



ADDENDUM NO. 2 REQUEST FOR PROPOSALS 2023-040

KITSAP COUNTY

TO: All Respondents

FROM: Glen McNeill. Purchasing Supervisor

CLOSING DATE: 09/15/2023 [UNCHANGED]

REF NO.: 2023-040 KITSAP COUNTY BANKING SERVICES

DATE: 08/23/2023

The above referenced Request for Proposals (RFP) will be amended as follows:

The below referenced sections of RFP 2023-040 are removed and active RFP will no longer include Merchant Services.

Page # 7

The KCT uses a 3rd party vendor to process tax payments made by credit card or e-check. The vendor charges a fee to the customer for this service. Several special purpose districts and county departments that can absorb the credit card fee use a more traditional merchant services approach. KCT would like to offer special purpose districts and departments a uniform agreement for credit card services. Please describe your merchant services and their availability to County departments and special purpose districts along with cost structure.

Page # 14

Item # 18 (Service Enhancements) / a. recommendations per "merchant card services"

Question and Answer:

Question Ref #	Stated Question	Response
1	Please send a pricing matrix that the bidding banks can complete that includes products/services and	See "2023 Kitsap County Consolidated Volume Analysis Bid Sheet.xlsx" published 8/25. Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

	the corresponding volumes as it relates to banking services as well as one as it relates to Merchant Services.	
2	Can the bank submit three copies of the proposal and one copy electronically. Bank associates are prohibited from the use of thumb drives in bank owned computers due to security concerns and protocol.	Currently thumb drive is preferred vs. email, but email is acceptable. In consideration of this request we are looking to provide a public link for all banks to upload files. We will communicate if and when this is available.
3	Request approval to grant Umpqua Bank an exception as the bank holds a charter in Oregon, not Washington. The bank meets all other minimum requirements.	After internal review and discussion, this exception request of an Oregon State Charter vs. Washington State Charter has been approved.
4	Will the County accept electronic copies of three years audited financial statements?	In consideration of the administration time involved providing certified paper copies of audited financials statements, you may provide a link from the SEC's EDGAR filing database for each year requested.
General 1	In order to provide the most complete and detailed response would the County provide a sample account analysis statement for current services? a. If not able to provide Account Analysis could a listing of products used and monthly volume be provided.	See "2023 Kitsap County Consolidated Volume Analysis Bid Sheet.xlsx" published 8/25.

<p>General 2</p>	<p>How does the County handle their warrants? Is there anything special we should know about the process?</p>	<p>As stated in our RFP, the KCT currently utilizes a primary concentration account to centralize banking activity. Associated with this account are currently 27 zero balance accounts (ZBA) dedicated to the clearing of warrants and checks for county departments and special purpose districts. Kitsap County utilizes "next day payee positive pay" to clear warrants and checks, with the exception of 3 districts (not using payee positive pay) who require stop payment versus cancel payment. Additionally, redeemed check copy images are required for at least 2 years and in special circumstances longer to help resolve payment disputes.</p>
<p>General 3</p>	<p>Page 5 Scope of Services- Capture of ACH transactions for special districts, are those originated by KCT or are they all incoming ACH receive items and sent by the payor?</p>	<p>These are ACH receive items (mostly government agencies or merchant bank charges). Any ACH Debits that don't meet our established filters are blocked and reviewed.</p>

<p>General 4</p>	<p>Page 5 Scope of Services- ACH initiation online for 4 separate departments, is that all online via portal or is it a file of ACH items originated by the agencies accounting software? Also storage of customer banking information is mentioned and is that templates that are saved on a portal for ongoing and repetitive payments to the same vendor?</p>	<p>Across these 4 Departments; we use Technology Unlimited for Check 21 remote check scanning deposit batches for tax and utility payments. For Check 21 we will accumulate deposit batches throughout the day, then consolidate to one file (i.e. "gway.123456789.20230825.140726.vip" with batches indicating a standard location code (total amounts of batches per location code are consolidated into individual statement deposits). We currently use FileZilla to transmit these files. For Tax Payment Plans we use a 3rd Party Software Platform called OrbiPay. As it relates to our tax payment plan customers, we maintain the source information in our local tax/assessment software and create batch files with individual banking and customer information and upload this file in DAT format to a 3rd Party software platform called Orbipay. Subsequently we receive a confirmation from our Bank if the file was accepted (if not we will adjust and re-submit). The following business day we will be notified if there were any NSF accounts or closed accounts where the direct ACH billing did not complete. For other departments, ACH payments are sent by the customer to our bank. Both ACH Payments and Employee Payroll are processed through our ERP System (Workday). Separate SFTP files are sent to a secure site hosted by our bank. AP will typically have multiple files per day where each file is text type and formatted CCD for payment claims. For our current PCard Provider they require additional memo/addendum detail that is added via our ERP system. As it relates to Payroll these are also in text type and formatted PPD for individual payments.</p>
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General 5	Page 5 Scope of Services- "Staged Security Profiles", can you provide more detail on what is meant by this description?	Being able to administer/manage user security profiles with pre established roles vs. exclusively building all profiles from scratch. Examples of this would be (1) being able to build and copy an existing profile to another user and (2) building pre-established security roles based on general employee work type or function (i.e. AP, AR or Statement Reporting, etc). We currently serve over 40 districts across the County so this would be helpful.
General 6	Page 6 Image file from Technology Unlimited-What file format is used for the transmission of the image file ? Is the file sent by the vendor in X9.37 for example .	We use Technology Unlimited for Check 21 remote check scanning deposit batches for tax and utility payments. For Check 21 we will accumulate deposit batches throughout the day, then consolidate to one file (i.e. "gway.123456789.20230825.140726.vip" with batches indicating a standard location code (total amounts of batches per location code are consolidated into individual statement deposits). We currently use FileZilla to transmit these files.
General 7	RFP mentions Attachment C in Section 14 Prevailing Wage (page 38), but we did not find an Attachment C. Will you be providing that for our review? (Already answered)	As stated on our 8/11 Prebid Call, prevailing wage does not apply to this Banking RFP
Merchant Volume 1	What is the annual dollar amount processed for Internet/eCommerce transactions? What is the average dollar amount processed or number of transactions?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Volume 2	What is the annual dollar amount processed for Retail (card present)	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

	transactions? What is the average dollar amount processed or number of transactions?	
Merchant Volume 3	If you take IVR Payments, what is the annual dollar amount processed? What is the average dollar amount processed or number of transactions?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Volume 4	Please provide 3 months of merchant processing statements? Please do not redact the card types processed line items.	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Volume 5	Are you charging a Service Fee? What is the rate? If yes, who is managing the fee? Third party or are you charging it?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Volume 6	Are there any special accommodates that we need to know about regarding card acceptance?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Integrated Processing 1	By Department, list POS systems in use today by Company and software name.	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Integrated Processing 2	Which payment gateway is being used to process payments today? What other payment gateways are support by the software?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Integrated Processing 3	Are you using a “preferred” partner of the software provider?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Integrated Processing 4	Are you able to choose a processor other than the preferred provider?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

Integrated Processing 5	Are there terminals in use and do they have an interface to the POS system?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Integrated Processing 6	If yes, what make, model and quantity are used? Are they P2PE validated? Are the terminals integrated to the payment gateway? Do the terminals process PIN Debit transactions?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Process Terminals 1	Do you process with standalone (non-integrated)?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Process Terminals 2	What are the make/s, model/s and quantity of each? Do they process PIN Debit transactions?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
		Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Payment Gateways 1	Do you process eCheck payments?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Payment Gateways 2	Are you accepting eCheck payments via a payment gateway? If yes, what is/are the name/s of the payment gateway or middleware that processes the payments?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Payment Gateways 3	Do your live agents process payments via the phone by key entering the data into a terminal of payment gateway? If yes, what is/are the name/s of the payment gateway or middleware that processes the payments?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

Payment Gateways 4	Do you accept payments via an IVR service that you host? If so, what is the gateway/middleware connected to the IVR service?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Payment Gateways 5	Do you have recurring payments? If so, do you accept/process recurring payments for credit card, echeck or both? What is/are the name/s of the payment gateway or middleware that processes the payments? Will they need to be migrated to the new gateway if the existing is no longer an option?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
General 1	For the County's tax receipts currently being processed internally, would you be able to provide annual/seasonal volumes for those payments received in-person vs. those payment received via mail?	Our annual volume has declined with more property tax payers using electronic payment over the last 6 years (2017 was approximately 57,356 payment by mail and 2022 was approximately 51,791 payment by mail). Also, approximately 60% of mail payments are received in March/April with tax payers paying their full year vs. approximately 40% in October. We currently bill approximately 123,000 property accounts per year, this has grown from approximately 119,000 property accounts in 2017.
Merchant Services 1	Would the County share the number of merchant processing accounts that are being used today? In particular, the number of merchant accounts for the County Departments?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

Merchant Services 2	Would the County share the annual volume (in dollars and transactions) flowing through the merchant processing accounts? In particular, the annual volume for the County Departments?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services 3	For tax payments, would the County share the annual volume (in dollars and transactions) that processes through the third-party vendor for both credit card and e-check?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services 4	4. Would the County share the method in which the special purpose payments are accepted? Over the phone, in person, via mail? For each, can you share with us the volumes and what device or technology is in place to process these payments? Can you share the same detail for the County Departments?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Request List 1	Recent account analysis statement showing banking services used, volumes, and average account balances	See "2023 Kitsap County Consolidated Volume Analysis Bid Sheet.xlsx" published 8/25.
Request List 2	Recent bank statement or balance history for any accounts that are not on account analysis (i.e. money market accounts), if applicable	RFP is limited to Kitsap County Treasurer's Bank Accounts. We currently do not have any money market accounts. We hold and manage our short to medium liquidity in WA State's LGIP.

Request List 3	Recent armored car statement	Kitsap County Campus. Please see the Consolidated Analysis Statement and the volumes relative to all Vault Services reported. Also, please see attached weekly invoices per Treasurer and Public Works.
Request List 4	Recent merchant processing statement	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Question 1	What ERP accounting software(s) does KCT utilize?	Workday is our current ERP System, have been using the GL and Banking/Settlement functions since August 2021.
Question 2	Would KCT accept ratings from agencies other than Moody's, S&P, and Fitch?	Our Credit review will mainly be comprised of requested audited financial statements, WA State PDPC reports and Moody's, S&P, and Fitch. You may provide supplemental reports, but our review and assessments will be based on financials, PDPC and the top tier rating agencies.
Question 3	For armored car – can you provide: 1) pickup locations, 2) frequency of pickups, and 3) monthly dollar amount of pickups	Kitsap County Campus. Please see the Consolidated Analysis Statement and the volumes relative to all Vault Services reported.
Question 4	If there is an improvement in efficiency or cost, would KCT consider using a different provider (other than Technology Unlimited, Inc.) for remote deposit processing of taxes and utility payments?	Yes, we are open to explore all proposals
Question 5	Does KCT originate international wires in USD only? Or do you originate FX wires as well?	International wires are rare for the County and considerable due diligence is used before executing any. Our international wires in the past have been limited to USD.

<p>Final Questions 1</p>	<p>For ACH origination, it appears that KCT currently utilizes a combination of an ACH template (containing the consumer banking information and stored on the bank's ACH module) and an upload file containing the transaction amounts. a) Is the above description of KCT's ACH origination process correct? b) Is KCT able to store the consumer banking information in KCT's ERP software and originate ACH transactions by uploading a CSV or NACHA file with all the transaction information to the bank's ACH module?</p>	<p>In general yes, our ACH process fits this definition for both (a) and (b). Across these 4 Departments; we use Technology Unlimited for Check 21 remote check scanning deposit batches for tax and utility payments. For Check 21 we will accumulate deposit batches throughout the day, then consolidate to one file (i.e. "gway.123456789.20230825.140726.vip" with batches indicating a standard location code (total amounts of batches per location code are consolidated into individual statement deposits). We currently use FileZilla to transmit these files. For Tax Payment Plans we use a 3rd Party Software Platform called OrbiPay. As it relates to our tax payment plan customers, we maintain the source information in our local tax/assessment software and create batch files with individual banking and customer information and upload this file in DAT format to a 3rd Party software platform called Orbipay. Subsequently we receive a confirmation from our Bank if the file was accepted (if not we will adjust and re-submit). The following business day we will be notified if there were any NSF accounts or closed accounts where the direct ACH billing did not complete. For other departments, ACH payments are sent by the customer to our bank. Both ACH Payments and Employee Payroll are processed through our ERP System (Workday). Separate SFTP files are sent to a secure site hosted by our bank. AP will typically have multiple files per day where each file is text type and formatted CCD for payment claims. For our current PCard Provider they require additional memo/addendum detail that is added via our ERP system. As it relates to Payroll these are also in text</p>
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		type and formatted PPD for individual payments.
Final Questions 2	What does KCT utilize ACH origination for (i.e., Payroll, tax or utility payment collection, vendor / AP payments)?	Please see answer provided for "Final Questions 1." Thanks
Final Questions 3	For armored car – can you provide: 1) pickup locations, 2) frequency of pickups, and 3) monthly dollar amount of pickups	Kitsap County Campus. Please see the Consolidated Analysis Statement and the volumes relative to all Vault Services reported. Also, please attached weekly invoices per Treasurer and Public Works.
Final Questions 4	KCT uses physical branches to accept deposits. a)What types of deposits does KCT make at the physical branches? b)What are the other office locations (in Bainbridge Island, Poulsbo, Silverdale, and Port Orchard) that are	Please see the Consolidated Analysis Statement for Branch location deposit services reported. Most of these deposits are for cash/coin where it's more efficient for a county district to deposit at a bank branch in lieu of Kitsap County Treasurer's Office. Districts that are further away and/or have larger volumes of check deposits utilize remote deposit services with

	currently making deposits at physical branches?	scanning equipment and bank software application.
Final Questions 5	<p>KCT currently uses remote deposit processing for taxes and utility payments received in their offices.</p> <p>a)How many tax and utility payments are received in KCT offices annually? b)If there is an improvement in efficiency or cost, would KCT consider using a different provider (other than Technology Unlimited, Inc.) for remote deposit processing of taxes and utility payments?</p>	<p>Yes, we are open to explore all proposals. As it relates to property tax payments - Our annual volume has declined with more property tax payers using electronic payment over the last 6 years (2017 was approximately 57,356 payment by mail and 2022 was approximately 51,791 payment by mail). Also, approximately 60% of mail payments are received in March/April with tax payers paying their full year vs. approximately 40% in October. We currently bill approximately 123,000 property accounts per year, this has grown from approximately 119,000 property accounts in 2017. As it relates to County Public works their utility/sewer billing fluctuate per month at 5,000 to 10,000.</p>
Final Questions 6	<p>KCT currently processes its tax receipts internally instead of using a 3rd party Lockbox Service to collect and process tax payments.</p> <p>a)Would KCT want the potential vendor to propose a solution to manage both Tax AND Utility payments or just Tax payments?</p>	<p>This RFP is limited to County Treasurer's Office and as such we are requesting this service for Property Tax payments. However, we currently have representation on the Banking RFP from our Public Works office and as such they may be interested but any decision would be out of scope on this RFP and would need to be through separate channels with the County's Public Works department.</p>
Final Questions 7	<p>KCT uses a 3rd party vendor to process tax payments made by credit card or e-check.</p> <p>a)Will the proposed vendor also process utility payments?</p>	<p>Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.</p>

	<p>b)Are these payments collected via the Lockbox process, or will the scope also include online and in-person payments collected through a terminal?</p> <p>c)What is the annual volume of payments made by credit card or e-check?</p> <p>d)Is the current solution integrated with KCT's ERP system?</p>	
Final Questions 8	Does KCT currently utilize SFTP? If so, what types of files are transmitted to / from the SFTP? Please provide samples, if possible.	<p>We use this with our daily BAI2 files into our ERP System (Workday). Also, we use both Orbipay (DAT file type) and FileZilla (VIP file type i.e. "gway.123456789.20230825.140726.vip") to transmit ACH files to the Bank. SFTP text files are generated and sent to a secure site hosted by current bank daily for both Accounts Payable and Payroll. Please see "response" per row 56 for additional context/information from you "Final Questions 1."</p>
Final Questions 9	Does KCT originate international wires in USD only? Or do you originate foreign exchange wires as well?	International wires are rare for the County and considerable due diligence is used before executing any. Our international wires in the past have been limited to USD.
Final Questions 10	What ERP accounting software(s) does KCT utilize?	Workday is our current ERP System, have been using the GL and Banking/Settlement functions since August 2021.
Final Questions 11	Would KCT accept ratings from agencies other than Moody's, S&P, and Fitch?	Our Credit review will mainly be comprised of requested audited financial statements, WA State PDPC reports and Moody's, S&P, and Fitch. You may provide supplemental reports, but our review and assessments will be based on financials, PDPC and the top tier rating agencies.

Request List 1	Recent account analysis statement showing banking services used, volumes, and average account balances	See "2023 Kitsap County Consolidated Volume Analysis Bid Sheet.xlsx" published 8/25.
Request List 2	Recent bank statement or balance history for any accounts that are not on account analysis (i.e. money market accounts), if applicable	RFP is limited to Kitsap County Treasurer's Bank Accounts. We currently do not have any money market accounts. We hold and manage our short to medium liquidity in WA State's LGIP.
Request List 3	Recent armored car statement	Kitsap County Campus. Please see the Consolidated Analysis Statement and the volumes relative to all Vault Services reported. Also, please see attached weekly invoices per Treasurer and Public Works.
Request List 4	Recent merchant processing statement	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
1 Bank Volume	Can we receive an AA statement?	See "2023 Kitsap County Consolidated Volume Analysis Bid Sheet.xlsx" published 8/25.
2 Merchant Volume	Can we receive a monthly merchant statement?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
3 Pcard	If Pcard is in play, can we receive a monthly Pcard statement or monthly/annual spend?	Currently our centralized Purchasing Department and Auditor's Office administer/manage the County's Pcards. This RFP is limited to County Treasurer's Office. However, we currently have representation on the Banking RFP from our centralized Purchasing Department and Auditor's Office and as such they may be interested but any decision would be out of scope on this RFP and would need to be through separate channels with the County's centralized Purchasing Department and Auditor's Office.

4 Introduction	Do you need an original signed version or just 3 copies of our response and flash drive?	We do not require a signed version, as stated in the RFP 3 Copies + Thumb drive are what is required. However, while a "thumb drive " is preferred vs. email, email will be acceptable. In consideration of this request we are looking to provide a public link for all banks to upload their proposal files. We will communicate if and when this is available.
5 Scope	Please confirm if it is a requirement for the financial institution to house and maintain consumer bank information and reference ID for originated ACH debits?	Yes, for the short-term (i.e. 3 to 6 months).
6 Scope	How are the consumers providing and updating their bank information today for ACH debits? Does the County host a portal for direct consumer use? Is the current financial institution hosting a portal for consumer input?	ACH Payment Plans (Tax Customers) we use a combination of local tax/assessment system and 3rd party system called Orbipay. Customers provide a voided check as it relates to our tax payment plan customers, we maintain the source information in our local tax/assessment software and create batch files with individual banking and customer information and upload this file in DAT format to a 3rd Party software platform called Orbipay. Subsequently we receive a confirmation from our Bank if the file was accepted (if not we will adjust and re-submit). The following business day we will be notified if there we any NSF accounts or closed accounts where the direct ACH billing did not complete. For batch remote deposits we use a combination of Check 21 and Technology Unlimited that scans check payments. We currently use FileZilla to transmit these files (file type "VIP' example "gway.123456789.20230825.140726.vip"). For Merchant Services (Point and Pay) we use their portal to capture and ACH files to the bank.
7 Merchant Services	Can you please list by merchant number the various "special purpose districts and county	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

	departments that can absorb the credit card fee use a more traditional merchant services approach”	
8 Merchant Services	Can you please list annual credit card processing volume by payment type for the various “special purpose districts and county departments that can absorb the credit card fee use a more traditional merchant services approach”	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
9 Merchant Services	Can you please provide by merchant number the point of sale, stand-alone terminal and/or payment gateway used by each of the “special purpose districts and county departments that can absorb the credit card fee use a more traditional merchant services approach”	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
10 Merchant Services	Please provide answers to questions in the attached matrix as feasible.	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
11 Financial Statements	Is it acceptable to provide links to our financial statements?	In consideration of the administration time involved providing certified paper copies of audited financials statements, you may provide a link from the SEC's EDGAR filing database for each year requested.
Merchant Services Matrix	Template Itemizing by County Department/Office and Special Purpose District;	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

Merchant Services Matrix	Payment Types	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Web Provider	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	IVR Provider	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	# of POS Devices & Types	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Gateway used, which one	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Remittance data validated	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Inventory of associated Systems (Billing, CIS, ERP, Databases)	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Annual Transaction Volume and Amount per e-check, credit/debit and digital wallet	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Desired "target state" payment channel (Web, IVR, Agent by Phone, POS Device, Recurring/Auto-Payments, Secure PDF, Participating Retailer Location, Kiosk, Text. Other)	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Is bill presentment desired (Y/N)?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Will payer-facing User Fees (a.k.a. Service Fee, Convenience Fee, Surcharge) be applied (Y/N)?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Most payers are: (A) individual/consumer, (B)	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

	organization/commercial, (C) mix	
Merchant Services Matrix	Is biller a healthcare provider?	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Challenges / Gaps to vision / Pain Points	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.
Merchant Services Matrix	Open Comments/Notes	Per 8/24 RFP 2023-040 Addendum 2 we have changed the scope to excluded Merchant Services.

END OF ADDENDUM NO. 1

PO 2023-110019

Remit To
LOOMIS
DEPT CH 10500
PALATINE IL 60055-0500



Account/Area: 10066950/1680
Invoice Number: 13290938
Invoice Date: 31-JUL-23
Invoice Charges: 1,960.39
Invoice Tax: 0.00
Invoice Amount: 1,960.39

800003-262
STATE OF WASHINGTON
ATTN PUBLIC WORKS SOLID WASTE
614 DIVISION ST MAIL STOP 27
PORT ORCHARD WA 98366

Payment is due in Net 15 days from date of invoice.

TAX ID: 75-0117200

Local Contact: invoiceinquiries@us.loomis.com; DEPT.0757 PO BOX 120757 DALLAS, TX 75312-0757 (832) 871-4637

PERIOD	LOOMIS ID	LOCATION	DESCRIPTION OF CHARGES	CHARGES	TAX	TOTAL
07/23	94695I-1682	HANSVILLE	ARMORED CAR SERVICE KINGSTON/WA	455.08	0.00	455.08
			<i>4372.5419.31</i>			
			Location Subtotal	455.08	0.00	455.08
08/23	40525M-1680	OLYMPIC VIEW	ARMORED CAR SERVICE BREMERTON/WA	582.00	0.00	582.00
			<i>4371.5419.90</i>			
			Location Subtotal	582.00	0.00	582.00
07/23	94700I-1680	PORT ORCHARD	ARMORED CAR SERVICE PORT ORCHARD/WA	341.31	0.00	341.31
			<i>4372.5419.33</i>			
			Location Subtotal	341.31	0.00	341.31
07/23	94697I-1680	SILVERDALE	ARMORED CAR SERVICE SILVERDALE/WA	582.00	0.00	582.00
			<i>4372.5419.34</i>			
			Location Subtotal	582.00	0.00	582.00
Total Due This Invoice				1,960.39	0.00	1,960.39

RECEIVED
AUG 14 2023
KCPW
ACCOUNTS PAYABLE

RECEIVED
AUG 15 2023 T.K.
KITSAP COUNTY
SOLID WASTE

OK TO PAY
[Signature]
KEVIN BEVELTMINER
303588
8/15/23 SW OPR

LOOMIS
(832) 871-4637

INVOICE NUMBER: 13290938
INVOICE DATE: 31-JUL-23

INVOICE AMT: \$ 1,960.39
ACCOUNT NUMBER 10066950

Sent to AP
8/16/23
T.K.



Remit To
 LOOMIS
 DEPT CH 10500
 PALATINE IL 60055-0500

Account/Area: 10066950/1680
 Invoice Number: 13290994
 Invoice Date: 31-JUL-23
 Invoice Charges: 582.00
 Invoice Tax: 0.00
 Invoice Amount: 582.00

37-284



STATE OF WASHINGTON
 ACCT PAYABLE KITSAP COUNTY TREASURE PT O
 614 DIVISION MS 32
 PORT ORCHARD WA 98366-4614

Payment is due in Net 15 days from date of invoice.

TAX ID: 75-0117200

Local Contact: invoiceinquiries@us.loomis.com; DEPT.0757 PO BOX 120757 DALLAS, TX 75312-0757 (832) 871-4637

PERIOD	LOOMIS ID	LOCATION	DESCRIPTION OF CHARGES	CHARGES	TAX	TOTAL
07/23	61829H-1680	PT ORCHARD	ARMORED CAR SERVICE PORT ORCHARD/WA	582.00	0.00	582.00
Location Subtotal				582.00	0.00	582.00
Total Due This Invoice				582.00	0.00	582.00

LOOMIS
 (832) 871-4637

INVOICE NUMBER: 13290994
 INVOICE DATE: 31-JUL-23

INVOICE AMT: \$ 582.00
 ACCOUNT NUMBER 10066950

Kitsap County Treasurer's Office

banking services; monthly volumes

Period; July 2022 to July 2023

Filter by Category Here

Category (All)

Sum of Quantity Row Labels	Column Labels			
	2022-07	2022-08	2022-09	2022-10
ACH Addenda Originated	703.00	619.00	667.00	533.00
ACH Data Transmission	87.00	83.00	92.00	92.00
ACH Direct EPA Authorization	2.00		4.00	2.00
ACH Direct Monthly Maint	1.00	1.00	1.00	1.00
ACH Item Min Per File (<250)	82.00	77.00	87.00	87.00
ACH Letter of Indemnity			1.00	
ACH Monthly Fee	6.00	6.00	6.00	6.00
ACH Noc	5.00	5.00	4.00	3.00
ACH Received Addenda	877.00	753.00	761.00	659.00
ACH Return Items	3.00	11.00	8.00	15.00
ACH Reversal Or Deletion		1.00		
AP Automation Per Inv W/Abs	512.00	381.00	491.00	455.00
AP Automation PO Box Fee				
ARP Daily Transmission/Month	1.00	1.00	1.00	1.00
BAI File Transfer Per Acct	27.00	27.00	27.00	27.00
BAI File Xfer Per Detail	6,577.00	6,212.00	5,943.00	6,242.00
BAI Per File Transfer Fee	21.00	22.00	21.00	20.00
Branch Deposited Cash	16,311.90	16,817.71	14,607.34	17,442.15
Branch Per Item Charge	3,039.00	3,538.00	3,013.00	3,274.00
CAR Report Via KeyNav IR	1.00	1.00	1.00	1.00
CAR,Noc,Rtn Rpt Via E-Mail	31.00	37.00	34.00	34.00
Check Charge Backs	20.00	19.00	14.00	29.00
Checks/Debits Paid	4,513.00	4,522.00	4,151.00	4,535.00
Coin & Currency Auto	70.00	69.00	69.00	77.00
DDA Paper Statement				
Deferred Billing Fee	1.00	1.00	1.00	1.00
Deposit Assessment				
Deposit Error Svc Chg				2.00
Deposits Branch\Night Drop Tkt	134.00	166.00	145.00	148.00
Deposits Key Capture Ticket	13.00	37.00	50.00	60.00
Deposits Key Image Cash Letter	39.00	46.00	42.00	40.00
Deposits Vault Ticket	502.00	553.00	530.00	537.00
E-Bill & Collect ACH Noc				1.00
E-Bill & Collect ACH Return	2.00	1.00	1.00	1.00
E-Bill & Collect Payment	586.00	582.00	579.00	574.00
E-Bill & Collect Pro Month	1.00	1.00	1.00	1.00
Electronic Analysis Statement	1.00	1.00	1.00	1.00
Electronic Item Clearing Fee	23.00	1,771.00	2,158.00	2,770.00

EPA Correction Fee				
EPA Monthly - Block All	1.00	1.00	1.00	1.00
EPA Monthly Via ACH Direct	23.00	23.00	23.00	23.00
ICL Clear Agent	1,475.00	2,584.00	2,354.00	10,703.00
ICL Direct Send	1,433.00	2,455.00	2,207.00	8,963.00
ICL Monthly Fee	1.00	1.00	1.00	1.00
ICL On-Us	108.00	138.00	151.00	683.00
Incoming ACH Credit Item	1,511.00	1,651.00	1,523.00	1,500.00
Incoming ACH Debit Item	188.00	181.00	186.00	193.00
Incoming Domestic Wire	25.00	30.00	24.00	23.00
Insured Cash Sweep				
KeyNav ACH Monthly Base Fee	1.00	1.00	1.00	1.00
KeyNav ACH Per Account Fee	1.00	1.00	1.00	1.00
KeyNav Analysis Statement	1.00	1.00	1.00	1.00
KeyNav ARP Add/Cancel Entry			2.00	
KeyNav Book Transfer Entry	34.00	25.00	25.00	25.00
KeyNav Corp Banking Statement	56.00	56.00	56.00	56.00
KeyNav Domestic	21.00	23.00	19.00	22.00
KeyNav File Transfer Base Fee	1.00	1.00	1.00	1.00
KeyNav Internal	13.00	17.00	21.00	17.00
KeyNav International				
KeyNav Intraday Detail Items	1,702.00	1,834.00	1,719.00	1,703.00
KeyNav Intraday EDI Remit Rpt	1.00	1.00	1.00	1.00
KeyNav Intraday Report	10.00	10.00	10.00	10.00
KeyNav Online Access	1.00	1.00	1.00	1.00
KeyNav Pre Day Detail Items	9,174.00	8,347.00	8,518.00	7,948.00
KeyNav Previous Day EDI Report	1.00	1.00	1.00	1.00
KeyNav Previous Day Report	48.00	48.00	48.00	48.00
KeyNav Return Item Report	1.00	1.00	1.00	1.00
KeyNav Stop Payment Entry	1.00		10.00	2.00
KeyNav Wire Maintenance	1.00	1.00	1.00	1.00
Long-Term Image Access	33.00	33.00	33.00	33.00
Maintenance	44.00	44.00	44.00	44.00
Miscellaneous Deposit Tickets		3.00	1.00	
Night Bag Deposited Cash			25.00	84.00
Orig ACH Cr Via Direct Send	4,414.00	5,894.00	4,344.00	4,380.00
Orig ACH Dr Via Direct Send	1,150.00	2,156.00	1,170.00	2,179.00
Originated ACH Cr Via KeyNav	8.00	8.00	8.00	8.00
Originated Late File Surcharge	76.00	70.00	82.00	79.00
Overdraft Direct Charge	3.00	7.00	8.00	
Paid No Issue (Per Item)	27.00	10.00		
Partial Coin Bag	4.00	2.00	2.00	2.00
Payee Positive Pay Per Item	2,713.00	2,543.00	2,357.00	2,673.00
Payment Protection Maintenance	1.00	1.00	1.00	1.00
Photocopy Per Item				
Positive Pay Maintenance	22.00	22.00	22.00	22.00
Positive Pay Per Item	4,134.00	4,116.00	3,691.00	4,090.00

Pospay/ Pymt Protection Return	25.00	10.00	6.00	7.00
Public Reloadable				
RDC Monthly Fee	3.00	3.00	3.00	3.00
RDC Scanned Item	26.00	1,773.00	2,158.00	2,773.00
RDC Setup Fee				
Reconciliation Maintenance	26.00	26.00	26.00	26.00
Reconciliation Per Item	4,149.00	4,135.00	3,709.00	4,109.00
Redeposited Returned	16.00	7.00	19.00	25.00
Return Advice Image Inquiry	1.00	1.00	1.00	1.00
Return Item Image	14.00	16.00	20.00	35.00
Return Itm Advice W/Img E-Mail	16.00	12.00	16.00	16.00
Std Night Bag Fee				1.00
Unauthorized ACH Item Return				
Uncollected Fund Direct Charge	-	-	-	
Vault Deposit Adjustment	6.00	3.00	1.00	1.00
Vault Deposited Cash	224,405.83	220,856.22	292,678.10	253,838.56
Vault FED Ready Full	1.00	3.00	4.00	3.00
Vault Per Item Charge	7,022.00	6,357.00	3,809.00	3,423.00
Vault Roll Out	339.00	347.00	385.00	397.00
Vault Strap Out	278.00	280.00	270.00	313.00
Wire Drawdown				
ZBA Concentration Account	2.00	2.00	2.00	2.00
ZBA Subsidiary Accounts	35.00	35.00	35.00	35.00
(blank)				
Grand Total	299,018.73	302,569.93	365,348.44	348,204.71

2022-11	2022-12	2023-01	2023-02	2023-03	2023-04	2023-05
585.00	629.00	599.00	588.00	654.00	550.00	674.00
77.00	91.00	86.00	84.00	93.00	88.00	92.00
2.00	1.00	2.00	2.00	5.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
72.00	86.00	81.00	79.00	87.00	83.00	87.00
6.00	6.00	6.00	6.00	6.00	6.00	6.00
		1.00	6.00	7.00	5.00	5.00
700.00	705.00	700.00	591.00	912.00	728.00	793.00
13.00	20.00	7.00	22.00	8.00	16.00	5.00
4.00		1.00		3.00		1.00
385.00		863.00	532.00	392.00	520.00	423.00
		1.00				
1.00	1.00	1.00	1.00	1.00	1.00	1.00
27.00	27.00	27.00	27.00	27.00	27.00	28.00
6,336.00	6,684.00	5,809.00	6,071.00	7,084.00	6,776.00	6,895.00
20.00	22.00	19.00	19.00	23.00	21.00	21.00
11,510.90	10,691.49	16,226.07	19,006.55	14,660.81	14,387.60	13,792.68
3,083.00	2,893.00	3,304.00	2,983.00	3,059.00	3,027.00	3,218.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
34.00	38.00	35.00	38.00	40.00	35.00	41.00
31.00	27.00	10.00	12.00	22.00	36.00	62.00
4,522.00	4,584.00	4,227.00	4,324.00	4,891.00	4,501.00	5,095.00
66.00	67.00	89.00	87.00	88.00	112.00	94.00
				1.00		
1.00	1.00	1.00	1.00	1.00	1.00	1.00
						1.00
135.00	119.00	154.00	128.00	150.00	139.00	145.00
43.00	41.00	47.00	49.00	55.00	48.00	69.00
36.00	39.00	39.00	38.00	46.00	40.00	43.00
511.00	501.00	592.00	543.00	652.00	606.00	624.00
1.00						
2.00	16.00			4.00	2.00	1.00
2,433.00	1.00		606.00	604.00	602.00	596.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
2,857.00	1,969.00	2,671.00	2,476.00	2,844.00	3,039.00	2,787.00

				1.00		
1.00	1.00	1.00	1.00	1.00	1.00	1.00
23.00	23.00	23.00	23.00	23.00	23.00	23.00
4,758.00	2,287.00	1,307.00	3,954.00	4,666.00	12,168.00	5,011.00
4,256.00	2,175.00	1,299.00	3,334.00	4,171.00	10,216.00	4,423.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
314.00	148.00	99.00	238.00	317.00	797.00	323.00
1,508.00	1,499.00	1,512.00	1,350.00	1,711.00	1,455.00	1,684.00
200.00	191.00	190.00	187.00	226.00	206.00	238.00
25.00	27.00	23.00	27.00	23.00	20.00	29.00
		1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00					
1.00	1.00	1.00	1.00	1.00	1.00	1.00
43.00	9.00	40.00	6.00	2.00	6.00	3.00
32.00	33.00	37.00	33.00	35.00	30.00	32.00
56.00	56.00	56.00	56.00	56.00	57.00	57.00
22.00	19.00	16.00	18.00	20.00	26.00	30.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
11.00	16.00	12.00	11.00	10.00	10.00	12.00
1.00						
1,671.00	1,689.00	1,716.00	1,575.00	1,976.00	1,701.00	1,979.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
10.00	10.00	10.00	10.00	10.00	10.00	10.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
8,482.00	8,887.00	7,801.00	7,985.00	9,942.00	8,554.00	9,094.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
48.00	48.00	49.00	49.00	49.00	50.00	52.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
	7.00			1.00	1.00	
1.00	1.00	1.00	1.00	1.00	1.00	
33.00	33.00	33.00	33.00	33.00	34.00	33.00
44.00	44.00	44.00	44.00	45.00	45.00	45.00
		1.00	1.00	5.00	3.00	
80.00				15.00		130.00
4,466.00	4,422.00	4,308.00	4,363.00	5,903.00	4,323.00	4,482.00
1,194.00	2,188.00	1,175.00	2,241.00	1,207.00	2,267.00	1,226.00
8.00	9.00	9.00	9.00	9.00	7.00	8.00
65.00	75.00	74.00	71.00	81.00	77.00	79.00
2.00					1.00	2.00
			12.00	32.00	29.00	
4.00	3.00	2.00	2.00	2.00	4.00	3.00
2,604.00	2,605.00	2,444.00	2,659.00	2,864.00	2,668.00	2,938.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
				1.00		
22.00	22.00	22.00	22.00	22.00	22.00	23.00
4,083.00	4,204.00	3,788.00	3,968.00	4,451.00	4,115.00	4,623.00

	6.00	2.00	12.00	33.00	27.00	6.00
3.00	3.00	3.00	3.00	3.00	4.00	4.00
2,858.00	1,971.00	2,672.00	2,480.00	2,847.00	3,040.00	2,788.00
					1.00	
26.00	26.00	26.00	26.00	26.00	26.00	27.00
4,099.00	4,220.00	3,807.00	3,986.00	4,465.00	4,136.00	4,635.00
36.00	17.00	13.00	8.00	21.00	27.00	45.00
1.00	1.00	1.00	1.00	1.00	1.00	1.00
38.00	32.00	11.00	19.00	24.00	35.00	83.00
18.00	19.00	11.00	9.00	18.00	16.00	27.00
		1.00				
-		-			-	-
5.00	5.00	6.00	5.00	2.00	6.00	8.00
474,932.98	384,015.01	176,704.46	238,504.11	289,599.06	449,251.00	558,788.51
5.00			1.00		1.00	
3,496.00	3,069.00	3,816.00	3,355.00	3,876.00	3,260.00	3,682.00
340.00	329.00	411.00	382.00	376.00	475.00	425.00
264.00	269.00	358.00	336.00	342.00	437.00	366.00
2.00	2.00	2.00	2.00	2.00	2.00	2.00
35.00	35.00	35.00	35.00	35.00	35.00	36.00
553,733.88	454,023.50	249,583.53	319,780.66	376,014.87	545,118.60	643,132.19

2023-06	2023-07	(blank)	Grand Total
677.00	563.00		8,041.00
91.00	81.00		1,137.00
5.00	2.00		29.00
1.00	1.00		13.00
86.00	76.00		1,070.00
			1.00
6.00	6.00		78.00
4.00	4.00		49.00
723.00	698.00		9,600.00
22.00	11.00		161.00
			10.00
463.00	358.00		5,775.00
			1.00
1.00	1.00		13.00
28.00	27.00		353.00
6,804.00	6,392.00		83,825.00
21.00	20.00		270.00
18,538.02	14,774.91		198,768.13
2,944.00	2,860.00		40,235.00
1.00	1.00		13.00
36.00	36.00		469.00
25.00	20.00		327.00
4,827.00	4,677.00		59,369.00
95.00	112.00		1,095.00
			1.00
1.00	1.00		13.00
			3.00
128.00	128.00		1,819.00
59.00	60.00		631.00
39.00	40.00		527.00
601.00	562.00		7,314.00
11.00			13.00
11.00	1.00		42.00
2,713.00	657.00		10,533.00
1.00	1.00		13.00
1.00	1.00		13.00
2,340.00	3,519.00		31,224.00

1.00		2.00
1.00	1.00	13.00
22.00	22.00	297.00
1,983.00	1,383.00	54,633.00
2,031.00	1,459.00	48,422.00
1.00	1.00	13.00
119.00	114.00	3,549.00
1,543.00	1,451.00	19,898.00
206.00	209.00	2,601.00
27.00	24.00	327.00
1.00	1.00	7.00
1.00	1.00	13.00
		6.00
1.00	1.00	13.00
4.00	2.00	117.00
32.00	34.00	407.00
57.00	57.00	732.00
16.00	17.00	269.00
1.00	1.00	13.00
10.00	12.00	172.00
		1.00
1,799.00	1,706.00	22,770.00
1.00	1.00	13.00
10.00	10.00	130.00
1.00	1.00	13.00
9,551.00	8,166.00	112,449.00
1.00	1.00	13.00
52.00	52.00	641.00
1.00	1.00	13.00
	1.00	23.00
1.00	1.00	12.00
33.00	33.00	430.00
44.00	44.00	575.00
6.00	8.00	28.00
		334.00
4,565.00	4,544.00	60,408.00
2,286.00	1,246.00	21,685.00
8.00	8.00	107.00
80.00	67.00	976.00
		23.00
	27.00	137.00
2.00	3.00	35.00
2,793.00	2,793.00	34,654.00
1.00	1.00	13.00
		1.00
22.00	22.00	287.00
4,397.00	4,235.00	53,895.00

3.00		137.00
	20.00	20.00
4.00	4.00	43.00
2,342.00	3,522.00	31,250.00
		1.00
26.00	26.00	339.00
4,415.00	4,250.00	54,115.00
18.00	16.00	268.00
1.00	1.00	13.00
29.00	21.00	377.00
14.00	12.00	204.00
		1.00
		1.00
	-	-
4.00	7.00	59.00
450,321.20	297,586.88	4,311,481.92
		18.00
3,964.00	3,366.00	52,495.00
431.00	458.00	5,095.00
361.00	428.00	4,302.00
1.00		1.00
2.00	2.00	26.00
35.00	35.00	456.00

534,985.22	373,206.79	5,364,721.05
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