



Department of Human Services

Doug Washburn
Director

**KITSAP COUNTY
DEPARTMENT OF HUMAN
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**Substance Abuse Prevention/
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Substance Abuse Prevention
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Phone: 360.337.4625

Workforce Development
1300 Sylvan Way
Bremerton, WA 98310
Elizabeth Court, Director, OWDA
Phone: 360.337.4767

Veterans Assistance
Andrew Sargent,
Coordinator Phone:
360.337.4811

Accessible Communities Advisory Committee

Monday, January 27, 2020

1:00 – 3:00 p.m.

Sylvan Way Library, Heninger Room
1301 Sylvan Way, Bremerton, WA 98310

AGENDA

- 1. Introductions**
- 2. Announcements**
 - a. Kitsap County Resource Fair
- 3. Review November 25, 2019 Meeting Notes** (attachment 3.1)
- 4. Updates / Reports / Presentations**
 - a. Sticker Project -Disbursement Updates
 1. Kingston
 2. Bremerton
 3. Silverdale
 4. Bainbridge-Dec 5th
 5. Port Orchard and Poulsbo - complete
 - b. Hippo Camp Questions from Governor's Office
 - c. Volunteer Hours
 - d. Ramps Update-Damon
 - e. Reimbursement Response and Forms
 - f. Legal Ad
 - g. Calendar for the Year
- 5. Delegation of Tasks / Moving Forward / Next Steps**
- 6. New Business**
 - a. Hearing Loop Updates
- 7. Meeting Dates: February 24th** at the Sylvan Way Library, 1301 Sylvan Way, Bremerton from 1:00 – 3:00 p.m.
- 8. Closing Comments**
- 8. Adjourn**



507 Austin Street • 614 Division Street, MS-23 • Port Orchard,
Washington 98366-4676 Main Line 360.337.7185 • FAX
360.337.5721

From: Olalla 253.851.4147 • Bainbridge Island 206.842.2061

Accessible Communities Advisory Committee

Monday, November 25, 2019

ATTENDING: Marsha Cutting, Charlotte Shepherdson, Lisa Lechuga, James Kinneson, Kat Woofter, Damon Sallee and Hannah Shockley. Guests; Liz Ocha, Sharon Grant, Beth Eisenhood.

Meeting: Called to order by Marsha Cutting 1:00 p.m.

INTODUCTIONS: Were conducted.

ANNOUNCEMENTS: None

APPROVAL OF MEETING NOTES October 28, 2019

Motion Kat Woofter made a motion to approve the agenda and meeting notes as presented. James Kinneson seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Sticker Project:

- Damon Sallee made two calls to Kingston, no response yet.
- JR hasn't been able to get ahold of anyone at the Bremerton Chambers
- Marsha is scheduled to attend the Bainbridge Island Chamber meeting on December 5th
- Charlotte hasn't been able to reach out to Silverdale yet

News Release:

Is on hold until all stickers have been distributed.

HippoCampe Project:

The project was submitted on 7/11/19. Hannah followed up to see where the project was at in review. She was notified that the proposal had been placed with the sticker project by accident and had not been reviewed. It was submitted for review.

Reimbursement Process:

The committee can ask for reimbursement for the following purposes under 36.01.310; activities to promote greater awareness of disability issues, and acceptance, involvement, and access for persons with disabilities within the community. Statewide registration forms were passed out and completed forms were given back to Hannah to submit.

The committee had questions regarding reimbursement for the Civil Rights Conference. The committee asked that Hannah reach out to ask if reimbursement would be

available. Unfortunately, the conference will happen before the next meeting and she may not have an answer prior to the Conference which is scheduled to take place the week after the Thanksgiving holiday. The committee asked that Hannah inquire about reimbursement for parking at the Kitsap County Fair where they shared a booth and passed out information.

Recruitment and Representation:

Thoughts to ponder and discuss later; "What groups are not represented in the Kitsap ACAC and what could we do to reach out?"

NEW BUSINESS

Ramps

Damon reached out to Jeremy from Gimp Art, owner and welder. They will be working together to develop a design and estimate to creating handrails for portable ramps that are ADA compliant. They will meet up after the holidays. Damon will be attending classes to become a certified ADA Coordinator through his work with the City of Poulsbo.

Duet Bicycles

The committee collaborated on a possible future project, tandem bikes for aging population and rehabilitation centers. The committee will continue to research. Possible housing locations include, Parks and Recreation center, Senior centers, Bike shops.

NEXT STEPS

Send Beth an application - Hannah

OTHER DISCUSSION

Hearing Loop, Beth Eisenhood will reach out to someone from the state to enquire about portable options and if someone can present to the committee.

NEXT MEETING: January 27th at the Sylvan Way Library 1301 Sylvan Way, Bremerton. December 30th is cancelled.

ADJOURNMENT: The meeting was adjourned at 3:00 p.m.



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Accessible Communities Advisory Committee

Monday, February 24, 2020

1:00 – 3:00 p.m.

Sylvan Way Library, Heninger Room
1301 Sylvan Way, Bremerton, WA 98310

AGENDA

- 1. Introductions**
- 2. Announcements**
- 3. Review January 27, 2020 Meeting Notes** (attachment 3.1)
- 4. Updates / Reports / Presentations**
 - a. John Allen- Hearing Loops Demonstration
 - b. Rick Faunt – History BI Library and Loops to Borrow
 - c. Sticker Project -Disbursement Updates
 1. Bremerton-Alternative
 2. Silverdale – Feb. 26th
 3. Bainbridge DBA
 - d. New Meeting Location, Start March 30th at 4525 Auto Center Way, Bremerton, WA 98312
- 5. Delegation of Tasks / Moving Forward / Next Steps**
- 6. New Business**
- 7. Meeting Dates:** March 30th, 4525 Auto Center Way, Bremerton, WA 98312
- 8. Closing Comments**
- 8. Adjourn**

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Accessible Communities Advisory Committee

Monday, January 27, 2020

ATTENDING: Marsha Cutting, Charlotte Shepherdson, Lisa Lechuga, James Kinneson, Kat Woofter, Damon Sallee, Beth Eisenhood and Hannah Shockley.

Meeting: Called to order by Marsha Cutting 1:00 p.m.

INTODUCTIONS: Were conducted.

ANNOUNCEMENTS: Kitsap County Resource Fair will be held on February 1, 2020 at Olympic High School 7077 Stampede Boulevard NW, Bremerton, WA 98311 from 10:00 a.m. – 12:00 p.m.

APPROVAL OF MEETING NOTES November 25, 2019

Motion Kat Woofter made a motion to approve the agenda and meeting notes as presented. Damon Sallee seconded the motion. **Motion carried unanimously.**

DISCUSSION:

a. Sticker Project:

- Damon Sallee was able to set a meeting with Mia Kate in Kingston to distribute stickers. He hopes to set up a time to present to the Chambers
- JR hasn't been able to get ahold of anyone at the Bremerton Chambers he asked that Hannah resend the phone number
- Marsha attend the Bainbridge Island Chamber meeting on December 5th she plans to reach out to the Downtown Business Association to present
- Charlotte and Damon will attend the February 26th meeting in Silverdale

News Release:

Is on hold until all stickers have been distributed.

b. HippoCampe Project:

Update: The Governor's Committee came back with questions regarding the HippoCampe model. Questions were raised on it being a less affordable model. The HippoCampe is a more expensive version because its capabilities supersede any other model in its class. The HippoCampe can be used on multiple terrains vs competition models. Other such chairs are limited to the beach and cannot be used on rough hiking trail terrain as well as used effortlessly over rubble and debris of a natural disaster, allowing emergency evacuation for those confined to wheel chairs. Further, other models require assistance and do not allow a person autonomy. The Committee deliberated on the comparison of a model sent by the Governor's Committee and were

in consensus that the HippoCampe is in a class of its own. Hannah will follow up with the Governor's office to relay the committee's thoughts.

- The link to the model provided by the Governor's office was not what the committee considers accessible, since this model required someone else to push it, independence was not an option
- Jefferson's local only use is not the ACAC vision. They want the HippoCampe to be available to anyone in Kitsap, for any terrain they wish to venture
- Our HippoCampe model would be available to Emergency Management
- These chairs are lightweight and easy to use in the event of a disaster
- Damon will send Hannah the, "Spirit of Accessibility" to Hannah
- History: The project was submitted on 7/11/19. Hannah followed up to see where the project was at in review. She was notified that the proposal had been placed with the sticker project by accident and had not been reviewed. It was submitted for review.

c. Volunteer Hours

Volunteer hours were announced at 117 hours and 45 minutes for the Committee in 2019. The Commissioners Volunteer Recognition Event will be held in April. More information to follow as we get closer.

d. Ramps Updates

Damon spoke to Jeremy the engineer, from Gimp Art who was going to work on a prototype for the handrails on portable ramps. There have been some family health issues and he has had to pull out. Damon will reach out to other fabricators and see where we can take this project next.

e. Reimbursement Process:

Committee members attended the Human Rights Council and wanted to know if they could be reimbursed. Hannah reached out to Marilyn for the response. Hannah shared the Governor's response with the Committee. It was clarified that reimbursement for such events, should be included in project proposals, if applicable. Otherwise, they were not considered a reimbursable item. The committee did well with getting stickers distributed at the event.

f. Legal Ad:

News Release: Is on hold until all stickers have been distributed.

g. Calendar for the year

The committee is scheduled to meet at the Sylvan Way Library until June of 2020. The Worksource groups are relocating to Silverdale in March and we will need a new home for meetings. Hannah has reached out to Skookum.

NEW BUSINESS

Schedule Hearing Loop presentation for the next meeting.

NEXT STEPS

OTHER DISCUSSION

NEXT MEETING: February 24th at the Sylvan Way Library 1301 Sylvan Way, Bremerton.

ADJOURNMENT: The meeting was adjourned at 3:00 p.m.



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Accessible Communities Advisory Committee

Monday, July 27, 2020

1:00 – 3:00 p.m.

Via Zoom Virtual Meeting

[Please click to join the webinar:](#)

Call in Option:

US: +1 253 215 8782

Webinar ID: 895 2220 3093

Password: 848134

AGENDA

1. Introductions
2. Announcements
3. Review February 24, 2020 Meeting Notes (attachment 3.1)
4. Updates / Reports / Presentations
 - a. Hippocampe Updates
 - b. Subcontract with Bainbridge Parks and Rec.
 - c. Letter with Funding Guidelines and Approval Procedures for Grants
 - d. Follow up on Stickers
5. Delegation of Tasks / Moving Forward / Next Steps
6. New Business
7. Meeting Dates: TBA via Zoom
8. Closing Comments
8. Adjourn

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Accessible Communities Advisory Committee

Monday, February 24, 2020

ATTENDING: Marsha Cutting, Sharon Grant, James Kinneson, Kat Woofter, Beth Eisenhood and Hannah Shockley. Guests: Michael Bower, John Allen and Richard Faunt.

Meeting: Called to order by Marsha Cutting 1:00 p.m.

INTODUCTIONS: Were conducted.

ANNOUNCEMENTS: Marsha announced that she has been appointed and will be joining the Governor's Committee on Disability Issues.

APPROVAL OF MEETING NOTES January 27, 2020

Motion James Kinneson made a motion to approve the agenda and meeting notes as presented. Kat Woofter seconded the motion. **Motion carried unanimously.**

PRESENTATION:

a. John Allen -Induction (Hearing) Loops

- Mr. Allen gave an overview and demonstration
- Components of listening systems include microphone, transmitter and receiver
- Barriers to contend with include; distance, background noise and reverberations
- Transmitter and receiver technologies are different to listening systems and are found at high-end performance venues
- Three transmitter and receiver examples are;
 - FM radio waves, most common using radio energy
 - Infrared light beams, using light energy
 - Induction loops, using magnetic energy
- Hearing devises and cochlear implants contain both a microphone and a telecoil
- T-coil is the name given to telecoils in hearing aids, the letter T comes from the invention of the telecoil used originally to reduce feedback on the telephone, it has become universal. Telecoils are stimulated by magnetic fields, making external receivers unnecessary
- Hearing loop is plugged into a transmitter, the wire around a room creates the magnetic field, telecoils in a hand-held receiver or cochlear implants allows the listener to hear. There are different types of induction loops available;

- Tabletop versions are very portable
- Small room induction loops are somewhat portable but require set up
- All induction loops are susceptible to adjacent electromagnetic interference (EMI) which could include High-voltage lights, appliances, HVAC systems
- John Allen can be reached with further questions at jcallen@q.com or 360-710-3160
- Further, the county ADA coordinators have listening systems to borrow. These systems are FM. Coordinators are Erin Neff at eneff@co.kitsap.wa.us or Sally Lynch at slynch@co.kitsap.com for the public contact Tim Perez at tperez@co.kitsap.wa.us

b. Rick Faunt – History of Bainbridge Island Library Loops Installation

- Rick explained his work to install a loop system at the BI library
- Some places are not loopable and he explained this when he did the install. He was told that the issues of interference would be addressed but they never have been corrected, leaving the library still an inoperable area to have a functioning system
- The interference issues were many;
 - Florescent lights
 - Ballast units
 - Electricity is not ground referenced and there are three separate breaker panels
 - Giant transmitter outside, required an electrician
- For information on where to purchase a portable looping kit, both presenters can be contacted. Rick Faunt rick@rf-nht.com or <http://contractainc.com>

Sticker Project:

Is on hold until all stickers have been distributed.

- Bremerton – JR has contacted Denise Fry at the Chambers. She would like an electronic version of the business letter sent to her. Hannah to send to JR
- Damon and Charlotte will attend the Silverdale Chamber meeting on February 26th
- Marsha has contacted the Bainbridge Downtown business association, and they will have community stickers available through their association

HippoCampe Project:

Update: Marsha, the Chair of the committee will respond to the questions of the Governor’s Committee. These included;

- Comparison prices on medical equipment sites domestically, why couldn’t a more affordable version be ordered?

- Would the Hippocampe chairs be available only on Bainbridge Island?

NEW BUSINESS

NEXT STEPS

OTHER DISCUSSION

- Where in Kitsap County are places with loops, awareness for Kitsap

NEXT MEETING: March 30th has been cancelled and TBA when the group will reconvene in person. New meeting location once approved, will be held at Skookum, Sol Duc room, 4525 Auto Center Way, Bremerton, WA 98312

ADJOURNMENT: The meeting was adjourned at 3:00 p.m.



STATE OF WASHINGTON

GOVERNOR'S COMMITTEE ON DISABILITY ISSUES AND EMPLOYMENT

Employment Security Department ■ P.O. Box 9046 ■ MS: 6000 ■ Olympia, Washington ■ 98507-9046

Olympia (360) 890-3778 ■ Toll Free Fax 844-935-3531 ■ Spokane (509) 482-3854

Funding Guidelines and Approval Procedures

Accessible Communities (AC) Program Grants

We hope that this document will be helpful as you prepare future grant proposals.

We are modifying our grant approval procedures so as to consider grant proposals twice per calendar year. The Governor's Committee on Disability Issues and Employment (GCDE) Accessible Communities subcommittee will meet biannually in the months of May and October to review grant proposals considered complete by the deadline for each approval meeting. A detailed timeline and procedures for review and approval of projects is found in the Operations Manual for the AC Program.

The purpose of this note is to outline criteria for the funding of grant projects by the AC Program. Please refer to the information below to ensure that your request matches our basic guidelines. Applications that do not meet our basic guidelines will be declined.

The AC Act provides funding for communities which have established an Accessible Community Advisory Committee (ACAC). The Washington State Legislature promoted the AC Act with the objective that, through projects funded by the AC Program, communities would become more welcoming of people with disabilities and promote their full inclusion and participation in daily life. The Legislature found that when people who have disabilities are welcomed and included as members of our communities, and provided with equal access to the opportunities available to others, their participation enriches communities, enhances their diversity and contributes toward the economic vitality of those communities.

Funding Objectives:

Projects considered for funding under the AC Program (subject to availability of funds and other considerations) are projects which will increase access and participation by people with disabilities in their communities. These projects include, but are not limited to, those that:

- eliminate physical barriers for people with disabilities.
- result in the implementation of assistive technology for the benefit of people with disabilities.
- make available specialized equipment which enables people with disabilities to participate fully in daily life'
- disseminate information that assists people with disabilities in overcoming barriers to full participation in daily life.
- enhance emergency preparedness plans or measures in ways relevant to people with disabilities.

Examples of specific projects funded by the AC Program in prior years are available on the GCDE's AC Program website (<https://accessiblecommunities.wa.gov/>).

Projects which may have a higher likelihood of receiving funding include those:

- where AC Program funding will have a significant impact on the project proposed.
- which produce a measurable impact for increasing access and participation for people with disabilities.
- work in concert with other funding to complete a specific outcome.
- benefit from matching funds and have extensive community support. Financial engagement Though we will also consider the amount of in-kind support, financial engagement is preferable.

General Guidelines:

- Funding from the AC Program is granted for specific purposes and is not intended to provide ongoing or long-term support. Projects should be fully implemented within one year from the date a funding contract is executed, unless specific approval has been granted by the GCDE for a longer implementation timeframe.

- Funding from the AC Program for individual projects will typically be in the range of \$1,000-\$10,000, although the GCDE may also consider larger projects with extraordinary impact.
- Counties may submit multiple project proposals for funding in a calendar year, but the GCDE will consider equitable availability of funding to all counties in its funding approvals.
- Receiving funding in previous years does not guarantee funding in subsequent years.
- Newly formed ACAC's are encouraged to work closely with the GCDE's AC Subcommittee to obtain guidance on their initial project submissions.

We cannot fund:

- Projects not connected to and vetted by an ACAC.
- Individuals or families.
- Emergency funding needs such as food and shelter.
- Elections, lobbying or political activities of any kind, or activities designed to affect the outcome of an election
- Scholarships, training fees or travel expenses for persons to attend conferences or other events.
- Promotional materials (other than printed materials designed to communicate information relevant to people with disabilities) such as T-Shirts or other items that are to be given away.
- Assistive technology or equipment which becomes the property of an individual user or is for personal use as opposed to benefiting the community more generally.
- Ongoing expenses for operations or for staffing of a project, even if the original project received AC Program funding. Administrative costs related to the implementation of a project may be projected under the project budget in some cases.
- Projects that already have established funding sources (AC Program funding may not be used to replace or refinance existing funding).
- Grants to private foundations.
- Galas, fundraising events, tickets or sponsorships.
- Direct mail campaigns.
- Projects outside of the boundaries of the County ACAC applying for funds.
- General endowments.
- Debt or deficit reduction.



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Accessible Communities Advisory Committee

Monday, October 26, 2020

1:00 – 3:00 p.m.

Via Zoom Virtual Meeting

[Please click to join the webinar:](#)

Call in Option:

US: +1 253 215 8782

Webinar ID: 873 8707 3105

Password: 559529

AGENDA

1. Introductions
2. Announcements
3. Review July 27, 2020 Meeting Notes (attachment 3.1)
4. Updates / Reports / Presentations
 - a. Hippocampe Updates
 1. Subcontract with Bainbridge Parks and Rec.
5. Delegation of Tasks / Moving Forward / Next Steps
 - a. Approach for identifying Loops in Kitsap and installation opportunities
 - b. Portable Ramps
 - c. Compiling Resources
 - d. Education, Low Budget
6. New Business
7. Meeting Dates: TBA via Zoom
8. Closing Comments
8. Adjourn

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Accessible Communities Advisory Committee

Monday, July 27, 2020

ATTENDING: Marsha Cutting, Beth Eisenhood, Charlotte Shepherdson, Lisa Lechuga, Jeff Vinecourt, Damon Sallee, James Kinneson, Kat Woofter, and Staff: Hannah Shockley and Gay Neal

Meeting: Called to order by Marsha Cutting 1:15 p.m.

INTRODUCTIONS: Were conducted.

ANNOUNCEMENTS: Check in with members after four months of COVID-19 related meeting cancelations and meeting site closures.

APPROVAL OF MEETING NOTES February 24, 2020

Motion James Kinneson made a motion to approve the agenda and meeting notes as presented. Damon Sallee seconded the motion. **Motion carried unanimously.**

UPDATES:

a. Hippocampe Updates

- The Revenue contract from Employment Security Department (Governors funding for accessibility) has been signed by the Kitsap County Commissioners and fully executed by ESD.

b. Subcontract with Bainbridge Parks and Recreation

- The subcontract was created and sent to Bainbridge Parks and Recreation, to be reviewed by their lawyers for any additions or revisions.
- Next steps; once the subcontract is returned, the contract will go through formal review with Kitsap County and then move forward for signature from the commissioners.
- Following the execution of the subcontract, Kitsap County will move forward with purchasing the chairs from Vipamat.
- Vipamat will deliver the two chairs to the Gearbank rental site.
- The chairs are projected to be available sometime in October, based on County Phase Status as directed by the State of Washington and the Public Health District.

c. Letter with Funding Guidelines and Approval Procedures for Grants

- Changes in proposal submissions were reviewed.
- The Governor's Committee on Disability Issues and Employment (GCDE) will now only be meeting biannually in the months of May and October to review Grant Proposals.
- Detailed timeline and procedures for review and approval of projects are outlined in the Operations Manual for the AC Program.
- Funding range for projects is typically between \$1,000-\$10,000 although the GCDE may consider larger projects.

d. Sticker Project:

News release has been on hold until all stickers to the county Chamber of Commerce are distributed. Now with additional challenges related to the shut down of the community due to COVID-19, the final chambers still need to be contacted and stickers distributed.

- Hannah sent JR the letter and JR hasn't sent the letter on to Denise yet.
OLD NOTES: Bremerton – JR has contacted Denise Fry at the Chambers. She would like an electronic version of the business letter sent to her. Hannah to send to JR
- Members were unable to attend. OLD NOTES: Damon and Charlotte will attend the Silverdale Chamber meeting on Wednesday, February 26th Damon to follow up with Kingston
- Marsha hasn't brought the stickers to the association yet. OLD NOTES: Marsha has contacted the Bainbridge Downtown business association, and they will have community stickers available through their association

NEW BUSINESS

NEXT STEPS

OTHER DISCUSSION

Ideas for future projects;

- Where in Kitsap County are places with loops, where can they be installed, awareness for Kitsap
- Compellation of resources
- Education piece, low budget
- iPads for assistive technology
- Fabrication of the portable ramps
- Jeff shared, Independent Living Program
- Charlotte shared, Orchard Heights school has installed ADA accessible playground equipment
- Damon included ADA compliant parks; Fish Park and Rob Park

NEXT MEETING: No meeting in August. Next meeting September 28th via Zoom platform.

New meeting location once approved, will be held at Skookum, Sol Duc room, 4525 Auto Center Way, Bremerton, WA 98312

ADJOURNMENT: The meeting was adjourned at 3:00 p.m.



Department of Human Services

Doug Washburn
Director

**KITSAP COUNTY
DEPARTMENT OF HUMAN
SERVICES**

Richard VanCleave,
Deputy Director
360-337-4839

Hannah Shockley,
Office Supervisor
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Developmental Disabilities
Kelly Oneal, Coordinator
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Behavioral Health
Stephanie Lewis, Administrator
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**Mental Health/Chemical
Dependency/Therapeutic Court**
Gay Neal, Coordinator
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**Substance Abuse Prevention/
Treatment and Youth Services**
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Substance Abuse Prevention
Deanne Montgomery, Prevention
Coalition Coordinator
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**Aging & Long Term
Care/Senior Information &
Assistance**
Givens Community Center
1026 Sidney Avenue, Suite 105
614 Division Street, MS-5
Port Orchard, WA 98366
Phone: 360.337.7068 (LTC)
Phone: 360.337.5700 (Sr. I&A)
1.800.562.6418 (Sr. I&A)
Fax: 360.337.5746
Stacey Smith, Administrator
Phone: 360.337.5624

**Community Development
Block Grant**
Norm Dicks Government Center
345 6th Street, Suite 400
Bremerton, WA 98337
Fax: 360.337.4609
Bonnie Tufts, Coordinator
Phone: 360.337.4606
Housing and Homelessness
Kirsten Jewell, Coordinator
Phone: 360.337.7286

Kitsap Recovery Center
1026 Sidney Road
Port Orchard, WA 98366

Inpatient and Detox Services:
661 Taylor Street
Port Orchard, WA 98366
Fax: 360.377.7027
Ken Winfield, Clinical Manager
Phone: 360.337.4625

Workforce Development
1300 Sylvan Way
Bremerton, WA 98310
Elizabeth Court, Director, OWDA
Phone: 360.337.4767

Veterans Assistance
Andrew Sargent,
Coordinator Phone:
360.337.4811



Accessible Communities Advisory Committee

Monday, November 30, 2020

1:00 – 3:00 p.m.

Via Zoom Virtual Meeting

[Please click to join the webinar:](#)

Call in Option:

US: +1 253 215 8782

Webinar ID: 831 3670 1169

Password: 975019

AGENDA

1. Introductions
2. Announcements
3. Review October 26, 2020 Meeting Notes (attachment 3.1)
4. Updates / Reports / Presentations
 - a. Hippocampe
 1. Order status
 2. Strawberry Hill Park, storage
 - Until after COVID
 3. Rentals through Nick Prevo
 - Gearbanks rental agreement/contact info web
5. Delegation of Tasks / Moving Forward / Next Steps
 - a. Updates on Loops -Beth
 - b. Portable Ramps - Damon
 - c. Compiling Resources-Jefferson -Marsha
 - d. Education, Low Budget – Google draft letter-Marsha
6. New Business
7. Meeting Dates: TBA via Zoom
8. Closing Comments
8. Adjourn

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360.337.5721

From: Olalla 253.851.4147 • Bainbridge Island 206.842.2061

Accessible Communities Advisory Committee

Monday, October 26, 2020

ATTENDING: Marsha Cutting, Beth Eisenhood, Charlotte Shepherdson, Lisa Lechuga, Jeff Vinecourt, Damon Sallee, James Kinneson and Staff: Hannah Shockley

Meeting: Called to order by Marsha Cutting 1:10 p.m.

INTRODUCTIONS: Were conducted.

ANNOUNCEMENTS:

Damon Sallee announced the ADA progress at Fish Park in Poulsbo. He will have a PowerPoint to share with the Committee once the remediation is completed in November, projected.

Marsha announced the conference for all ACAC's is currently on hold.

APPROVAL OF MEETING NOTES July 27, 2020

Motion Damon Sallee made a motion to approve the agenda and meeting notes as revised. Lisa Lechuga seconded the motion. **Motion carried unanimously.**

UPDATES:

a. Hippocampe Updates

- The subcontract was in review with the county from September 4, 2020 to Friday, October 23, 2020 with suggested minor edits. Hannah sent it to Nick Prevo, at Bainbridge Parks to finalize and sign. Once she receives the signed contract back, it will go before the Board of County Commissioners for final execution. Then Hannah can purchase the chairs from the vendor in France, VipaMat. They will be delivered to Bainbridge Parks directly.

MOVING FORWARD:

a. Loops in Kitsap and Installation Opportunities

- The committee discussed difficulty in locating where Loops are currently set up in the county
- Suggestions were made on how to best locate these resources;
 - Contact the vendor, possibly they'd have a list of who they had been sold to
 - Contact the State Hearing Association
 - Contact WATAP a technical assistance pool and identify a NW representative

- Issues for why the Loops installed at the Bainbridge Island Library were inoperable was revisited
 - Suggestion to contact The Friends of the Library group as they may have some say in remedying the issues

b. Portable Ramps

- a. Damon will restart the search for a fabricator. Previous leads are no longer in business
- b. Damon has the specs and drawings, finding the right person to obtain a final price is the challenge

c. Compiling Resources:

- Looking at how to compile an Accessibility Directory
- Marsha will reach out to Jefferson to see how they went about obtaining their information
- Several ideas were discussed;
 - Having the Chamber of Commerce get involved and we back it with a proposal
 - Questionnaire or survey conducted to businesses. Taking into consideration a proper rating tool vs. businesses self-reporting inaccurate information
 - Is there an APP being developed, could we develop one
 - Displaying results on the web and inviting businesses to update their information via a linked submission. The display could have Business Claims vs. Verified. Further, looking at the Health Department verifications or visiting in person. Also, should we ask for community experience vs what businesses claim.
 - Google's accessibility feature was discussed, validity is not guaranteed as businesses self-report
 - Taking it slow and gathering one group at a time, restaurants as a start for example
- Linking tutorials on how to update your business with Google accessibility
- Enlisting high school students for TSA videos, not endorsements
- Marsha will draft a letter we could include with Stickers as they get distributed to the community

NEW BUSINESS

None

NEXT STEPS

1. **Beth will contact the State Hearing Association, Seattle Chapter for some direction on identifying Loops in Kitsap.**
2. **Damon will continue his search for a fabricator to finish the ramps project.**
3. **Marsha will reach out to Jefferson's point of contact from their accessible restaurants/cultural venue guide to get ideas on how they conducted their research, how to envision the project and how to move forward.**
4. **Marsha will draft a letter regarding updating Google Accessibility, that could be included with Stickers as they are passed out to the community.**

OTHER DISCUSSION

NEXT MEETING: Next meeting November 30th via Zoom platform.

New meeting location once approved, will be held at Skookum, Sol Duc room, 4525 Auto Center Way, Bremerton, WA 98312

ADJOURNMENT: The meeting was adjourned at 2:40 p.m.