

Kitsap County Planning Commission Minutes –January 16<sup>th</sup> 2017

**KITSAP COUNTY PLANNING COMMISSION**  
**Administration Building – Commissioner’s Chambers**  
**January 16<sup>th</sup> 2017 @ 5:30 pm**

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, time-stamps are provided below).

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Members present: Robert Baglio (Chair), Gina Buskirk (Vice-Chair), Karanne Gonzalez-Harless, Aaron Murphy, Joe Phillips, Tom Nevins, Richard Shattuck, Spencer Stegmann, and Jim Svensson

Members absent:

Staff present: Jim Bolger, Darren Gurnee, Dave Ward, Liz Williams, Amanda Walston

05:30:46

**A. Call meeting to Order, Introductions**

**B. Adoption of Agenda**

- Motion: Joe Phillips moves to adopt Agenda as presented.
- Second: Karanne Gonzales-Harless
- Vote: 7 in favor; 0 opposed – motion carries.

**C. Approval of Minutes**

- Motion: Spencer Stegmann moves to approve the minutes from the 12/19/17 Planning Commission meeting as presented.
- Second: Jim Svensson
- Vote: 7 in favor; 0 opposed; 1 abstain – motion carries.

05:32:56

**D. Findings of Fact: – 2017 Development Code Amendment – Liz Williams, DCD Planner**

- Liz Williams briefly describes the proposed Findings of Fact for the recommended approval of one amendment, regarding maximum lot size in Urban Growth Areas.
- Motion: Tom Nevins moves to approve the Findings of Fact as presented by staff.
- Second: Joe Phillips
- Vote: 8 in favor; 0 opposed – motion carries.

05:34:10

**E. Election of 2018 Officers**

- Chair Baglio reads nominations sent to the Clerk prior to the meeting, and opens the floor to any other nominations for Planning Commission Chair.



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- The Code Development batch process will be discussed at the February 20<sup>th</sup> meeting. This was the first test of this method; Long Range Planning division will be convening a stakeholder group to brief and review proposed code changes, etc.
- Director Garbo will provide an update at the next meeting on internal discussions regarding best use of time, efficiencies and other possibilities for some agenda items
- DCD will prepare a report of work that has taken place and come before the Planning Commission over the past year. Content is still being considered, the final draft will provide an impetus and framework for an annual meeting with the Planning Commission, DCD Staff and the Board of County Commissioners
- Some expected future topics coming to the Planning Commission include new code relating to Wireless Communication Facilities and how to apply design considerations. The Prosecutor’s Office have been working for some time and expect it to move forward soon
- Revisions to Transitory Housing Accommodations have been requested by the Commissioners, we will also see that coming through soon

5:45:35

- **Question/Clarification:** Richard Shattuck asks for clarification on the site specific amendments allowed through the 2018 Comp. Plan Amendment process, can the zone move both ways?
  - Application would not be prohibited, but Staff would not likely recommend a change that would create zoning ‘islands’. This is partly why a Staff Consult will be required for each application.
- **Question/Clarification:** Richard Shattuck asks what the site specific application fee is.
  - Specific breakdown on application and informational email, but close to \$1,200
- County is still in negotiation with the City of Port Orchard related to concurrency, traffic impact fees, etc. with a settlement hearing coming in late February
- A few other appeals filed against our Comp Plan Amendment were upheld in favor of the County by the Hearing Examiner and are now waiting to be heard in Superior Court

Time of Adjournment: 05:48:26

Minutes approved this 20 day of February ~~2017~~ <sup>2018</sup>

  
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Robert Baglio, Planning Commission Chair

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Amanda Walston, Planning Commission Clerk