

**KITSAP COUNTY PARKS ADVISORY BOARD
JUNE 15, 2022
MEETING MINUTES**

Remarks for the beginning of the remote Advisory Board Meeting were read.

The meeting was called to order at 6:03 PM by the Parks Advisory Board Chair, Joanne Clark.

Introductions were conducted around the room.

APPROVAL OF MINUTES

***ACTION:** Linda Berry-Marist moved for the approval of May 18, 2022, meeting minutes. Discussion: Correction of minutes; Beverly Parson requests open public meetings for Port Gamble Masterplan prior to being sent to Kitsap County Commissioners. Lisa Hurt seconded the motion with correction. MOTION CARRIED.*

PUBLIC COMMENT

None

SPECIAL PRESENTATION

None

PARKS REPORT

- a. Wicks Lake Forest Stewardship Plan
Natural Resources Manager, Arno Bergstrom, presented the Wicks Lake Forest Stewardship Plan.
- b. Director's Report
Parks Director, Alex Wisniewski, presented the May 2022 Directors Report.

SUBCOMMITTEE APPOINTMENTS

Parks Advisory Board members volunteered for the subcommittees as follows:

Proposed Structure	Type	Focus Area	PAB Members
Finance & Budget	Standing (per by-laws)	<ul style="list-style-type: none"> • Operating Budget • Funding Opportunities 	<ul style="list-style-type: none"> • Linda Berry-Marist • Grady Martin
Capital Projects & Parks	Standing (per by-laws)	<ul style="list-style-type: none"> • Capital Projects Program • M&O Program 	<ul style="list-style-type: none"> • Larry Walker • Nancy Whitaker • Grady Martin
Community Outreach & Visitor Services	Ad Hoc	<ul style="list-style-type: none"> • Events and Rentals Program • Marketing • Volunteer Program • Youth Engagement 	<ul style="list-style-type: none"> • Nancy Whitaker • Amy Lawrence • Amy Smalley
Planning & Property	Ad Hoc	<ul style="list-style-type: none"> • Planning Program • Natural Resources Program • Land Acquisition/Divestiture • Park Code 	<ul style="list-style-type: none"> • Larry Walker • Linda Berry-Marist • Amy Lawrence • Amy Smalley • Joanne Clark

SUBCOMMITTEE REPORTS

- Discussion on subcommittee appointments to evenly distribute roles. Will be tabled for discussion at the next meeting.
- Alex Wisniewski reported there has been one subcommittee meeting for community outreach and visitor services.

DISTRICT REPRESENTATIVE REPORTS

- Linda Berry-Marist: Port Gamble Forest Stewards met to discuss the masterplan, new attendees were at the meeting, reviewed construction projects. Discussion on non-profits and how to “hold” funds for the diverse needs of Port Gamble Forest Heritage Park. Suggestion on utilizing the current parks foundation, utilizing North Kitsap Trails, or forming a new non-profit. Concern that the existing foundation is for the use of general parks projects. Reported update on new signage and park maps (“you are here signs”). Nancy Whitaker noted Newberry Hill Heritage Park Stewardship Group has a current non-profit along with other larger parks within the department.
- Nancy Whitaker: Reported on Newberry Hill Heritage Park donation operations. Reported on dedication of area of the park. Discussion on posting parking time limits at Newberry Hill Heritage Park.

OLD BUSINESS

- Anderson Point Park – Parks Department staff are coordinating with Public Works and DCD coordinate the completion of the parking lot at Anderson Point Park.
- Discussion on new kiosk and stairs being installed at Olalla Bay Boat ramp.
- Discussion on ways to present Sound to Olympics trail information to the public.

NEW BUSINESS

No new business was discussed.

ADJOURNMENT

ACTION: *Jon Pearson moved to adjourn the meeting. Grady Martin seconded the motion. The meeting was adjourned at 7:51 PM.*

PARKS ADVISORY BOARD ATTENDANCE

PAB MEMBERS	STAFF	PUBLIC
Joanne Clark, Chair	Alex Wisniewski	Martha Burke
Linda Berry-Maraist	Brian Hauschel	
Lisa Hurt	Arno Bergstrom	
Grady Martin	Chuck Cuzzetto	
Nancy Whitaker		
Jon Pearson		
