



Planning Commission Executive Summary

Issue Title: 2019 Zoning Use Table Update
Meeting Date: April 21, 2020
Time Required: 15 minutes
Department: Department of Community Development (DCD)
Attendees: Dave Ward, Liz Williams and Darren Gurnee

Action Requested at This Meeting:

No action requested – conduct a project status update.

Background

- The Board of County Commissioners approved funds to develop alternatives to the zoning use tables found in Title 17, Zoning, of the Kitsap County Code.
- Outreach to date includes:
 - Online surveys.
 - Planning Commission study sessions for preliminary feedback.
 - Community organization presentations.
 - Open houses.
 - Stakeholder workshops.
- The Department analyzed feedback from the outreach efforts to inform the development of a recommended proposal for the planning commission public review process. On March 3, 2020 the planning commission reviewed the:
 - preliminary feedback from the outreach efforts.
 - strategies behind the development of the proposal format.
 - strategies for reviewing future documents.
 - the Department recommendation outline as follows:
 - Sections 1-4: Placeholders for Final Draft Ordinance
 - Section 5: Definitions
 - Sections 6-34: Individual zone chapters
 - Section 35: Rural, resource, and urban residential zones
 - Section 36: Commercial, industrial, parks, and public facility zones
 - Section 37: Limited areas of more intensive rural development (LAMIRD)
 - Section 38-39: Use table footnote analysis
 - Section 40: Additional categorical use regulations 17.415
 - Section 41-42: Multifamily applicability and site design
 - Sections 43-45: Placeholders for Final Draft Ordinance

- Previously, the Department suggested an incremental release of the Department recommendation. The Department will now release the entire Department recommendation in one document. This document will reflect some changes to the residential uses, previously submitted for the March 17, 2020 work study. These changes include at least:
 - Removing “dwelling” from the beginning of some definitions.
 - Updates to adult family homes.
 - Reorganizing special provisions and development standards for certain uses.
 - Clarifying definitions for consistency.
- The Department is shifting the project schedule to allow sufficient time for the public and planning commission to review the Department recommendation (see Attachment A – Revised Project Schedule). The Department realizes that multiple projects from this and other Departments are being reviewed at the same time.
- In response to the COVID 19 situation, the Department is preparing multiple presentations in virtual meeting formats to further inform the public about the project. An online comment form will be provided with the ability for the public and individual planning commissioners to review all comments received to date. The Department will provide all comments to the planning commission for deliberations.

Attachments:

Attachment A - Revised project schedule 4/14/2020

ATTACHMENT A - Revised Project Schedule as of 4/14/2020

Date	Purpose
May 10, 2019	Internal project team kick-off
May 13, 2019	Board briefing to review work plan
May 13 – May 31, 2019	Develop county-wide survey & outreach and engagement materials
May 21, 2019	Planning Commission briefing to review work plan
June 3, 2019	Board briefing to review survey & final outreach plan
June 3 – July 19, 2019	Distribute county-wide survey & conduct kick-off presentations with interested parties
July 30, August 20, Sept 17, & Sept 24, 2019	Facilitate four (4) work study sessions with the Planning Commission to refine the initial draft proposal
August 19, 2019	Board briefing to provide project update
September 25, 2019	Board briefing to provide project update
October, 2019	Finalize draft proposal & prepare for community workshop(s)
October 14, 2019	Board briefing to review outreach plan
December, 2019	Community workshop(s) to refine the draft proposal developed by the Department & Planning Commission
December 18, 2019	Board briefing during DCD Update to provide project update
January 22, 2019	Board briefing to provide status update
January – February	Develop preliminary draft
January - April, 2020	Develop Department recommendation
May 26, 2020	Analysis of Department recommendation (staff report, SEPA environmental review, and start open public comment period)
May 27, 2020	Board briefing to provide status update
June 2, 2020	Planning Commission work study #1 to review Department recommendation
June 4, June 9, June 11, 2020	Online presentations of Department recommendation, recorded Go2Meeting with question and answer sessions.
June 16, 2020	Planning Commission work study #2 to review Department recommendation
July 7, 2020	Planning Commission open house & public hearing
July 21, 2020	Planning Commission deliberations and recommendation
August 18, 2020	Planning Commission deliberations and recommendation (if necessary) and adopts of Findings of Fact
September 16, 2020	Board work study #1 to review final draft Ordinance
September 23, 2020	Board work study #2 to review final draft Ordinance
September 28, 2020	Board open house & public hearing
October 7, 2020	Board work study to review public comment
October 12, 2020	Board deliberations & tentative adoption
October 26, 2020	Board adoption (if necessary)
October – November, 2020	Update permit templates and website resource guides
November - December 2020	Internal & external training
December 31, 2020	Ordinance effective date

	Scoping Phase
	Development Phase
	Analysis Phase
	Consideration Phase
	Implementation Phase