



## ADDENDUM #2 2022-134

### Kitsap County Lodging Tax Advisory Committee

**TO:** All Respondents  
**FROM:** Glen McNeill, Purchasing Supervisor  
**CLOSING DATE:** August 12, 2022, at 3:00 PM (**UNCHANGED**)  
**REF NO.:** 2022-134  
**DATE:** August 11, 2022

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The following questions and answers are provided to assist in responding to the above-referenced proposal.

1. I seem to remember hearing on last week's Zoom call that the two-page limit on the project description document is flexible. Is that right?
  - a. Correct, you can use the 2-page event description and if you go over due to multiple asks, you won't be rejected.
  
2. Has a decision been made about the Aug. 30 presentations being on Zoom or in person?
  - a. We are doing both. Committee members and staff will be in person at the Kitsap County Administration Building while participants can choose to be present or present via Zoom.
  
3. Are we allowed to submit any media, PowerPoint documents, etc. in support of our application? If yes, do they need to be included with our application or is there a screen share option during our presentation time where we can play media or display a few PowerPoint slides? I'd like to provide a link or thumb drive with two TV commercials we produced for KCTS9 Seattle. The "Lodging Tax Request: Organization / Event Description" form mentions to include "marketing / promotional plans." Does this simply mean a brief explanation as a part of the project description document, or a separate marketing plan?
  - a. You can provide printable media, PDF PowerPoint documents, etc. with your application. During the interview we will not allow additional material to be offered during your presentation. The presentation is only 10 minutes long and to respect the time of others we ask that you simply present your application request as an overview.

END OF ADDENDUM #2