

KITSAP COUNTY PLANNING COMMISSION

Zoom Webinar

Dial In: 253-215-8782

Webinar ID: 814 6464 2665

Passcode: 542901

April 18, 2023 @ 5:30 pm

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, timestamps are provided below).

Planning Commission (PC) Members present: Joe Phillips (Chair), Alan Beam, Richard Shattuck, Jonathan Tudan, Aaron Murphy

Planning Commission Members absent: Kari Kaltenborn-Corey, Stacey Smith, Joey Soller, Steven Boe

Department of Community Development (DCD) Staff present: Caitlin Schlatter, Colin Poff, Scott Diener, Amanda Walston (Clerk)

Other Kitsap County Staff present: Lisa Nickel

5:30 pm

A. Introductions

B. Virtual Meeting Protocol

C. Adoption of Agenda

- **Adopted by unanimous consent**

D. Adoption of Minutes

- Minutes of 2/21/23
 - Page 7 line 25 and 26 – combine comment split over 2 bullets into one
 - Page 11 line 18 – change ‘requestions’ to request
- **MOTION:** Chair Phillips moves to adopt the minutes as presented.
- **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
- Minutes of 2/28/23
- Minutes of 3/21/23

1 • **MOTION:** Aaron Murphy moves to adopt the Minutes of 2/28/23 & 3/21/23 as
2 presented.

3 • **SECOND**

4 • **VOTE: Unanimous in Favor – Motion Carries**

5 • Minutes of 4/04/23 – continued to next regular meeting

6 **5:38 pm**

7 **E. General Public Comment**

8 • **Chair Phillips opens the floor** to speakers wishing to provide testimony.

9 • **Chair Phillips** calls again for speakers; as there are no other speakers; **closes**
10 **the floor to general speakers.**

11 **5:39 pm**

12 **F. Presentation: Role, Background on Planning Commission, Growth Management Act**
13 **& Case Law – Lisa Nickel, Kitsap County Sr. Deputy Prosecuting Attorney (approx. 90**
14 **min)**

15 • Ms. Nickel has worked with the County for over 20 years; focus on Current
16 Planning for the first half, and now with Long Range Planning and Code.

17 • Refers to presentation on-screen, invites questions throughout presentation.

18 • Reviews the Role of the Planning Commission (PC), history, resolution and
19 ordinance establishing the PC also noting and Kitsap County Code (KCC) and
20 Revised Code of Washington (RCW) related to the PC.

21 • Ms. Nickel reviews the 2 options, under RCW, for operating the PC; first is what
22 Kitsap follows, which designates DCD as the Planning Department and the PC
23 assists the Planning Department in its duties; the other option designates the
24 PC as the planning body, which would recommend or direct work of the
25 jurisdiction and staff planning efforts.

26 • Duties include assisting DCD in preparation and work on Development
27 Regulations and Comprehensive Plan (CP), including hearings and
28 recommendations; review code amendments for DR & CP including Shoreline
29 Master Plan (SMP); adopting Findings of Fact and following DCD Rules of
30 Procedure and work plans.

31 • Duties may also include delegation of Development Agreement hearings,
32 though our Board of County Commissioners (BoCC) typically sends to the
33 Hearing Examiner (HE); authority to propose rezones; authority to hear HE
34 matters is all examiners are disqualified.

