show ball is another agency's court, could also stop clock/time out
C	Return SDAP decision when waiting for outside agency comments
C	Use clock stoppage in SG (toll) if DCD is waiting for an outside agency decision.
D	After NOA - staff report needs to be made public at the same time as when its sent to the developer.
D	NOA - needs more public time. Public needs full access to all and newest submittals on a permit.
D	Type 2 staff reports - automate, admin prep staff report w details, defer environmental analysis to reports prepared, defer Eng analysis to reports prepared.
E	Need standard clarified info about what is visible via the online portal or public portal
E	look at amending our hearing examiner rules of procedure to address and clarify this need for more specific time frames, etc.
E	display the link to the prehearing indexed record online with staff report with note that it will only be available until NOD is issued
F	2nd cycle submittals: 90 days may be too short; but, cutoff needed for vesting issues
Move to CAPACITY	Specialization is key. Hire environmental planners to do environmental review. The cure is NOT to train Land Use planners into environmental planners. If Land Use planners are freed from environmental review they will have more time for public facing work.
Move to CAPACITY	Provide a general estimate of certain report costs so customers can have general idea of project cost
Move to CAPACITY	can we generate a fee estimate for the customer for the pre ap meetings or similar time so customers has idea of permit costs?
Move to INQUIRIES	Ask a tech - who does this go to? Will it sort inquiries to correct groups? Capacity to answer these questions?
Move to INQUIRIES	Ask a tech - how are we going to answer what are basically complex land use inquiries?
Moved to BSA/DCD/PW TIMING	How will we communicate with Health to make same BSA's are approved to coincide with 2X6 timelines
Moved to CAPACITY	Doing unpaid review work before review payment?
Moved to CAPACITY	Estimate of fees so applicant knows what they are getting into.
Moved to CAPACITY	Timing of fees due.

A	Pre-app meetings (early/late, intake and review checklists)
B	Admin (appt pairs, capacity, whitespace, tracking, project lead role)
C	Notices and comment (public and agencies...including 5290 speed), sync to planning review and the two cycles
D	Decision phase (staff reports, technical review meeting, determinations)
E	Notices, hearings, decisions, exhibit management; public access to applicant materials
F	Review checklists, scenarios, net PW role, KPHD, Principal Planner
G	Concurrent review, expirations held for other

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Moved to INQUIRIES	Outreach to encourage use of parcel report? "Where to start?" page on the website
Moved to PARKING LOT	Have we run a report to see how many T21 permits have been determined complete but never been paid?
Moved to RYG	How current is the GIS? What is the data based on? Who completes this GIS?
Moved to RYG	Parcel report are we updating parcel search to be accurate? Currently not reliable I feel it might be misleading
Moved to RYG	Parcel report *Does the R/Y/G report consider buffers from features on adjacent parcels
Moved to RYG	I think the parcel report is going to the mistake as a feasibility report and decisions are being made off that