

**KITSAP COUNTY DISTRICT
COURT STATE OF
WASHINGTON**

IN RE THE KITSAP COUNTY COURTHOUSE AND THE
PANDEMIC OUTBREAK OF THE CORONAVIRUS
DISEASE 2019 (COVID-19)

No. 2021-03
EMERGENCY ADMINISTRATIVE ORDER

THIS ADMINISTRATIVE ORDER is being issued in response to the current pandemic outbreak of the Coronavirus Disease 2019 (COVID-19).¹

The Washington State Supreme Court, Kitsap County Superior Court and Kitsap County District Court have issued multiple Emergency Orders in response to the coronavirus pandemic.² Through emergency order(s), Washington State Supreme Court has specifically delegated to local courts the authority to adopt measures necessary to protect the health and safety of their communities, and has directed courts to follow the most protective public health guidance applicable in their jurisdiction.

Last week, a Kitsap County District Court staff member was unknowingly exposed to COVID-19. Before being made aware that they had been exposed, the staff member had close contact with some of the court's other staff members. The exposed staff member has identified some minor symptoms and is currently undergoing COVID-19 rapid testing. In an abundance of caution, all staff members present last week have been instructed to stay home until results of testing have been completed.

Given the significant number of identified and projected cases of the disease in Washington, the severity of the risk posed to the public and staff, the recommendations of the Health District, and the authority granted by Supreme Court Orders, additional immediate action by the Kitsap County District Court is required.

NOW, THEREFORE, it is hereby –

ORDERED that effective immediately and until further Order of the Kitsap County District Court –

1. All previous Emergency Administrative Orders remain in full effect.
2. The Kitsap County District Court's Clerk's Office, room 106, is closed to the public.
3. Communication with the Kitsap County District Court can be made by -
 - A. Email at kcdc@co.kitsap.wa.us, and/or
 - B. Telephone at (360) 337-7109 -

¹ Hereafter, COVID-19.

² See Washington State Supreme Court Emergency Orders 25700-B-602 through 25700-B-661, Kitsap County Superior Court Emergency Orders 2020-1 through 2021-2, and Kitsap County District Court Emergency Orders 2020-1 through 2021-2, all incorporated by reference herein.

- Option 1 - Traffic or vehicle matters.
- Option 2 - Civil matters.
- Option 6 - All other matters.

4. Persons in need of an emergency court hearing, including emergency protection orders, should call the Kitsap County District Court at (360) 337-7109 and select Option 6 to speak with a clerk.

5. Litigants, attorneys and the public are encouraged to visit the Kitsap County District Court's website for updated information - www.kitsapgov.com/dc.

The Kitsap County District Court remains open.

DATED this 26th day of April, 2021.

Judge Claire A. Bradley,
Presiding Judge, Kitsap County District Court