



## Kingston Citizens Advisory Council (KCAC)

### Meeting Minutes

January 13, 2021

**Notes taken by:** Annie Perry

Because of the coronavirus pandemic, this meeting was held using Zoom Video Conferencing.

**Present:** Beth Berglund (co-chair), Annie Perry (co-chair), Jessica Jetter, Emily Ramirez, Jenn Leach, Alena Wolotira, Chris Gilbreath, Glenn Malin, Steve Heacock, Michele Laboda (for VGF)

**Excused Absence:** Louise Kernaghan (plans to attend for FOL on an as needed basis), Breane Martinez

**Absent:** Sonja Roberts, Jeromy Sullivan

**Also present:** Jennifer Haro, Rob Gelder, Laura Gronnvoll (PoK), Rebecca Pirtle, DCD presenters & Staff (Liz Williams, Kirvie Mesebeluu-Yobech, Dave Ward, Angie Silva), Andrew Horton (owns a Broadband/WiFi business)

**Quorum:** Yes.

Chairperson Berglund called the meeting to order at 6:33pm.

#### **GUEST PRESENTATION**

Kitsap County Department of Community Development (DCD) is working on two state-mandated projects.

- Buildable lands program and analysis (Liz Williams) [link to presentation deck](#)
- Shoreline master program update (Kirvie Mesebeluu) [link to presentation deck](#)

#### **COUNCIL BUSINESS**

**Note any changes in attendance:** None

**Initial Public Comments:** None

#### **Approval of Previous Meeting Minutes:**

Minutes from the November meeting have been circulated to Council members via email. Chairperson Berglund asked if anyone had any amendments. None. A motion to approve was made by Chris Gilbreath and seconded by Glenn Malin. All ayes. November 2020 minutes are approved.

#### **Reports**

##### **Council Announcements:**

- There are 2 at-large vacancies on the Council. If anyone knows someone who would like to serve please let them know to go to the KCAC webpage where there is a link to an application with instructions.



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#### Organization Reports:

- NK Rotary: focus on food, housing, and business insecurity. Vaccination support. Auction coming up.

#### Committee Reports:

- Environment and Land Use Committee: Jenn Leach summarized what is going on re: the topic of creating a Heritage Tree Program. Poulsbo and Bainbridge have Heritage Tree Programs. As of now, Kitsap County does not. The plan is to take up the challenge of piloting a heritage tree appreciation program with a focus initially on public property, with eventual plan to invite private landowners to submit their data. Entirely voluntary.
- Transportation Committee: is working on a letter of support to present to KCAC at February meeting re: summer ferry traffic control funding and planning.
- Community Services Committee:
  - met on social and criminal justice issues.
  - SURJ will present at March 10th KCAC meeting.
  - The Committee is also considering inviting the Sheriff to present later in 2021.
  - On the topic of emergency preparedness
    - Kingston Prepares (earthquake) presentation happened in November, a presentation on tsunami preparation is in the planning phase
    - A CPR online class is coming up Feb. 9th.

#### Neighborhood Reports:

- There's a new Facebook group focusing on Kingston small business support.

#### Special Orders & Unfinished Business:

- KCAC ByLaw changes: Discussion on number of representing organizations vs. ex officio positions. Commissioner Gelder suggests the Committee have a discussion on the right number of at-large voting members. Chris moved, Jessica seconded. All ayes. ByLaws are approved.
- KCAC Officer Elections (2 co-chairs). Beth plans to co-chair one more year (2021). Beth nominated Jessica Jetter as co-chair for 2021 (taking Annie's place), Annie seconded that nomination. All ayes. Alena nominated Beth continue as co-chair, Jessica seconded. All ayes. Beth Berglund and Jessica Jetter are co-chairs for 2021.
- KCAC 2021 Work Plan: Jessica moved to approve, Beth seconded. All ayes.



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#### New Business:

- Preliminary 2021 guest presenter schedule. Beth shared the following on screen. Additional presentations being pursued include KPUD on their Broadband Strategy. Beth commented that leaving May and September open would be good so we have time to dive deep into topics as necessary.

January	13	DCD	Jennifer Haro	
February	10			
March	10	SURJ	Airen	kitsapsurj@gmail.com
April	14	Student/Youth	Emily Ramirez	
May	12			
June	16			
July	Skip	No mtg	N/A	N/A
August	11			
September	8			
October	13	NKSD	Dr. Laurynn Evans	
November	10	Town Hall	Commissioner Gelder	
December	8	Workshop	N/A	N/A

- Other business: none

#### Closing Items:

- Remaining Public Comments (same restrictions)
  - Andrew Horton introduced himself. He owns a locally focused Wifi / Broadband company called **Kitsap WiFi**. MiaCate Kennedy had forwarded his contact information to the co-chair prior to the meeting. E-mail: [andrew@kitsappc.net](mailto:andrew@kitsappc.net)

**Adjourn:** Meeting was adjourned by chairperson Berglund at 7:55 PM.