

**APPLICATION / REAPPLICATION FOR TITLE 11.130 ADULT GUARDIANSHIP /
COURT VISITOR REGISTRY**
Guardianship / Conservatorship / Protective Arrangement

Name: Jenifer Mlck

Business Name or Firm: Structured Harmony

Business Address: PO Box 1063

City and State: Seabeck, WA Zip Code: 98380

Business Phone: (360) 710-9122 Fax: ()

Email Address: structuredharmony@yahoo.com

Non-Attorney Attorney - WSBA or Washington State Certification No:

- I am hereby applying to serve as a:
- Court Visitor (RCW 11.130.280)
 - Attorney for Respondent/Person Subject to Guardianship (RCW 11.130.285)
 - Special Agent / Complex Case Appointments (RCW 11.130.635)
 - Emergency Guardian (RCW 11.130.320)

I am willing to serve as a Title 11.130 Court Visitor at public expense.

I have no pending investigations or action against me involving felony allegations, professional certification or license suspension and/or revocation.

I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty or moral turpitude.

I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a Guardian ad Litem/Court Visitor, including years of experience and number of appointments.

See attached resume

Number of times serving as a Guardian ad Litem/Court Visitor that I have been removed for failure to perform my duties as a Guardian ad Litem/Court Visitor: 0

I have completed the 2-day model training program required by RCW 11.130.155 (or prior 2-day training under RCW 11.88) and have provided proof of the same with this application. Yes No *Already on file.*

- I have NOT completed the model training program but will do so once the training becomes available. Yes No

Summary of my knowledge, training and experience in each of the following areas: Needs of impaired elderly people, physical disabilities, mental disabilities, developmental disabilities, substance use disorder; and other areas relevant to the needs of persons subject to guardianship or conservatorship, legal procedure, and the requirements of RCW 11.130.

I have worked in law enforcement and social work-related employment and volunteer work for over thirty-four years. I have been a court appointed guardian for both adults and minors for thirteen years and a court visitor (GAL) for eleven years. Prior to this I served in the Army as a military police officer, worked in pretrial and probations, was a domestic violence advocate, taught parenting classes to DV perpetrators, was Director of Social Work at a nursing home, was Director of Activities at an assisted living, was the HR department for a home care agency, and worked with mentally ill people specializing in Borderline Personality Disorder, criminal tendencies, and substance abuse. I have worked with all age groups, genders, and a variety of ethnic backgrounds.

I include the following with my application (please check all applicable boxes):

- Curriculum vitae, showing work and professional or personal experience in or related to the field that would assist in the performance and completion of Guardian ad Litem/Court Visitor duties.
 - Completed Washington State Patrol Conviction Criminal History.
 - Signed release of information directed to all professional regulatory bodies which have licensed or supervised the applicant within the last ten years.
 - NA* Description of nature, status and outcome of any professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims, and any order for removal of the Guardian ad Litem or Court Visitor prior to completion of the Guardian ad Litem/Court Visitor duties.
 - NA* Description of any claims or litigation that has been commenced, involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice or misconduct.
 - Copy of fee schedule. [See KCLGALR 5(f)(3) re: private pay limits].
 - Certificate of Qualification/Training for Guardian ad Litem/Court Visitor seeking appointment under RCW 11.130;
- OR**
- I am currently on the Guardian ad Litem/Court Visitor Registry and have included a certificate of updated training taken within the last year.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED this 15 day of May, 2023, at Seabeck, Washington.


SIGNATURE OF APPLICANT

PRINT NAME: Jenifer Mick

Please mail, deliver or email the completed application, with all attachments, to:

**ATTN: Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
fmaiocco@co.kitsap.wa.us**

JENIFER MICK
P.O. Box 1063
Seabeck, WA 98380
structuredharmony@yahoo.com

DATE: May 15, 2023

EDUCATION: Bachelor of Science Degree, Psychology, Community Specialty, June 1997.
Bachelor of Science Degree. Law and Justice, Corrections Specialty, June 1997.
Central Washington University, Ellensburg, Washington. GPA 3.8
U.S. Army- Military Police, Specialty in Investigations.
Emergency Medical Technician Program, Germany. First in class. 1999.
One year of Community Mental Health Masters Program. Austin Peay State University, Clarksville, Tennessee. GPA 3.9
Community Health Administration and Wellness Promotion Masters Program at California College for Health Professionals. All classes completed. GPA 3.8
Graduated from University of Washington Professional Guardianship Program Spring 2009

RELATED EXPERIENCE:

Structured Harmony: Owner, Kitsap County. Since 2009.

- Guardianship services for elderly and disabled citizens deemed incapacitated by Superior Court of Washington.
- Durable Power of Attorney services
- Organization services for home and office
- Parental supervision
- Guardian Ad Litem

Class Instructor: Diane Warwick, Kitsap Community Resources, Bremerton, Washington. Part-time. 3/04-2012 (22.83/hr)

- Teach quarterly classes on parenting in domestic violence situations to those accused or convicted of domestic violence assault.
- Have also taught classes on parenting challenging children, parenting teens, and parenting young children as well as a class for both parents and children on divorce.

Human Resource Manager: Kristy Vandeberg, Kitsap Home Care Services, Bremerton, Washington. Full-time. 8/07-9/09. (\$13.00)

- Maintain employee files at audit standards. Ensure employee certifications are current and valid. Ensure continuing education is completed and documented.
- Interview, train, orientate, counsel, and terminate employees as needed.
- Teach continuing education classes and represent agency at job fairs.
- Maintain Labor and Industry paperwork as well as unemployment claims.

Director of Activities: Krista Brown, RN, Claremont East Retirement Apartments, Bremerton, Washington. Full-time. 7/06- 5/07. (16.00/hr)

- Plan and implement activities ranging from games, shopping trips, restaurant outings, to holiday events and parties. Design calendar and write newsletter.

- Complete assessments on each resident and document pertinent information in chart.

Director of Social Services: Linda Fourier, Forest Ridge Health and Rehabilitation, Bremerton, Washington. Full-time. 3/05- 7/06. (18.65/hr)

- Assist with admit and discharge planning of residents requiring both long term care and short term rehabilitation.
- Ensure department is in compliance with state requirements and prepared for state survey at all times.
- Chairperson for Eden Alternative committee and part of the steering committee overseeing program.
- Schedule and facilitate care conferences, triage meetings, and clinical/Medicare meetings. Problem solve, mediate, and advocate for residents and families.

Foster Parent: Kristine Welsh, Kitsap Mental Health, Bremerton, Washington. 6/03-3/07.

- Provide foster care for therapeutically needy children.

Treatment Coordinator: Kathe Koko, Kitsap Mental Health, Bremerton, Washington. Full-time. 5/01-1/05. (\$32,000)

- Provided case management to clients with chronic mental health disorders.
- Coordinated with outside agencies and advocated for clients.
- Acted as criminal justice and information systems liaison.
- Active member of dialectical behavioral therapy and substance abuse committees as well as Forensic Task Force member.

Pretrial Officer/Counselor: Robert Sells, Fulton County Pretrial Services, Atlanta, Georgia. Full time. 6/99-12/99. (\$24,000)

- Provided supervision to citizens accused of felony crimes but released on various programs while awaiting final disposition.
- Designed Domestic Violence Perpetrators Counseling Group.
- Facilitated Compliance Hearings bi-weekly and appeared in Superior Court.

OTHER

EXPERIENCE:

Crisis Call Specialist: Debbie Cole, Charter Behavioral Health, Norcross, Georgia. Full time. 6/98- 6/99. (\$22,000)

Juvenile Justice Case Manager/Probation Officer: Brandy Cramer, Mid-Cumberland Service Agency, Clarksville, Tennessee. Full time. 10/97-4/98.

Domestic Violence/Sexual Assault Advocate: Central Washington Comprehensive Mental Health, Ellensburg, Washington. 12/95-6/97.

REFERENCES:

Jaime Huff, Kitsap County Licensed Attorney
(360) 509-5344

Jeanette Dalton Retired Kitsap Superior Court Judge
(360) 731-2559

Anna Laurie Retired Kitsap Superior Court Judge
(360) 621-7694

RELATED CONTINUING
EDUCATION:

Parenting Education Strengthening Families Facilitator Training: Washington State University, Puyallup, Washington. January 7-8, 2009, sixteen hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2009, sixteen hours.

Hoarding: When Collecting Goes Bad: Washington Adult Day Services Association, Seattle, Washington. March 11, 2010, three hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2010, sixteen hours.

Kitsap County Domestic Violence Conference: Domestic Violence Task Force, Bremerton, Washington, October 2010, 8 hours.

Understanding Personality Disorders: Institute for Brain Potential, Poulsbo, Washington, March 2011, six hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2011, sixteen hours.

Understanding and Treating Anxiety Disorders: Institute for Brain Potential, Silverdale, Washington, September 2011, six hours.

Domestic Violence, Human Trafficking and Youth: Kitsap County Domestic Violence Task Force, Bremerton, Washington, October 2011, eight hours.

Annual Guardianship Seminar- Hot Topics and Concerns: Tacoma-Pierce County Bar Association Guardianship Committee, Tacoma, Washington, November 2011, 6.75 hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2012, sixteen hours.

Washington Guardian Ad Litem Training: King County Bar Association, Seattle, Washington, April 2012, twelve and a half hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2013, sixteen hours.

Washington Guardian Ad Litem Training: King County Bar Association, Seattle, Washington, April 2013, twelve and a half hours.

12th Annual Guardianship Seminar: Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2013, six and a half hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2014, twelve hours.

Cognition, Successful Aging, and Nutrition: Institute for Brain Potential, Bremerton, Washington, April 2014, six hours.

Washington Guardian Ad Litem Training: Kitsap Legal Services, Port Orchard, Washington, May 2014, six and a half hours.

13th Annual Guardianship Seminar: Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2014, six and a half hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2015, twelve hours.

Washington Guardian Ad Litem Training: King County Bar Association, Seattle, Washington, May 2014, six hours.

Washington Guardian Ad Litem Training: Kitsap Legal Services, Port Orchard, Washington, May 2015, six and a half hours.

14th Annual Guardianship Seminar: Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2015, six and a half hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2016, sixteen hours.

WINGS Conference: WINGS committee, Seattle, Washington, March 2016, three hours.

Washington Guardian Ad Litem Training: Kitsap Legal Services, Port Orchard, Washington, April 2016, six and a half hours.

15th Annual Guardianship Seminar: Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2016, six and a half hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2017, sixteen hours.

Washington Guardian Ad Litem Training: Kitsap Legal Services, Port Orchard, Washington, May 2017, six and a half hours.

16th Annual Guardianship Seminar: Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2017, six and a half hours

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2018, twelve hours.

17th Annual Guardianship Seminar: Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2018.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2019.

Washington Guardian Ad Litem Training: Community Guardian Agency, Port Orchard, Washington, May 22, 2019, six and a half hours.

Investigating and Responding to Elder and Vulnerable Adult Financial Exploitation: King County Prosecuting Attorney. Burien, Washington, November 2019, five and a quarter hours.

18th Annual Guardianship Seminar: Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2019.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2020, sixteen hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2021, sixteen hours.

Washington Guardian Ad Litem Training: Community Guardian Agency, Port Orchard, Washington, May 25, 2021, six and a half hours.

20th Annual Guardianship Seminar. Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2021, six and a half hours.

Bridge Builders Guardianship Conference: Bridge Builders, Bremerton, Washington, March 2022, sixteen hours.

Washington Guardian Ad Litem Training: Community Guardian Agency, Port Orchard, Washington, May 25, 2022, six and a quarter hours.

21st Annual Guardianship Seminar. Tacoma-Pierce County Bar Association, Tacoma, Washington, November 2022, six and three quarters hours.

Bridge Builders Guardianship Conference: Bridge Builders, Seabeck, Washington, March 2023, sixteen hours.

Washington Guardian Court Visitor: Community Guardian Agency, Port Orchard, Washington, May 9, 2023, six and a quarter hours.

RELEASE OF INFORMATION

- TO: Washington State Bar Association
 Washington State Medical Association
 Washington State Nursing Commission
 Washington State Board of Psychology
 Washington State Department of Licensing

I, Jenifer Mick
(Professional License No. 10896 _____) hereby authorize you, for
the purpose of my application and/or work as a Kitsap County Guardian ad
Litem, to release information to and discuss such information with:

Frank A. Maiocco, Jr.
Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
(360) 337-7140

This RELEASE OF INFORMATION includes, but is not
limited to, all records and information concerning any official disciplinary
action or a pending active investigation you have with regard to me.



Signature

5-15-23

Date

Jenifer Mick

Printed Name

Printed Name

PO Box 1063

Street Address

Street Address

Seabeck, WA 98380

City/State/Zip

City/State/Zip

Jenifer Mick
360-710-9122
structuredharmony@yahoo.com
Court Visitor Schedule
Kitsap County

I am a professional guardian in Kitsap County.

My usual hourly rate is \$100.00.

In county paid cases, I am willing to reduce my fee to the accepted county paid rate.

- Actual expenses allowed will be reimbursed (i.e.- medical reports, mileage, faxes, certified copies, filing fees, etc.)
- Copies, when appropriately reimbursed, are at a minimum, 15 cents a page or time to copy documents.
- Travel is from the county line but may need to reflect where the client or individuals involved in the case are located.
- Retainer in private paid cases, if ordered, is \$750.00 payable prior to work commencing on the case.
- This information is meant to serve as information only to the court and potential clients and is not a fee agreement.

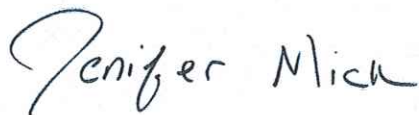
Professional Complaints

I have never had any claims or litigation commenced against me involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice, or misconduct, or accused of any unethical behavior.

Conflict of Interest

If I know of a conflict of interest or there is likely to be or is an appearance of a conflict of interest in any case I am associated with, I will immediately bring the information to the attention of the court and all parties.

Signed this the 15th day of May 2023 in Seabeck, Washington



Jenifer Mick
CPG # 10896

Certificate of Completion

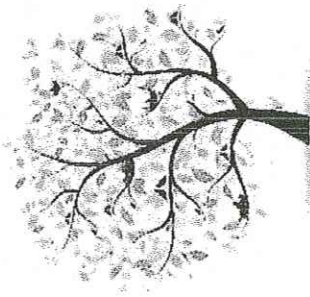
This certificate is presented by Community Guardians and certifies that

Jenifer Mick

Has successfully completed

2023 Title 11 Court Visitor Recertification Training

This 9th day of May, 2023



Community Guardians

Jenifer Mick, CPG - Kirsten Murray, CPG -

Jaime S. Huff, JD, CPG - Denise Hughes, RN - Gale McKiernan

Board of Directors


Jaime S. Huff, Director