

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: April 2, 2024

Time: 5:00 p.m.

[Join Zoom Meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 828 8433 5614

Passcode # 552173

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF March 5, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. 2024 Kitsap County Resource Fair Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. 2024 Community Summit Update**
 - D. Building Inclusive Communities Video**
 - E. Parks and Recreation Plan-Survey Feedback**
 - F. Board Officer Elections***
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, March 5, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:00 p.m. via Communitas in Bremerton.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF February 6, 2024, MINUTES***

MOTION: Kathy Loughheed moved to approve February 6, 2024; minutes as presented. Heidi Scheibner seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve the agenda as presented. Kathy Loughheed seconded. Motion carried.

5. **OLD BUSINESS**

- a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared efforts in the development of a PSNS position, meeting with PSNS staff this month. Slow progress with the efforts, more details to come.
 - Met with the WISE social media team to continue conversations with the EFC regarding developing a social media platform to highlight PFW efforts and other activities supported by EFC. The next meeting will involve mock-ups and tying it together with PFW.
 - Kelly shared that there will be a PFW mock interview event on April 8 with the Bainbridge Island Rotary Club.
 - A new greeter was hired for the Kingston Rotary Club.
 - The Dan Thompson Employment Rally is scheduled on March 21, from 9a-4:30p at the University of Washington Tacoma YMCA Student Center, Rooms 303/304. This is an in-person and virtual event.
 - The Dan Thompson Statewide Employment Rally is a two-day event taking place on April 18, from 9a-4:30p, and April 19, from 9a-12:30p at Central Washington University,

Student Union Building in Ellensburg. The two-day event is a culmination of information, celebration of successes, with a focus on planning for the future. The rallies are a great opportunity to learn about the history of supported employment in Washington State; and hearing from people receiving the services and their stories. You can visit the [WISE](#) page to register for any of the in-person and virtual Employment Rally events.

b. Transition Student Update

- i. 2023 School to Work (S2W) – With the 2023 S2W services wrapping up, two additional students were hired and began working in February. Kelly is hoping for more hires.
- ii. 2024 School to Work (S2W) – The total 2024 S2W students employed is four, up from three in February.
- iii. 2025 Job Foundation/School to Work – Currently there are ten students who are participating in Job Foundation services.
- iv. The County supported an in-person Systematic Instruction Training at the end of February for teachers and para-educators. Seven para-educators attended and shared positive feedback regarding the training. Kelly hopes for another Systematic Instruction Training to take place in the fall.
- v. The Bremerton ESD 114 Virtual Training Series facilitated by PAVE will be held virtually, via Zoom. Upcoming training series includes:
 - April 10, from 4p-5:30p. Topic: High School Transition.
 - Visit [Bremerton ESD 114 2024 Virtual Training Series \(tfaforms.com\)](#) to register for sessions of the Virtual Training Series.

c. Accessible Communities Advisory Committee

- i. The City of Poulsbo Adaptive Tricycle project contract should be finalized on March 11. These tricycles will be available to rent through the City of Poulsbo in the coming months.

d. KC Annual Resource Fair Update

- i. The Annual Kitsap County Development Disabilities Resource Fair takes place in-person on April 24, 2024, from 4p-6p at the Central Kitsap High School Gym. For more information, visit [DD Fair 2024 \(kitsap.gov\)](#)

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming events:
 - i. Autism and I/DD Training: Value of Assistive Technology is scheduled on March 19, 2024, from 5:30p-8:30p. Participants will learn the importance of assistive technology, how technology can

advance the capacity of learning, examples and applications of assistive technology, and the process of purchasing and implementing assistive technology.

- ii. Transition Services For High Schoolers with Disabilities is scheduled on March 28, 2024, from 6p-7:30p. Learn about services for High School students transitioning to adulthood.
- iii. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also contact Melia Hughes at 360-347-6412

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly reviewed handouts of the 2024 Side by Side Budget. All three entities, which include the Governor, Senate, and House have turned in their budgets. Highlights included:
 - Funding for Parent Support Programs (P2P, Informing Families) to increase information and referrals to community resources was budgeted by all three entities.
 - Kelly anticipates the Adjusting child count legislation will most likely pass so agencies providing birth to three services can bill for the first month that they provide services.
 - The State Supplemental Payment increase from \$45.36 per month to \$70 per month for those living in residential or medical institution settings was budgeted by all three entities.
 - The Housing Trust fund, which provides Housing for people with Intellectual/Developmental Disabilities (IDD) was budgeted by all three entities.
- ii. Kelly shared information about the 2024 Bills of Interest. Highlights included:
 - HB 1916 Funding Early Support for Infants and Toddlers (ESIT) program allowing agencies providing birth to three services to bill for the first month they provide services has passed.
 - Kelly shared excitement about the Nothing About Us Without Us Act passing, which addresses the crucial need for including individuals with direct lived experience in shaping policies that directly impact them.
- iii. Kelly shared information about the DDA Medicaid Restructuring Survey. This survey will explore opportunities to restructure services offered under the Medicaid waivers for individuals with developmental disabilities served by the department. Feedback from the survey is due by March 27. A study is due to the Legislature in December 2024, in which DDA will propose strategies to enhance service accessibility across the state and align services with the

needs of waiver participants, in consideration of current and future service demand.

- iv. The Joint Legislative Audit and Review Committee (JLARC) is looking for clients, family members, and representatives to volunteer to participate in three separate surveys over the next several weeks to provide feedback on how well DDA determines if people applying for services are eligible and how well DDA helps people get connected to the services they need. To take part in the JLARC survey you can visit the [University of Minnesota](#) page, sign ups end on March 29.

b. Advocacy Reports

- i. The 46th annual People First of Washington Convention Monster Bash will be held at the Kitsap Convention Center in Bremerton from October 11-13, 2024. More details to follow.
- ii. For additional information, contact: peoplefirstofkitsap@gmail.com or 360-731-3936.

c. Parks, Recreation, and Open Spaces (PROS) Plan- KC Parks Dept.

- i. Alex Wisniewski and Alex Hardy with Kitsap Parks and Recreation presented on their 6-year strategic plan and the importance of gaining information from community members and groups who focus on disability issues and advocacy to further craft goals and objectives. Alex W. explained that accessibility is a known issue, which is why feedback and data is key.
- ii. Alex shared that Kitsap County Parks is seeking input as they develop their Parks, Recreation and Open Spaces (PROS) plan for the future. He presented and discussed the survey in which they are seeking feedback to incorporate into their PROS plan to improve and enhance accessibility so all residents can engage and participate in the County's park and recreation services. Feedback relating to the survey is due by March 31, you can submit completed surveys to Parks@Kitsap.gov
- iii. Based on feedback from the presenters, Board members agreed to send individual survey information to Sandy to be compiled into one document and submitted to Parks on behalf of the Advisory Board. Kelly will send out a follow-up email to Board members with these details.
- iv. Kitsap Parks utilizes Gov Delivery, Social Media, and their website to promote Kitsap Parks, community engagement, and community awareness.

d. 2024 Community Summit

- i. Registration is now open for the 2024 Community Summit taking place from May 7-9, 2024, at the Wenatchee Convention Center. There are approximately 1000 in-person spots available, up from

500 in 2023 and a virtual option. Visit the [Community Summit](#) page for more information and to register. Kitsap County will provide scholarships for Board members to attend, so reach out to Kelly if you are interested. There will also be scholarships available for providers, families, self-advocates, and teachers to attend.

e. Board Officer Nominations

- i. Planning to vote next month on Board Chair and Vice-Chair nominations. Email Sandra LaCelle with your nominations.

f. DDA/DVR Provider Updates

- i. Kim shared that the DDA will be attending the Kitsap County Developmental Disabilities Resource fair on April 24 from 4-6p.
- ii. To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](#) to sign up.

g. Provider Updates

- i. Marina with Trillium shared excitement about the addition of Shannon Hunt, the new Assistant Program Manager.
- ii. Trillium will begin providing Community Inclusion services on April 1. These services will further support participants to connect and be included in their local communities.
- iii. Trillium will be hiring two new Employment Consultants, more details to come.
- iv. A 2024 School to Work (S2W) student will be starting a job on March 25. Another 2024 S2W student will be job shadowing at a business this week.
- v. The Trillium team, staff and clients, attended the Advocacy Days Employment Rally in Olympia on February 14 where in addition to the rally, they met with individual Washington State Legislators. The meetings provided an opportunity for Legislators to hear from clients about the importance of employment in their lives and showcase the positive impact of supported employment services.
- vi. Kelly shared information about the Holly Ridge Gratitude Event on March 21 from 5p-7:30p at the Admiral Theater. You can visit the [60 Years of Gratitude](#) page for more details and to RSVP.

h. Officer Report

- i. No updates this month.

i. Staff Report

- i. Kelly shared that she met with the new Diversity, Equity, and Inclusion (DEI) manager Kimberlee Williams and that her focus is on improving efforts and accessibility throughout Kitsap County.

8. ADJOURNMENT

The meeting adjourned at 6:18 p.m. The next meeting will be Tuesday, April 2, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Kathy Loughheed Jennifer Crider Shannon Turner Sandra LaCelle Heidi Scheibner	Kim McCarty, DDA Melia Hughes, Kitsap County Parent Coalition Marina Jacobsen, Trillium Alex Hardy, Kitsap County Parks and Recreation Alex Wisniewski, Kitsap County Parks and Recreation	Kelly Oneal Justin Wing
<u>Absent</u> Veola Taylor Jennifer Acuna Rae Williams		